



CHARLESTON ATLANTIC PRESBYTERY

Commissioners' Handbook



Summer Stated Meeting SEPTEMBER 12, 2026

**Second Presbyterian Church
342 Meeting Street
Charleston, SC 29403**

**CHARLESTON ATLANTIC PRESBYTERY
4701 Park Place West
North Charleston, SC 29405-4627
843-766-4219
www.capresbytery.org**

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SECOND PRESBYTERIAN CHURCH OF CHARLESTON AND ITS SUBURBS

Soon after the founding of Charleston, the community of Presbyterians, dissenters to the Church of England, worshiped together in the White Meeting House, a wooden edifice on Meeting Street. The congregation included English, Irish, Scottish, and Independent Presbyterians.

In 1731, twelve families withdrew from the White Meeting House and established what is now the First (Scots) Presbyterian Church, modeled strictly on the Church of Scotland. This church grew rapidly. By the end of the century the building was inadequate to accommodate the worshippers and the necessity of a second Presbyterian church was realized.

In 1809, fifteen men met and began planning for Second Presbyterian Church. The Reverend Andrew Flinn was called to organize the congregation. The church was built at the then substantial cost of \$100,000, and on April 3, 1811, was dedicated with the corporate name of "The Second Presbyterian Church of Charleston and Its Suburbs."

Property for the church was obtained from the Wragg family, whose name was given to the area still known as Wraggborough. The impressive deed and documents of transfer of the property are periodically displayed in the church narthex.

Today, the Second Presbyterian Church is the oldest edifice of this denomination in Charleston, and is on the National Register of Historic Places. The members of the congregation are aware that this beautiful sanctuary is a gift of God and a testament to the dedication and perseverance of generations of Presbyterians.

As the sanctuary has survived hurricanes and earthquakes, so the congregation has endured, ready to work and worship into this next generation and confident in Jesus's unconditional welcome and embrace for all.

**STANDING RULES
CHARLESTON ATLANTIC PRESBYTERY**

Standing Rule #1 Unless other rules of debate are agreed to by presbytery, the debate on each main motion at any meeting of the presbytery shall be limited to thirty (30) minutes, alternating between the affirmative and negative sides, with each speaker limited to four minutes each. Motions to amend this rule or to close or extend debate, in accordance with Roberts Rules of Order, shall be in order.

Standing Rule #2 The vote on any motion to overture the General Assembly or any business from the General Assembly shall be done by secret ballot. This may be set aside only by unanimous consent of those present and voting.

Standing Rule #3 All requests for speakers or special orders at a presbytery meeting should be sent to the Stated Clerk no later than thirty (30) days prior to the meeting and must be approved by the Strategy Team. Normally there shall be a maximum of two (2) speakers or special orders (excluding setting the time for lunch or to adjourn) per presbytery meeting.

Standing Rule #4 No written report distributed prior to the meeting of presbytery shall be read at the meeting of the presbytery.

Standing Rule #5 Attendance is required of teaching elders and the ruling elder commissioners elected by member churches according to the rules of the Book of Order. Excuses for absence from stated meetings shall be submitted to the Stated Clerk in writing and shall be referred to the Shepherding Team for action; which shall report its actions at the next presbytery meeting. The Shepherding Team shall counsel teaching elders and sessions regarding non-attendance and neglect of duty.

Standing Rule # 6 Teaching elders as members of Presbytery and ruling elders as elected commissioners to the meetings are expected to fulfill the responsibility given to them by the council of which they are a member and to be present for the entirety of the meeting. Requests for early dismissal should be directed to the moderator.

Standing Rule # 7. When any ruling elder commissioner or continuing member of presbytery wishes to speak (other than to second a motion, which can be done from one's chair), he or she shall go to one of the floor microphones and seek recognition from the Moderator. When recognized, the person shall state his or her name and position in Presbytery before contributing to the debate.

Standing Rule # 8. All remarks should be addressed to the Moderator, should be confined to the merits of the pending question, and must not attack a commissioner's motives.

Standing Rule # 9. If several commissioners are standing at microphones waiting to speak to the same motion, the Moderator shall attempt to alternate pro and con speakers.

Standing Rule #10. All proposed amendments (other than a few consecutive words) must be submitted in writing to the Stated Clerk, preferably in advance of making a motion.

Standing Rule #11. If a commissioner or continuing member of presbytery wishes to end an ongoing debate,

- a. he or she must go to a floor microphone and obtain recognition from the Moderator;
- b. when recognized, he or she may move the previous question;
- c. another voting member must second this motion (can be done from one's chair, without recognition);
- d. the Moderator shall immediately conduct a standing vote on this motion to cut off further debate; however, if in the Moderator's judgement, the assembly has not completed debate, the Moderator has the power to refuse the motion to close debate.
- e. if there is a two-thirds affirmative vote to end debate, the Moderator shall immediately conduct a vote on the motion before the Presbytery.

(approved/adopted May 17, 2016)

Second Presbyterian Church (USA), Charleston, SC
Order of Worship for Charleston Atlantic Presbytery
Summer Stated Meeting
September 12, 2026

Pre-Service Music

Charleston Gospel Choir

On Our Way

Traditional, Arr. Aretha Franklin

Soloist, Joecephus Green, Tenor

Lord Keep Me Day by Day

Arr. Albertina Walker

Soloist, Samuel McWhite, Tenor

Welcome

Cress Darwin

Prelude

Welcome Into This Place

Charleston Gospel Choir

Orlando Jaurez, Arr. James Abbingdon

Call to Worship

Cecelia Armstrong

O: This is the day that the Lord has made;

P: Let us rejoice and be glad in it!

O: From congregations near and far, from islands, cities, and communities across Charleston Atlantic Presbytery, God has called us together.

P: We come as one body in Christ, united in faith, hope, and love.

O: We gather to worship, to listen, to discern, and to seek the guidance of the Holy Spirit.

P: Speak, Lord, for your servants are listening.

O: May our worship glorify God, our fellowship strengthen the Church, and our work advance Christ's mission in the world.

P: With grateful hearts and willing spirits, we offer ourselves to God.

O: Come, people of God, let us worship the Lord!

All: We will worship God in spirit and in truth. Amen!

Prayer of Adoration

Patricia Bligen Jones

Opening Hymn

I Love the Lord, Who Heard My Cry

#799

Call to Confession

Clarissa Whaley

As we gather as the people of God, we acknowledge that we have not always lived faithfully into our calling as the body of Christ. At times, we have allowed division to overcome unity, fear to silence courage, and our own desires to overshadow the movement of the Holy Spirit. Yet we come before a God whose mercy is abundant and whose grace makes all things new. Trusting in God's steadfast love, let us confess our sins together, seeking forgiveness, renewal, and the courage to faithfully serve Christ and one another.

Prayer of Confession

Gracious and merciful God, we confess that we have not always been faithful to your calling. We have allowed our differences to divide us, our fears to limit us, and our own agendas to distract us from your will. Forgive us when we have failed to listen to one another, neglected the needs of our neighbors, or resisted the movement of your Spirit. Renew us, O God. Give us humble hearts, listening ears, courageous spirits, and a deeper love for your Church and your people. Unite us in Christ so that our words, decisions, and actions may reflect your justice, mercy, and grace. Through Jesus Christ our Lord, we pray. Amen.

Silent Prayer of Confession

Assurance of Forgiveness

My siblings in Christ, God's mercy is greater than our failures, God's grace is stronger than our sin, and God's love never lets us go. In Jesus Christ, we are forgiven, renewed, and called to walk together in newness of life.

People: In Jesus Christ, we are forgiven. Thanks be to God! Amen.

Prayer Of Illumination

Catherine Parler

Gospel Reading

Matthew 22:34-40: ³⁴When the Pharisees heard that he had silenced the Sadducees, they gathered together, ³⁵and one of them, an expert in the law, asked him a question to test him. ³⁶"Teacher, which commandment in the law is the greatest?" ³⁷He said to him, "You shall

love the Lord your God with all your heart and with all your soul and with all your mind.’³⁸ This is the greatest and first commandment.³⁹ And a second is like it: ‘You shall love your neighbor as yourself.’⁴⁰ On these two commandments hang all the Law and the Prophets.”

Sermon: “Won’t You Be My Neighbor” Catherine Parler

Affirmation of Faith The Apostles’ Creed Colin Kerr

Offering Invitation Rebecca Albright

In every season, God provides; let us respond with generous hearts.

Today’s offering will support a scholarship fund for candidates, inquirers, and participants in the SC5 School of Theology.

Offertory Jesus is Love Words and Music by Lionel Richie
Soloist, Lee Pringle, Tenor

Doxology

Prayer of Dedication Alexander Porter
Hymn Let Us Break Bread Together #525

Sacrament of the Lord’s Supper Cress Darwin and Mary Cameron Smith

Invitation

Prayer of Thanksgiving and The Lord’s Prayer

Words of Institution

Communion of God’s People (by Intinction)

All Good Things Will Be Added Unto You Traditional, Arr. Shelton Becton
Soloist, Kim Lee, Soprano

Prayer

Closing Hymn The Church’s One Foundation #321

Benediction Catherine Parler

Postlude

Charleston Gospel Choir

Till We Gather Again

Stephen F. Key

What a Friend We Have in Jesus

Traditional, Arr. Aretha Franklin

Soloist, Canatrian Monique Middleton, Soprano

Worship Service Participants

The Reverend Rebecca Albright, General Presbyter, Pastor-to-Pastor

The Reverend Cecelia Armstrong, St. James Church

The Reverend Patricia Bligen Jones, Hebron Zion Church

The Reverend Cress Darwin, Second Church

The Reverend Colin Kerr, Parkside Church

The Reverend Catherine Parler, Chaplain, Roper St. Francis Hospital

The Reverend Alexander Porter, Wallingford/Zion Olivet Church

The Reverend Doctor Mary Cameron Smith, Yeamans Park Church

Elder Clarissa Whaley, St. James Church

Charleston Gospel Choir, Lee Pringle – Founder;

Jennifer Ancrum – Conductor; Anna Brock – Accompanist

**CHARLESTON ATLANTIC PRESBYTERY
SUMMER STATED MEETING DOCKET**

**Rev. Dr. Michael Fitze, Moderator
Second Presbyterian Church, Charleston, SC
September 12, 2026**

8:30—Check In

9:00 --Orientation for New Commissioners

9:30—Meeting Begins

1. Call to Order, Opening Prayer—Moderator
2. Welcome to Second Presbyterian Church – The Rev. Cress Darwin
3. Acknowledgement of Lands and Peoples - Moderator
4. Declaration of a Quorum - Stated Clerk / Moderator
5. Welcome to First Time Commissioners - Moderator
6. Guests and Corresponding Member – Stated Clerk
7. Appointment of Standing Committee for Resolution of Thanks—Moderator
8. Opening Worship with Communion
 - a. Sermon by The Rev. Catherine Parler
 - b. Offering to benefit a Seminary Scholarship Fund
9. Introduction of New Business/Approval of the Docket—Stated Clerk
10. Adoption of the Consent Agenda—Moderator
11. Report of General Presbyter / Pastor to Pastors – The Rev. Becky Albright
12. Stated Clerk's Report – Elder David Yandle
13. Shepherding Team – Commissioned Pastor Priscilla Holtzclaw, Moderator
 - a. Vision Task Force Report
 - b. Proposed Amendments to Manual of Administrative Operations
 - c. Recommendation re Cane Bay Property
14. Committee on Representation- The Rev. Bart Edwards, Moderator

15. Presbyterian Investment and Loan Program -- Rev. Dr. Sung-Joo Park
16. Service to Others Ministry Team – The Rev. Dr. Jim Miller, Moderator
17. Property Ministry Team – Elder Irene Whaley, Moderator
18. Commission on Ministry— Rev. Dr. Jeri Parris Perkins, Moderator
19. Finance Committee – Rev. Dr. Achim Daffin, Moderator
20. CAP Presbyterian Women- Elder Kay Keeler, Moderator
21. Nurture Ministry Team – The Rev. Dr. Brian Henderson, Moderator
22. Presbyterian Disaster Assistance Commission – Elder Rick Spivey, Coordinator
23. Committee on Preparation for Ministry – The Rev. Pat Jones, Moderator
24. Report of Commissioners to the 227th General Assembly
25. Call for other Reports/Unfinished Business
26. Report of Resolution of Thanks Committee
27. Adjournment with Prayer and Benediction by Moderator
28. Lunch and Joys Video

2026 CAP Meeting Dates:

Saturday, September 12, 2026 – Second Presbyterian Church, Charleston, SC

Tuesday, November 10, 2026 – James Island Presbyterian Church, James Island, SC

**Consent Agenda
For Charleston Atlantic Presbytery
Summer Stated Meeting**

September 12, 2026

Any teaching elder or ruling elder commissioner may request that any motion, report or recommendation be removed from the Consent Agenda. Upon such request, the item will be removed from the omnibus motion and placed on the floor for consideration and vote at the time the appropriate committee report appears on the docket.

OMNIBUS MOTION:

The following recommendations and motions in this Omnibus Motion shall be approved:

1. Stated Clerk' recommendations:

A. The minutes of the Spring Stated Meeting held on May 12, 2026, at Sunrise Presbyterian Church on Sullivan's Island and which appear in the handbook be approved and admitted to the record.

B. The attendance report contained in the minutes of the Spring Stated Meeting held on May 12, 2026 at Sunrise Presbyterian Church on Sullivan's Island including reports of excused and unexcused absences be referred to the Commission on Ministry for review and action as necessary.

C. The commission, committee and ministry team reports without recommendations for action be received as information.

D. The items on the Consent Agenda not pulled by any commissioner or minister member be approved by unanimous consent.

General Presbyter/Pastor to Pastors

Report for CAP Meeting

September 12, 2026

The summer seemed to fly by and as I look back, I realize a lot has happened since our meeting in May. In June, the work of the committees began for the General Assembly of the PCUSA, prior to the plenary sessions that began on Sunday, June 28th. **Rev. Pat Jones** chaired the Committee on Racial Reconciliation, and her committee did exceptional work. **CP Eugene Richardson** was the vice chair of the Committee on Theology and Ordination. It was rewarding to visit the various committees by zoom and to see our commissioners at work. The GA 'in-person' week in Milwaukee started with a walk and a rally to stop gun violence. A shout out to our commissioners **Rev. Pat Jones, Rev. Elizabeth Johnson, Rev. Colin Kerr** (absent due to a broken ankle), **CP Henry Meeuwse, CP Eugene Richardson, RE Clarissa Whaley and Young Adult Advisory Delegate (YAAD) Ethan van Deventer**. The GA committees worked hard, presented well-advised motions, and the delegates discerned God's will for the church. **Rev. Tony Larson and Rev. CeCe Armstrong** continued their roles as Co-Moderators through the 227th Assembly, and they moderated the assembly with grace, love and kindness in a professional manner.

Fall is a great time to be in the mountains of North Carolina, and if you find yourself planning a trip, check out the SC Inn at Montreat. CAP is 1/5 owner of the SC Inn, along with the four other presbyteries of SC. The Inn is a good place to stay when you have any reason to be in Montreat.

SC5 School of Theology will meet this fall on October 16th and 17th. If you or someone you know has a desire for theological education or a desire to serve the church in a meaningful way, encourage them to pursue this educational possibility. CAP currently has 14 CP's serving congregations and 3 CP's serving for the presbytery. We are grateful for these individuals and their ministries.

Once again, STEPS was a successful event and meaningful for all who attended. We are grateful for the STEPS team that spent many, many hours of hard work to make this a meaningful event. If you see **Co-chairs, Laura Harley and Betsy Martin**, or any of the committee members, give them a Thank you. Their work is behind the scenes, and it is A LOT OF WORK!

We welcome **Rev. Lou Ellen Hartley** called to Harbor View Presbyterian Church into the presbytery. Her installation was on Sunday, July 26th and we are grateful for her ministry.

We also welcome two new members to the staff at Charleston Atlantic Presbytery. **Mae Lucas** began work in April as Administrative Assistant and **Ethan van Deventer** began in August as the Youth Director. Both of these positions are part-time, and we are blessed to have Mae and Ethan as part of our team.

The Charleston Atlantic Presbytery continues to work assisting congregations and pastors. There is much work to be done and we live in the hope and promise of Jesus Christ – now and always. Thanks be to God.

Rev. Rebecca Albright
General Presbyter, Pastor to Pastors

**Report of the Stated Clerk
Charleston Atlantic Presbytery**

Summer Stated Meeting, September 2026

I. Boundary Training

The presbytery will be holding a Boundary Training session on September 22, 2026 at the presbytery office from 9:00 to 3:00. For any ministers, Certified Christian Educators, commissioned pastors, candidates or inquirers who have not yet completed the training within the past three years, *this training is mandatory*. On Tuesday, November 17, 2026, we will begin the second cycle of boundary training. Please remember that this training is a Book of Order requirement that must be completed at least once every three years. For minister joining the presbytery, the training must be completed within the first eighteen months of your membership.

II. Review of 2025 Session Minutes

The churches shown in bold in the first half list have not submitted their minutes for review by the Commission on Ministry. These reviews are required by section G-3.0108 of the Book of Order. The churches in the second half list should deliver the minutes to the presbytery office by September 30.

First Half	Churches	Second Half	Churches
Aimwell	James Island	Beaufort Salem	Palmetto
Allendale	Lowcountry	Belle Isle	Salem – Johns Is.
Edisto	PC on Edisto	Bethel – Johns Is.	Sea Island
Estill	Peace	Bethel – Walterboro	Second
First Beaufort	Providence	Dorchester	St. Andrews – Johns Is.
First Hilton Head	Sea Island	First Moncks Corner	St. Luke
First Scots	Santee	First Orangeburg	St. Paul
Hampton	St. Andrews - Chas	Hebron Zion	Summerville
Harbor View	St. James	Johns Island	Sunrise
Harmony	Wallingford	Mt. Pleasant	Westminster
Hopewell	Yeaman's Park	New Wappetaw	Williston
	Zion Olivet		

III. Presbytery Meeting Schedule

The stated meetings of the presbytery for 2026 are set out below. Please mark your calendars so that you can attend these meetings.

Tuesday, November 10, 2026	James Island Presbyterian Church, Charleston
Saturday, February 13, 2027	TBA
Friday-Saturday May 14-15, 2027	Joint Meeting of SC 5 Presbyteries in Columbia
Saturday, September 18, 2027	TBA
Tuesday, November 9, 2027	Johns Island Presbyterian Church

IV. 227th General Assembly

Charleston Atlantic Presbytery sent five commissioners (Rev. Pat Jones, Rev. Elizabeth Johnson, Elder Henry Meuwsee, Elder Eugene Richardson, Elder Clarissa Whaley) and one Young Adult Advisory Delegate (Ethan VanDeventer) to the 227th General Assembly which met in Milwaukee, Wisconsin in late June-early July. Rev. Cecelia Armstrong, who was elected as one of two co-moderators of the 226th General Assembly presided over the plenary sessions of the 227th assembly.

The 227th General Assembly of the Presbyterian Church (U.S.A.) approved a number of overtures which will be sent to presbyteries throughout the denomination for approval. If the text of the overtures is distributed in time for review, we anticipate presenting them for discussion and voting at the Fall Stated Meeting in November.

In recognition of and thanks for the generous support provided by the congregation of St. James Presbyterian Church to Rev. Armstrong during her two year service as co-moderator of the General Assembly and its previous support of Rev. Dr. Brian Henderson's two year service as moderator of the Synod of South Atlantic, Charleston Atlantic Presbytery presented to the congregation of St. James a set of the communion ware used to serve the commissioners, delegates and participants at the 227th General Assembly.

V. Mandatory Policies and Training

Since July 2023, each council within the PCUSA has been required to have implemented policies regarding sexual misconduct, harassment, child and youth protection, and antiracism. The same section of the Book of Order that requires the implementation of those policies also requires that each council **train** its members on those policies at least every thirty-six months.

Reviews of session minutes demonstrate that a number of congregations have not complied with these mandatory requirements. The creation of these policies is not sufficient to demonstrate compliance with this requirement. The presbytery and each session must also train its officers on these policies.

Failure to implement and complete training on these policies, can have significant legal consequences beyond the harm suffered by victims of the misconduct. Churches remain subject to lawsuits arising from misconduct which should be addressed in these policies. If a church or

presbytery is sued, compliance with the policies and training requirements will be an issue. As the denomination and the presbytery have recognized the need for such policies, failure to comply can subject the church and presbytery to significant monetary damages.

In our ordination vows, teaching and ruling elders have agreed to be governed by our church's polity and abide by its discipline. Each of us has the obligation to ensure that these policies are established and that our members are trained on them.

VII. Black Church Cornerstone Collaborative

Charleston Atlantic Presbytery has received an invitation to participate in a grant program sponsored by the Black Church Cornerstone Collaborative which could provide a \$50,000 grant to be used during 2027 for the support of rural, African American congregations. The program would include monthly educational presentations to representative of participating congregations and micro-grants of \$3,000 per congregation for mission projects to be determined by the participating congregations. The program focuses on four primary areas: growth, evangelism, equipping lay women for leadership, church heritage. Additional information will be forthcoming regarding the details of eligibility for participation in this opportunity.

VIII. Recommendations

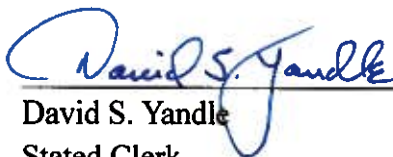
The Stated Clerk recommends that:

A. The minutes of the Spring Stated Meeting held on May 12, 2026, at Sunrise Presbyterian Church on Sullivan's Island and which appear in the handbook be approved and admitted to the record.

B. The attendance report contained in the minutes of the Spring Stated Meeting held on May 12, 2026 at Sunrise Presbyterian Church on Sullivan's Island including reports of excused and unexcused absences be referred to the Commission on Ministry for review and action as necessary.

C. The commission, committee and ministry team reports without recommendations for action be received as information.

D. The items on the Consent Agenda not pulled by any commissioner or minister member be approved by unanimous consent.


David S. Yandle
Stated Clerk

August 26, 2026

Shepherding Team Report
Charleston Atlantic Presbytery
Summer Meeting, September 2026

1. General Presbyter Becky Albright reported that the Presbytery is active and busy, with new pastor installations, the STEPs program, and hard work on all committees.
2. Stated clerk David Yandle gave a short summary of this summer's General Assembly discussions and votes, pointing out that most initiatives that reached the full delegation were passed with very strong margins. A overture on the mission of the church was referred forward to the 228th GA.

The stated clerk also presented an opportunity for the Presbytery to participate in a program that will provide data for support of new church development initiatives. This data will include population demographics and financial data, and can be used by a NCD committee and the presbytery to evaluate locations for new congregations. Cost is \$2400. This participation and expenditure was approved by the Shepherding Team.

The stated clerk also emphasized the need for each church in our Presbytery to have an active Child Protection Program in place.

3. Report was received from the Finance committee, including a proposal to increase the annual draw to be budgeted from our investments from 4% to 4.6%. Shepherding Team concurred with this proposal.
4. The Visioning Task Force will be presented at the September Presbytery meeting for a vote by the full Presbytery.
5. Report from the Cane Bay Task Force. They have completed a very comprehensive study of the value and potential uses of the property in Cane Bay. The committee has unanimously voted to recommend that Presbytery proceed with sale of this property.

Recommendation to CAP from Shepherding Team to proceed with marketing of the Cane Bay property, with an intent to sell. The sale will require approval by the full Presbytery prior to closing. Shepherding Team will also present a proposal for use of the proceeds to Presbytery at that time.

Respectfully submitted,

Priscilla Holtzclaw
Moderator, Shepherding Team

A New Day Dawns for Charleston Atlantic Presbytery



After much prayer and study our Task Force recommends that, over the next five years, Charleston Atlantic Presbytery concentrate on three critical areas which we believe will enhance our capacity to spread the Good News of the Gospel. These are not new ideas but are renewed, invigorated, and specific commitments to expand our reach into the future.

Our dreams will require a commitment of time and effort from our staff, our sessions, and our congregations. Our dreams will challenge us financially to increase active participation in the life of the Church. Our dreams will instill a belief that this presbytery is actively engaged in meeting the Great Commission.

First, we believe that the future success of our congregations, our presbytery and ultimately our denomination lies in the preparation and encouragement of our youth to become fully engaged with a lifelong involvement in the work of the church. We have specific plans to reach out to our congregations to facilitate active participation at the middle and high school levels, as well as greater intentional ministry at local colleges.

Second, we have recommended specific programs to afford our ministers of the Word and Sacrament and our commissioned pastors enhanced educational opportunities and collegial support.

Third, we believe it is critical that we reinvigorate our new church development efforts with goals of chartering at least one new congregation in the next five years while supporting new worshipping communities and our small and aging congregations.

We invite you to review our complete report to learn the details of our vision and join us as we commit this presbytery to renewed efforts to make active disciples of Jesus Christ within our community and beyond.

**Charleston Atlantic Presbytery
Visioning Task Force Report
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A New Day Dawns for Charleston Atlantic Presbytery

Vision -- Charleston Atlantic Presbytery will engage and equip our members for lifelong service to the Church of Jesus Christ.

Mission -- We will cultivate opportunities for our young members to fully engage in the life of the Church. We will embrace the concept of colleagues in ministry sharing the joys and burdens our ordained and commissioned ministers experience. We will strive to develop new worshiping opportunities while supporting our small and aging congregations.

Task Force Members

Rev. Becky Albright
Elder Catherine Byrd
Rev. Sandy Hull
Elder Clifford Jenkins
Rev. Colin Kerr
Rev. Barrett Payne

Rev. Patricia Petraven
Rev. James Rogers
Elder Irene Whaley
Elder Ray Whaley
Elder David Yandle

I. INTRODUCTION.

Our Task Force has spent many months considering what our presbytery is doing well, what it is not doing as well, and where it can improve. We have sought guidance and input from individuals and committees within the presbytery and have considered how other presbyteries are organized and function.

Our objective has been to discern a path forward for our presbytery to serve the Church of Jesus Christ more effectively. We believe that the path forward requires that we renew our commitment to raising our middle and high school and college age members in the nurture and admonition of the Lord. We believe that we must provide for the welfare of the ministers and commissioned pastors in their role as shepherds of our constituent flocks. And, we believe that our presbytery must commit to building new congregations to serve the Lord in our communities.

We acknowledge that this vision will be a challenge for our congregations and members. It will require the committed efforts of our leaders and members. It will require increased financial support. It is not a vision to prescribe every effort of the presbytery, but one to focus our time and talent on the areas through which we believe Charleston Atlantic Presbytery can make the greatest positive, long-term impact for the Church of Jesus Christ.

We have divided this report into seven major sections. Sections II, III and IV address the three major areas of focus. In each of these sections we have addressed our observations upon which the vision is based, the objectives which we hope to attain, and the specific recommendations to be implemented. We have addressed the budgetary impact of these recommendations in each section, but for clarity, we have collected the specific figures in Section V to provide an aggregate financial overview of our vision.

In Section VI, we address current facets of the presbytery's work which we believe need to remain as important parts of the mission of our presbytery. Section VII is a proposed organizational chart. Section VIII includes specific amendments to the Manual of Administrative Operations which would be necessary to implement this vision.

II. WE WILL CULTIVATE OPPORTUNITIES FOR OUR YOUNG MEMBERS TO FULLY ENGAGE IN THE LIFE OF THE CHURCH, EQUIPPING THEM FOR A LIFELONG COMMITMENT TO SERVING CHRIST.

A. Children's Ministry.

"Suffer the little children to come unto me for of such is the kingdom of Heaven." Matthew 19:14.

Our inquiries have shown that congregations are confident in their capacity to provide quality pre-school and primary Christian Education programs on a local level without significant involvement of the presbytery. We envision Children's Ministry remaining a local function, with the presbytery assisting with resources. With the departure of our former Associate for Congregation Nurture and Service, we recommend the creation of a Christian Education Committee to support this and other functions throughout the presbytery.

B. Youth Ministry.

"Train up a child in the way he should go; and when he is old, he will not depart from it." Proverbs 22:6.

1. Observations. Our inquiries and analysis have shown that, while some congregations have vibrant youth programs, many struggle to provide meaningful engagement of their young people. Responses to our inquiries consistently have shown a desire for presbytery to lead in this area.

2. Objectives. We believe that the presbytery should take an active role in coordinating middle and high school group activities throughout the presbytery. Our objective is to provide opportunities for young people to become actively involved in a youth program, either in their own congregation, or in coordination with other congregations and presbytery groups. An individual family's financial ability should not be a barrier to full participation in these activities.

Active involvement will develop leaders within congregations and the presbytery. Broad participation will reduce the barriers of race and wealth disparity and, through mission opportunities, will foster a commitment to serving others in our community.

3. Recommendations.

a. Staffing. The presbytery should hire a Presbytery Youth Director, who will be responsible for coordinating the presbytery's youth ministry program in coordination with a newly established Youth and Young Adult Committee. This staff member will meet with congregations with small youth populations to help assess and

encourage how they could join with youth programs of larger congregations, Presbytery Youth Council, and presbytery and denomination wide retreats.

b. Youth and Young Adult Ministry Committee. This will become a standing committee of the presbytery responsible for the oversight of the Presbytery Youth Council and the College Ministry Program. This committee will provide reports at stated meetings of presbytery celebrating and highlighting the program's accomplishments. This committee will be composed of three classes of two members and will be served by the presbytery's new youth director.

i. Presbytery Youth Council. The Presbytery Youth Council will continue its work and current composition.

ii. Young Adult Campus Ministry Program. This will be addressed in Section II.C. below.

c. Presbytery Youth Retreats. The presbytery annually will host a middle school and a high school retreat partially funded by the presbytery to ensure that financial ability does not prevent participation.

4. Budgetary Changes.

a. Staffing. In the initial year, the increased responsibilities may require an additional 20 hours per month. We expect that the budgetary impact of this position will increase over time as the program expands. We envision an initial outlay of \$4,800 during the first year.

b. Youth Retreats. As these retreats are designed as a mission outreach and leadership development tool, presbytery should fund a substantial portion of these retreats so that participation is not limited by a family's ability to pay. In addition, the Presbytery Youth Director will have funds available to meet individually with various churches' youth ministry representatives in their communities, take them out to lunch, and offer to fund their church's first-time (or first-time in a while) participation in a presbytery retreat or denominational wide event. We envision these funds enabling at least ten congregational visits, five presbytery retreat-funding offers, and one denominational event funding offer per year. We envision an initial outlay of \$8,000 during the first year.

C. Young Adult Campus Ministry.

1. Observations. Experience has shown that many young people drift away from churches during their college years. As more colleges lose or reduce their denominational affiliations, it becomes even more important for congregations and presbyteries to undertake the responsibility to provide the moral and theological support our college age members need.

Our inquiries have shown that, while some congregations may support college ministry led by others, few are capable of undertaking the responsibility on their

own. Our presbytery has been successful in its efforts through the EmpowHer program at the College of Charleston and the Journey program at the Citadel. Additionally, we have had a crucial presence at South Carolina State and Claflin. We have no presence in Beaufort County or at Charleston Southern University.

Our denomination is facing a significant decrease in the number of young people choosing to attend seminaries and a concomitant decrease in the number of people entering ordained ministry. If we plan to focus on the development of middle and high school youth as the future members and leaders of our congregations, and if we hope to stem the tide of decreased seminary applicants, we must take advantage of the opportunities to reinforce the bonds our congregations have developed with our young people and not allow them to drift away during college.

2. Objectives. Our investigation has shown that the College of Charleston and The Citadel are the most receptive institutions to our efforts in Charleston, and that South Carolina State and Claflin in Orangeburg have responded to even limited pastoral investment. However, our research strongly indicates that multiple campuses of U.S.C. Beaufort present significant logistical challenges, and the sectarian nature of Charleston Southern prevents other denominations from ministering on campus. Our objective is to serve the students in the institutions in which we have the highest likelihood of success.

3. Recommendations.

a. Staffing. Presbytery should increase financial support for the existing ministry staff currently serving and, should any of those individuals depart their positions, presbytery should ensure that a new part-time employee in Charleston and another part-time employee in Orangeburg be hired to lead the ministry programs at those colleges. These positions should be filled by employees of the presbytery rather than relying on the current hybrid *ad hoc* methods of being used.

b. Youth and Young Adult Ministry Committee. Presbytery oversight of the Campus Ministry Program should be consolidated in the newly formed Youth and Young Adult Ministry Committee, transferring oversight of the current College of Charleston and Citadel programs from the Commission on Ministry and the South Carolina State and Claflin programs from the Nurture Committee. Among other responsibilities, this committee would be responsible for exploring additional funding models and ensuring staffing transitions in cooperation with currently partnered churches.

4. Budgetary Impact.

a. Staffing. Presbytery's 2025 budget provided \$12,000, split equally between personnel serving the Charleston area and Orangeburg area programs. Our projection would increase the campus ministry part time positions to \$18,000, split equally for the Charleston and Orangeburg positions. The total staff increase would be \$6,000.

Current Staffing Support

Orangeburg Area	\$ 6,000
Charleston Area	\$ 6,000

Recommended Staffing Support Increase

Orangeburg Area	\$ 6,000
Charleston Area	\$ 6,000
Subtotal	\$12,000

b. Programmatic Support. The current model relies almost exclusively on contributions from individual congregations to fund the programs in each geographic area. Our projection would include \$3,000 for each of the Charleston and Orangeburg programs during the initial year. The total program increase would be \$6,000.

Current Programming Support

Orangeburg Area	\$ 0
Charleston Area	\$ 0

Recommended Programming Support Increase

Orangeburg Area	\$ 3,000
Charleston Area	\$ 3,000
Subtotal	\$ 6,000

Total Campus Ministry Increase for Staff and Programming	\$18,000
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III. WE WILL EMBRACE THE CONCEPT OF COLLEAGUES IN MINISTRY SHARING THE JOYS AND BURDENS OUR ORDAINED AND COMMISSIONED MINISTERS EXPERIENCE.

“Will you be a friend among your colleagues in ministry, working with them, subject to the ordering of God’s Word and Spirit?” W-4.0404.e.

A. Observations. While shepherding a flock is immensely rewarding, it carries with it personal challenges for the shepherds. Many of our ministers in congregational ministry are solo ministers who would benefit from a more structured support system.

B. Objectives. We strive to relieve some of those pressures by providing to our ministers and commissioned pastors guidance and cooperation in the community of faith of which they are members. We hope to provide opportunities for fellowship for them and their families. We expect all ministers and commissioned pastors to honor their ordination vow to being a friend among colleagues, actively involved in the work, worship and fellowship of the presbytery.

We recognize the need for continuing theological education and for practical guidance on dealing with the challenges of a politically divided nation. We hope to provide educational opportunities to address each.

C. Recommendations

1. Changes to the Format of Presbytery Meetings. The Strategy Team should explore other models for the format of presbytery meetings which might include providing educational opportunities in addition to the business of the presbytery.

At least once per year, the presbytery should invite a nationally known speaker/author to provide a keynote address at a stated meeting. Our Task Force anticipates that such a format could be used by the Winter meeting of 2027. This might include a retreat format for ministers and commissioned pastors and families with a keynote presentation and recreational activities on a Friday, with a stated meeting to follow on Saturday. Preliminary ideas include funding half of the Friday night accommodation with the participating ministers funding half, renting an auditorium for the keynote presentation, relying on a nearby church for the presbytery meeting, honorarium for the speaker.

2. Fellowship Opportunities. To foster the collegial atmosphere conducive to successful ministry, the presbytery must facilitate opportunities for its minister members, commissioned pastors, and their families to get together for purposes other than presbytery business. To accomplish this, the presbytery should establish a standing committee to be known as the Pastoral Support Committee responsible for the integration of new ministers into the life of the presbytery, hosting social events, planning and hosting minister retreats. These responsibilities shall shift from the Commission on Ministry to the Pastoral Support Committee.

3. Educational Cohorts. We recommend that the presbytery establish a cohort program in which a group of 10-12 ministers and commissioned pastors commit to

participating in an extended study over a twelve-month period of a particular topic (e.g., ministering to a politically diverse congregation). The group would meet on a monthly basis with a time of fellowship and study. There is the potential for inviting an outside speaker to lead a discussion.

D. Budgetary Impact.

1. Presbytery Meeting / Retreat. Preliminary estimates for an annual retreat format include the following:

Overnight accommodations for 40 rooms @ \$100	\$4,000	
Meeting Room for Friday	\$ 400	
Honorarium / travel for the speaker	\$3,000	
Friday night dinner	\$2,000	
Subtotal		\$9,400

2. Fellowship Opportunities. These individual events would likely be funded primarily by the participants with the presbytery providing minimal funding.

Subtotal		\$1,000
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3. Educational Cohorts.

12 Monthly dinners for 12 participants	\$5,760	
Honorarium for a speaker	\$2,000	
Subtotal		\$7,760

Total		\$18,160
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IV. WE WILL REINVIGORATE OUR NEW CHURCH DEVELOPMENT EFFORTS WITH THE GOAL OF CHARTERING AT LEAST ONE NEW CONGREGATION IN THE NEXT FIVE YEARS AND SUPPORTING NEW WORSHIPING COMMUNITIES.

“Go, therefore, and make disciples of all nations, baptizing them in the name of the Father, and of the Son, and of the Holy Spirit, teaching them to obey all that I have commanded you.” Matthew 28:19-20.

A. Observations. The Lowcountry is experiencing dramatic growth into geographic areas within the confines of the presbytery not currently served our congregations. We also have a number of small congregations throughout the presbytery with strong but dwindling populations. We currently have one nascent congregation at the Church of the Arts and a Mackey Presbytery Mission, each of which is attempting to attract and serve folks from underserved populations.

B. Objectives.

1. New Church Development. We believe that the presbytery should commit itself and its resources to building at least one new church in the next five years in addition to the efforts with the Church of the Arts and the Mackay Presbyterian Ministries.

2. Support Smaller Churches including Potential Mergers. While we concentrate efforts on serving developing communities, we need to continue supporting our smaller congregations as they serve their communities. While we can celebrate the history of service of some small congregations, we need to recognize that continued decline in membership with limited potential for growth may require the merger of some congregations in order to afford the members of those congregations viable worship opportunities.

C. Recommendations.

1. New Church Development Committee. Reconstituting this committee would demonstrate our commitment to expanding our worship opportunities, serving new and developing communities, and expanding our local mission work. This committee would be responsible for developing and implementing plans with clear, measurable goals for the creation of new congregations.

This committee would be responsible for oversight and coordination of our efforts with the Church of the Arts and the Mackay Presbyterian Ministries. Those oversight responsibilities would be transferred from the Shepherding Team and Commission on Ministry to the New Church Development Committee.

2. Actively Explore and Lead Small Congregations to Consider Mergers. Church development should not be limited to creating congregations where none exist, but should include creating new and vibrant congregations from existing resources of people and property. This may involve the sale of existing property and the purchase of new

property and congregations being willing to commit to new ways of jointly worshiping together.

D. Budgetary Impact. Although we have set a high bar as our vision for the presbytery, we do not foresee an immediate impact on our budget in the initial year of this effort.

1. The Mackay Presbyterian Ministry has been operating with a combination of budgeted funds and grant money under the supervision of a board of directors. Our immediate projections do not include an increase in the initial year, but if this ministry continues to grow and flourish, additional funding along with funding from its participants may be necessary. The New Church Development Committee can assist this ministry in creating a plan to include reasonably achievable and measurable milestones for reaching financial viability.

2. The Church of the Arts has received a substantial increase in funding for the 2026 budget year. Through careful planning and monitoring by the New Church Development Committee, the presbytery can establish reasonably achievable and measurable milestones for reaching financial viability and chartering as a congregation.

3. The New Church Development Committee will be tasked with pursuing grants from the synod and the Interim Unified Agency, as well as other organizations, to support new and existing worshiping communities.

4. The presbytery should be prepared to review its current property holdings and the potential for the sale of current property with an eye toward new acquisitions to facilitate the development of viable new congregations.

5. We must be prepared to fund the salary and benefits of organizing pastors and the facilities and efforts necessary to support new congregations. Although the initial efforts of the New Church Development Committee would be handled by volunteers within the presbytery, as we move through the next five years, it is reasonable to expect that the presbytery will need to hire a part or full time coordinator.

V. FINANCIAL CHALLENGES OF THIS VISION -- BUDGETARY IMPACT

This section consolidates the figures which appear in earlier sections of this report. Those sections provide the substantive explanations supporting these figures. The figures in this section represent our best estimates of the increases for expanded programs and the costs of new programs.

Children and Youth Ministry **\$30,800**

Youth Staff Salary (Increase)	\$ 4,800
Youth Retreats (New)	\$ 8,000
Campus Ministry Staff Salary (Increase)	\$12,000
Campus Ministry Program Funding (New)	\$ 6,000

Colleagues in Ministry

Presbytery Meetings / Retreat (New)		\$ 9,400
Overnight accommodations for 40 rooms @ \$100 (New)	\$4,000	
Meeting Room for Friday (New)	\$ 400	
Speaker Honorarium / travel (New)	\$3,000	
Friday night dinner (New)	\$2,000	

Fellowship Opportunities	\$1,000	\$ 1,000
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Educational Cohorts		\$ 7,760
12 Monthly participant dinners	\$5,760	
Honorarium for a speaker	\$2,000	

New Worshipping Opportunities

No Additional Costs in First Year	\$ 0
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Total Additional Costs **\$48,960**

Our year end statistics show that Charleston Atlantic Presbytery has 13,400 active members spread over 45 congregations. Based on the number of active members in a congregation, these proposals could be funded with an annual increase of \$3.65 per active member. Necessary congregational increases are shown below:

Active Members	Annual Increase	Weekly Increase
100	\$ 365.00	\$ 7.02
200	\$ 730.00	\$ 14.04
300	\$1,095.00	\$ 21.06
500	\$1,825.00	\$ 35.10
1,000	\$3,650.00	\$ 70.20

VI. WE MUST CONTINUE THE CONGREGATIONAL SUPPORT PROGRAMS WHICH HAVE BEEN SUCCESSFUL.

A. S.T.E.P.S. We will maintain this as an annual program and explore adding similar programs throughout the year. Additional program topics might include Robert's Rules of Order, Caring for Caregivers, Church Safety, Training for Clerks of Session. This program will be the responsibility of the Nurture Committee.

B. Officer Training. The presbytery has adopted a set of minimal expectations for training of potential officers. Presbytery should and expand this to provide multiple opportunities for congregations to take advantage of these training opportunities to be presented by the presbytery. This program will be the responsibility of the Christian Education Committee.

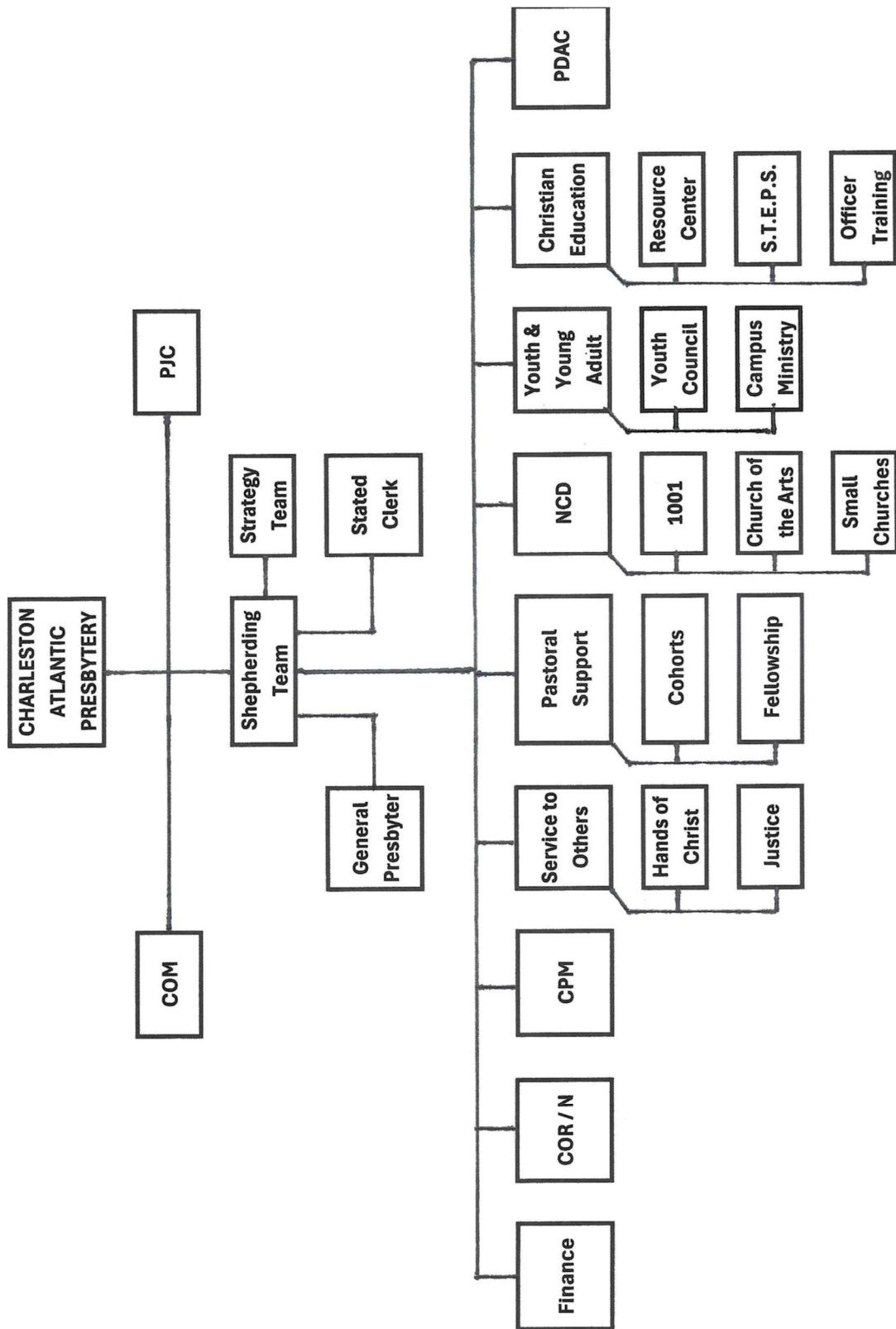
C. Boundary Training. We will expand the current Boundary Training program currently focused on ministers and commissioned pastors to assist congregations to meet their obligations under G-3.0106 of the Book of Order. This program will be the responsibility of the Christian Education Committee with the Commission on Ministry maintaining its oversight of the participation of ministers and commissioned pastors.

D. Hands of Christ. This program is a joint effort of multiple congregations coming together to serve some of the least of our communities in the name of Christ. We must ensure that this program remains viable. We should find ways to emulate its cooperative effort in other outreach projects.

E. Charleston Area Justice Ministry. In a time of great division within our nation, the presbytery must continue its commitment to "do justice, love mercy, and walk humbly with our God." This growing network of faith-based congregations that are culturally, economically, geographically, and religiously diverse strives to make the Charleston area a more just place to live, work, and do business.

VII. Organizational Re-structuring.

Our proposals will entail the revision of the current committee structure. We envision the creation of several new standing committees: Youth and Young Adult Ministry, Pastoral Support, and Christian Education. We also recommend re-establishing the New Church Development Committee. As we have recommended shifting certain responsibilities among committees, the Nurture Committee would no longer exist as its responsibilities will have been distributed to other committees. The new structure is set out in the attached organizational chart.



VIII. Amendments to the Manual of Administrative Operations.

A. Sections to be Added to the Manual. The following sections should be added to implement the programs identified in this visioning report.

1. M-18.0100 CHRISTIAN EDUCATION COMMITTEE.

M-18.0101 Responsibilities. This committee is responsible for the following areas:

a. It shall provide guidance and resources to support the Christian Education programs of local congregations including managing the presbytery's Resource Center.

b. It shall oversee all Certified Christian Educators in accordance with section G-2.0113 of the Book of Order, including recommending to the Commission on Ministry minimum terms of compensation for those educators.

c. It shall organize and oversee the S.T.E.P.S. program.

d. It shall implement and oversee the presbytery's recently adopted standards for officer training and shall arrange for presbytery wide training sessions for congregations' officers.

M-18.0102 Membership. This committee shall consist of three classes of three members and shall be balanced between teaching and ruling elders as nearly equal as possible. Every effort should be made to have at least one Certified Christian Educator serving on the committee.

M-18.0103 Meetings. The Team will meet as often as necessary, but at least four times a year to coordinate and evaluate the sub-committees' work. Sub-committees will meet as needed.

2. M-19.0100 YOUTH AND YOUNG ADULT MINISTRY COMMITTEE

M-19.0101 Responsibilities: The Presbytery Youth and Young Adult Ministry Committee shall be a standing committee of the presbytery responsible for the implementation of the middle and high school youth programs and the Young Adult Campus Ministry Program. It shall work with a designated presbytery staff member who will be a member of the council. The objectives of this committee shall be to maximize the participation of youth members from all congregations in presbytery, synod and denominational programs and to oversee the Young Adult Campus Ministry Program.

M-19.0102 Membership: This committee shall consist of three classes of two members and shall be balanced between teaching and ruling elders as nearly

equal as possible. The presbytery staff member and campus ministry personnel shall participate in this committee.

M-19.0103 Meetings. The Team will meet as often as necessary, but at least quarterly.

3. M-20.0100 PASTORAL SUPPORT COMMITTEE

M-20.0101 Responsibilities

a. Professional Development – This committee shall be responsible for developing conferences, seminars, and other continuing education opportunities for teaching elders, commissioned workers, church educators, and church musicians.

b. Pastoral Care and Support – This committee shall be responsible for developing opportunities for fellowship, guidance, and the emotional, physical, and spiritual well-being of teaching elders, commissioned workers, church educators, church musicians, and their families. The Committee shall be responsible for the development and coordination of colleague groups for clergy, church educators and spouses.

M-20.0102 Membership. This committee shall consist of three classes of three members and shall be balanced between teaching and ruling elders as nearly equal as possible.

M-20.0103 Meetings. This committee shall meet at least quarterly.

B. Sections of the Manual to be Modified. The following sections of the Manual should be modified to reflect shifted responsibilities.

1. M-11.0100 COMMISSION ON MINISTRY

Sections M-11.0101.a. and 1.b. shall be deleted and those responsibilities transferred to the newly established Christian Education Committee.

2. M-13.0100 NURTURE COMMITTEE

The Nurture Committee shall be disbanded and those responsibilities transferred to other committees.

Summary of Proposed Amendments for Consideration by Charleston Atlantic Presbytery

The Stated Clerk of Charleston Atlantic Presbytery and its commissioners to the 226th General Assembly of the Presbyterian Church (U.S.A.) have prepared this summary of the amendments approved by the General Assembly. In accordance with G-6.04 of the *Book of Order* the amendments approved by the General Assembly are submitted to the presbyteries for consideration. If a majority of the presbyteries approve the proposed amendment, that provision will become effective one year from the adjournment of the General Assembly.

This summary is provided as an objective description of the proposed amendments as an aid to understanding the substance of each amendment. This summary is not an endorsement in favor or opposition to any amendment.

These amendments will be considered by the teaching elders and ruling elder commissioners at the Fall Stated Meeting of Charleston Atlantic Presbytery on December 10, 2024, at the presbytery office at 4701 Park Place West in North Charleston.

24-A – F-1.0403 Openness to the Guidance of the Holy Spirit

This amendment would add the terms “gender identity” and “sexual orientation” to the current list of protected characteristics set forth in section F-1.0403 against which the church must not discriminate.

24-B – G-1.0104 Other Forms of Corporate Witness

This amendment would provide a structure through which small worshipping communities which are not chartered congregations may more fully participate in the life and mission of the Presbyterian Church (U.S.A.) in consultation with and under the supervision of presbyteries and sessions. As of now, participants in these worshipping communities do not have membership in a PCUSA congregation. This amendment would allow for such membership and would allow for the celebration of the sacraments under the supervision of an organized congregation.

24-C – G-2.0104.b. Ordered Ministries of the Church – Gifts and Qualifications

This amendment would require that examinations for ordination and installation of all individuals in ordered ministry to include a determination of the candidate’s ability and commitment to the fulfillment all requirements in the constitutional questions for ordination and installation (W—4.0404), the Historic Principles of Church Order (F-3.01, and the principles of participation and representation found in F-1.0403. This is a corollary to the proposed amendment 24-A.

24-D – G-2.0504.b. Temporary Pastoral Relationships – Length of Terms

This amendment would allow presbyteries to approve temporary pastoral relationships between a session and a minister of the Word and Sacrament or Commissioned Pastor to run for up to thirty-six months rather than the current limit of twelve months. This would provide greater flexibility and reduced administrative action.

24-E – G-2.0504.b. Temporary Pastoral Relationships – Non-Disclosure Agreements

This amendment would prohibit the use of non-disclosure or confidentiality agreements in the dissolution of temporary pastoral relationships. The objective is to provide transparency surrounding the circumstances relating to the dissolution of the relationship. This is a corollary to the proposed amendment 22-G.

24-F – G-2.0610 Accommodations to Particular Circumstances in Preparation for Ministry

This amendment would delete a current requirement that ordaining presbyteries disclose the full reasons why accommodations were provided to a candidate for ministry. The objective is to preserve confidentiality of the process and avoid the publication of a candidate's personal information justifying why a reasonable accommodation was provided in the examination process.

22-G – G-2.0901 Dissolution of Installed Pastoral Relationships – Non-Disclosure Agreements

This amendment would prohibit the use of non-disclosure or confidentiality agreements in the dissolution of installed pastoral relationships. The objective is to provide transparency surrounding the circumstances relating to the dissolution of the relationship. This is a corollary to the proposed amendment 24-E.

24-H – G-3.0106 Administration of Mission

This amendment would expand the current provision applicable to all councils requiring a child and youth protection policy to now include adults with vulnerabilities in the group of protected persons.

24-I – G-3.0302.d. Relationships between Presbyteries and Synods and General Assembly

This amendment would delete the requirement that overtures from a presbytery to a synod or the General Assembly receive a concurrence from a second presbytery to be considered. This would remove what has become a *pro forma* requirement that has proven not to improve the process of considering overtures.

24-J – G-3.0501 -- Composition of the General Assembly

This amendment would modify the structure to determine the number of commissioners each presbytery may elect to the General Assembly. The current structure uses tiers based on the population of members within each presbytery. The current structure does not accurately reflect the size of presbyteries across the denomination. This amendment would revise the tiers in order to provide increased numbers of commissioners eligible to participate.

24-K – D-7.0501 -- Referral to Investigating Committee and Civil Authority

This amendment would specifically incorporate mandatory reporting requirements to civil authorities when a clerk of session or stated clerk receives an allegation related to physical abuse, neglect, or sexual molestation of a minor or adult lacking mental capacity.

24-L – D-7.0902.b – Administrative Leave

This amendment would restore language requiring that administrative leave for ministers in matters involving allegations of sexual misconduct must be paid leave funded by the employing entity or shared by the presbytery.

24-M – Episcopal-Presbyterian Agreement on Local Sharing of Ministries

This amendment would establish the framework to implement efforts by the Presbyterian Church (U.S.A.) and the Episcopal Church since at least 2017 to work toward cooperation in ordered ministry. This agreement would establish the parameters under which ministers of the two denominations could serve congregations in the other denomination and would define the terms unique to the polity of each denomination for the purposes of sharing local ministries.

**Committee on Representation
Report to the Summer 2026 Stated Meeting of
Charleston Atlantic Presbytery**

Information:

The Committee on Representation to the Charleston Atlantic Presbytery has met via Zoom and email throughout the summer of 2026 to develop a slate of nominees to serve CAP in 2026/2027.

Recommendation:

To elect the following people to serve on the Charleston Atlantic Presbytery as indicated below.

2027 CAP Moderator - Rev. Pat Jones

2027 CAP Vice Moderator - Rev. Tricia Petrean

3-year term for CAP Stated Clerk - Elder David Yandle

Service to Others Committee Report

Meeting of Charleston-Atlantic Presbytery

May 12, 2026

The Service to Others Committee has not met since the last Presbytery meeting so there is no formal report. However, ...

In March of 2025, the Presbyterian Church (USA) closed its global mission office and laid-off its 54 mission co-workers. Effectively, the PCUSA is without a global mission. Still, given its long history of seeking to carry Christ in word and deed to the world there are members of the denomination who individually or in concert with others are seeking to discovery new paths by which Presbyterian global mission can be reconceived and carried forward. As an example of such effort, I am attaching a brief paper by Scott W. Sunquist, President of Gordon-Conwell Seminary.

In addition, at its last meeting the Earth Care Subcommittee discussed the survey from the Task force established to address the disposition of the five acres of property owned by the Presbytery located in the Cane Bay development. While a specific project was not proposed, certain criteria were identified that the Subcommittee believes should apply to any development of that property. These were:

- that the property should provide a base for outreach to the Cane Bay/Nexton/Carnes Crossroads communities.
- that whatever form that outreach might take, it should manifest as “green”; that is, have a low greenhouse gas footprint, exercise recycling procedures wherever possible, and encourage the Cane Bay/Nexton/Carnes Crossroads communities to adopt “green” policies wherever appropriate.
- That any development should include some form of worshipping community (though not necessarily a formal PCUSA congregation or a formal traditional congregation).

The Service to Others Committee will meet at least once before the next Presbytery meeting.

Respectfully submitted,

Jim Miller, Moderator
Service to Others Committee

Recovery and Renewal of the PCUSA Missional and Ecumenical Commitment:
A Draft of Concerns and Direction
Scott W. Sunquist
March 20, 2026

1. Where we are and how we got here: In editing the volume *A History of Presbyterian Missions: 1944-2007*,¹ Caroline Becker and I had the honor of personally interviewing over 90 retired missionaries and surveying another 340. This thick description of the work and thinking of people we sent out is enlightening and is quite different from what is often taught about missionaries as “colonialists,” or part of “empire building.” In fact, most gave up home and family to learn a different language and culture, and to make Ethiopian and Japanese and Ghanaian friends with whom to share Christ’s love. There were many tears shed in the interviews.

Why is this important? Because we need to recover the purpose and people and “products” of our Presbyterian mission heritage. I believe it has been lost as we use the language of “white supremacy,” “imperialist missionaries,” and other such language too broadly. Missionaries were human and often protected or defended their own culture, and some became bitter and angry, but overall, they were a thoughtful, well-educated, courageous group who suffered a great deal in seeking faithfulness to God’s mission. Caroline Becker wrote chapter 6 for the PCUSA. No future decisions should be made without knowing the past and this means first listening to those who were on the front lines.

It is because of their work that our church has the diversity it has today.

2. God’s mission and our participation in the *missio Dei* should be the subject driving us as we move forward. The 1957 Evanston Assembly of the WCC said it well:

“There is no participation in Christ without participation in His mission to the world. That by which the church receives her existence is that by which she is also given her world mission.”

Jesus is the missionary of God. We, as Christians, are “in Christ” (*en Xristou*). Therefore, we—as individuals and as the Body of Christ—are sent people. Individuals are sent to work, to school, and to other cities and nations. Local churches engage in local ministry in their cities, and they are also sent (or send members) to other cultures. What are they sent for? Through Word and Work, they make disciples and “wipe away tears.”

The local church, and I believe a denomination, has two basic purposes: **worship and witness.** We disciple our members to worship more deeply and reach out more completely. These two purposes feed each other and nurture each other as the quotation above indicates.

3. Any future statement or structure for mission and ecumenical relations should start with clear and positive statements about Christian identity and calling. We should return again and again to touchstone passages regarding Christian existence of Luke 4:16-30, John 17, John 20:21, Matthew 28:16-20, Matthew 25, Acts 1:8, and the

¹ Edited by Scott W. Sunquist and Caroline N. Becker (Louisville, Geneva Press), 2008.

breaking out of the gospel into all cultures as indicated in Acts 10 through 15. There is no division in our commission, no “either/or.” We are sent in the same manner as Jesus was sent: in humility and power; in Word and Work; in gentleness and courage.

4. Much of our decline in mission and global engagement has come from a spreading universalism. Many have dropped the name of Jesus to promote God’s love and justice without speaking about the one who has modeled and preached love and justice. In our recent gathering, I heard more about our guilt and need to retreat than I have heard about the joy of Jesus’ life and calling. Participating in the mission of God in the past has meant there are now vast movements of people to Christ across Africa, Latin America, and Asia. One of the fastest-growing churches in the world is in Iran. Many of the pioneers in Persia were Presbyterian missionaries. The same can be said about the growing movement in both West and East Africa and in vast portions of Asia. I believe we need to reaffirm that the core or *heart of mission* is “making disciples of Jesus Christ.” I believe, as South African missiologist David Bosch wrote, “...evangelism is the core, heart, or center of mission.”

5. Finally, any future structures for our denomination’s participation in mission must involve the interplay of local churches, the denominational leadership, mission scholars, and global partners. We have talked about partnership in mission for over 60 years, but we need to expand that concern to include these four entities. Local congregations need national support for sending and missional engagement. The denomination needs to learn from and encourage local churches, for the denomination serves the local church. We all need to learn from growing and suffering churches from overseas. And, finally, we also need to learn from people who are studying missiology and movements around the world. We should not choose to be parochial or insular but learn from and support one another.

Epilogue: I have dedicated my life to God’s mission, and I was encouraged by two professors to stay with the PCUSA when preparing to go overseas because of the great support we would have, the great history I would become part of, and the great respect I would have as a PCUSA missionary in Asia. That was absolutely true. Drs. J. Christy Wilson and Samuel H. Moffett prepared us and guided us well. I offer these comments on recovering and renewing our missional commitment in their memory, and to see Jesus named in every tongue and tribe and people and nation (Revelation 7:9).

THE REPORT OF THE COMMISSION ON MINISTRY
Charleston Atlantic Presbytery – 9-12-2026

For Information:

1. The Commission on Ministry will conduct the following **Triennial Visits in 2026**. **Bold indicates completed report:** Aimwell, **Dorchester, Hampton**, Harmony, **Lowcountry, Providence**, St. Andrews (Johns Island), **St. James**, St. Luke, Summerville, P.C. Edisto, Westminster, Santee, Williston, Mt. Pleasant, Yeamans Park.
2. The COM received and approved with a few corrections the Self-Study of the Zion Olivet Presbyterian Church. The Pastor Nominating Committee is now working on the Ministry Discernment Profile.
3. The COM received and approved the Minutes of Lou Ellen Hartley's Installation Commission.
4. The COM's Examination's Commission conducted the Examination, approved the Terms of Call, and gave permission for Mount Pleasant Presbyterian Church to call a congregational meeting in order to vote on the Call and the Terms of Call for the Rev. Johnathan Frost as Associate Pastor.
5. The COM and the Presbytery have been blessed with an extraordinary pair of very well-trained and skilled Interim Pastors: The Rev. Achim Daffin, Harbor View Presbyterian – **currently taking a much-needed break** - and Dr. Danie de Beer, Lowcountry Presbyterian Church. The Rev. Blake Hawthorne serves as the 2026 Group Convener and is currently serving as part-time Stated Supply at the Orangeburg Presbyterian Church. **There continues to be a shortage of available interims in South Carolina and beyond.**
6. The COM received and reviewed the Rev. Bruce Kreutzer's Sabbatical request. He is currently laboring outside the bounds of the Presbytery. **The COM wants to remind the Presbytery that the process takes about a year to plan in conjunction with the church and COM.**
7. The COM received monthly Liaison reports from 3 Pastor Nominating Committees: Zion Olivet and Lowcountry, (Pastor), and First Presbyterian Church, Hilton Head, (Associate).
8. The Executive Presbyter, the Rev. Becky Albright reviewed the 2026 Terms of Call for all Installed Pastors and reported those to the Commission.
9. The COM continues to reach out to Honorably Retired Pastors and Members-at-Large with calls, contacts, and cards.
10. The COM maintains an updated Pulpit Supply List on the Presbytery Website for churches when a vacancy occurs.
11. The COM continues to annually review and support the work of those in Validated Ministry. There will be an in-person interview conducted every three years. Received Noah Kennedy's report from the Philippines.

12. The COM conducts exit interviews with each departing pastor and the Session to bring closure and to assist with any issues that could hinder the success of the next installed pastor.
13. The COM conducted an Exit Interview with the Rev. Bart Edwards and the Session of the Mount Pleasant Presbyterian Church and the Rev. Peter Sutton and the Session of First Scots Presbyterian Church.
14. The COM Administration Sub-committee continues to review and update the policies and procedures for Charleston Atlantic Presbytery. Please see the Presbytery Website for those currently active.
15. The Commissioned Pastors Quarterly Meeting was held on Tuesday, July 21, 2026.
16. Boundary Training Class will be held this Fall for all those new to the Presbytery or who have not taken the previous classes offered.
17. The COM received the notice of the retirement of the Rev. Isaac Moore effective at the end of July.
18. The COM will formulate a policy regarding Ordination and Installation Services to be held on Sunday mornings.
19. The COM cut the budget by \$2,200.00 at the request of the Finance Team.
20. The Report of the Mackay Presbyterian Mission and a **Minute for the Mission** - Sandra E. Otero-Agosto

Respectfully submitted,
Dr. Jeri Parris Perkins, Moderator of COM

Mackay Presbyterian Mission
Sandra Otero & Antonio Colón
May - August 2026

- The Mackay Presbyterian Mission have been serving our community with pastoral care and accompaniment of the families through telephone calls, visits, and meetings.
- The MPM project “Presbyterian Home Services” continue to provide services to many people and Churches in our Presbytery. The information about this project has been posted weekly on the Chat Line.
- We meet every Friday and some Saturdays in the gym of Summerville Presbyterian Church. We had evangelism, christian reflections and basketball.
- We carry out our summer basketball league with the participation of men, youths and women teams. The community were very supportive and it was a big success.
- We met with the Advisory Board on July 27, we discussed actual situation, support from different churches, updates from the *Ña Duku’ Rumí Academy* in Oaxaca and future plans and projects.
- We have done evangelism and accompaniment work weekly with several members of our mission that had been through different processes like illness and family situations.
- We serve at Hands of Christ in Summerville PC providing translators and assisting the Hispano/Latino families that came.
- We have been working with the *Ña Duku’ Rumí Academy* (after school program) in Oaxaca, Mexico.
 - We are providing monthly updates to the churches and groups of our Presbytery that are supporting the project.
 - We are working daily in partnership with the schools of the community.
 - The community is very happy with this project and is supporting the project in many ways.
 - We are receiving a weekly report from the leaders of the academy.
 - Meetings with the leaders of the academy once a month via Zoom.

We want to express our gratitude to all the churches, groups and people who keep contacting us requesting more information and to the ones who have donated.

Respectfully submitted,

Antonio Colón & Sandra Otero

Finance Committee Report to 9/12/26 Meeting of CAP

“I am the way,...¹ and the truth, and the life.”
(From John 14:6 NRSV)

FOR INFORMATION

- As you can see our **2027 Budget** outlook at this time is a deficit budget. The two main drivers of increase this year come from meeting our 100% per capita obligation to GA and Synod and implementation of Visioning Proposal. Finance Committee recommends that the **Budget** be presented to presbytery and received as information with encouragement for Sessions to prayerfully consider increasing their unified gifts to support CAP’s vision and obligations. (see New Format - 2027_ Budget excel - Numbers Only Formulas - with Vision Proposal.pdf (8/13/26 1:08 PM draft))
- Stephanie Pritchett & Cheryl Thomas continue to work on oversight of **MacKay Presbyterian Mission** establishing financial procedures.
- **Finance Policy and Procedures document** was presented at meeting as a follow up to the 2024 Financial Review, and with some minor wording changes presented to Shepherding as information. The document is presented to CAP for approval. (see CAP Financial Procedures)
- Updates and status of our **PILP loans** for Wallingford and St. James were presented by Cliff Jenkins, Kent Grimes and Rebecca Albright. St James PILP loan was approved and construction has begun. Wallingford has recently received bids for construction and is refining its PILP application.
- **Change in Annual Fund Withdrawal**
Background: For a number of years, the annual withdrawal from CAP's Net Assets applicable funds has been 4.0% of the average of the yearend balances for three years, effectively, more than two years before the funds have been withdrawn. During this two-year period the value of the planned withdrawal would grow an average of 7.5% per year or 15% over the two-year period.
To take advantage of this growth of 15%, beginning in 2027, the Finance Committee has changed the withdrawal amount from 4.0% to 4.6% (4.0 x 1.15) of the average of the yearend balances for the years 2023 to 2025. This will provide approximately \$10,000 more income for next year's budget.

FOR ACTION

- **Finance Committee recommends that the Finance Policy and Procedures document be approved by CAP.** (Included in Consent Agenda.)

Respectfully Submitted

Achim Daffin, Co-Moderator – Finance Committee

¹ In math class the teachers always asked that we show our work. They were not just interested in the answers, but how we got there. Jesus too, when speaking of the Kingdom of God, doesn’t just show us heaven, but gives us the gospel truth, and shows us by his very life the way to get there. Eugene Peterson in **The Jesus Way**, P. 27 writes, “It is far easier to decide on a desired end, a goal, than it is to acquire adequate means.” As we seek to follow Jesus, Holy God, show us the way. Amen.

Enclosed Documents

1. New Format - 2027_ Budget excell - Numbers Only Formulas - with Vision Proposal.pdf
(8/13/26 1:08 PM draft)
2. CAP Financial Procedures
3. July 2026 Statement of Financial Position.pdf
4. July 2026 Undesignated Mission Giving Report.pdf

Charleston Atlantic Presbytery Finance Policy and Procedures

August 2026

Foreword

This Finance Policy and Procedures document describes the responsibilities and authority for the handling and controlling of financial matters of the Charleston Atlantic Presbytery of the Presbyterian Church (U.S.A.) (“CAP”).

The Professional and Administrative Staff, members of the Finance Committee, and members of the ministries/committees/commissions of CAP have responsibility for prudent management of the resources under their care.

The procedures in this document describe for:

- Financial resources: ensuring all cash income received is accounted for, directed and used as intended and disbursement of all cash from CAP accounts is accounted for and appropriately disbursed.
- Operating budget management: ensuring expenditures for the year are within the approved budget for each item.
- Computer data and documents: ensuring they are properly protected and backed up.
- For essential paper documents: ensuring they are retained for an appropriate period and protected from disasters.

Accounts Receivable and Cash Receipts

The entity receives revenues from three major sources – Benevolences from member churches, grants and investment income and charges for use of our facilities. The receivables are classified and segregated on the Trial Balance between Restricted, Unrestricted and Investment income by class or program. Collectability issues are rare and addressed by the Finance Committee.

Cash Receipts

Contributions from Presbyterian churches are the primary source of income.

The mail is received and opened by the office administrator. Contributions from churches are given to the Finance Administrator. The Finance Administrator adds the receipt to the spreadsheet showing income by Church, then enters the receipt into QuickBooks. The weekly deposit is verified by the Treasurer, who takes the deposits to the bank and deposits them. Additional income can consist of contributions made in which the funds contributed are NOT designated for a specific purpose. For example, funds may also consist of cash for calendars, books and registration fees received from churches or individuals.

Cash Disbursements and Expenses

Checking accounts, savings accounts and investment accounts are to be established by the Presbytery's Finance Team only. The General Presbyter and Presbytery Treasurer are the persons authorized to establish accounts and sign checks for all Presbytery accounts.

Charge accounts in the name of Charleston Atlantic Presbytery and any of its committees, councils, commissions may be established only with the authority of the General Presbyter and the Shepherding Team.

At the end of the fiscal year, the balance of any budget item returns to zero, with the exception of capital items. We do not carry unused budgeted items from one fiscal year to another. Authorization must be obtained from the Finance Committee to escrow, retain or carry funds from one fiscal year to the next. A written request describing the budget item, the amount and the reason for carry-over or escrow is to be submitted to the Finance Committee.

Legally binding contracts for goods and services which obligate Charleston Atlantic Presbytery may be negotiated by Team moderators and members of the staff. However, they are not signed or made final until they have been reviewed and authorized by the General Presbyter or the Shepherding Team. Team moderators negotiating agreements must ensure that other parties understand that no terms are final and binding without an authorized signature.

Approval of Expenses

All authorization for expenditures must be given to the Finance Administrator in writing (expense voucher). In emergency situation, email authorizations will be acted upon, but are to be followed by written authorization in all cases. This is checked and verified by auditors or reviewers at year-end.

No individual shall approve an expenditure to themselves. Expenditures by General Presbyter need approval by the moderator of the Shepherding Team or Stated Clerk.

Expenditures must be approved by the ministry team leader, General Presbyter or Stated Clerk. On a quarterly basis, the team leader is given the section of the Income/Expense Statement to review, and they are made aware of actual vs budgeted expenses.

On a monthly basis, the Finance Team will carefully review the expenses and alert a team leader when expenditures are headed toward exceeding the budgeted amount.

Routine budgeted expenditures paid monthly or quarterly are approved in the budgeting process and do not require a voucher for processing (i.e., Bethelwoods, campus ministries, Synod, General Assembly, etc.). This is also true of special offerings handled as 'in and out'.

All written authorizations should include the number of the budget item against which the expenditure is charged.

Bills should be attached to vouchers or authorization letters in order to provide the documentation required by the auditors.

Bank Reconciliation

All bank statements are downloaded and reconciled by the Finance Administrator. All Reconciliations are reviewed in detail by the Treasurer. All reconciling items-must be supported.

On a monthly basis, the financial statements are reviewed and compared to the balances in expense accounts to the budgeted amounts. Any significant deviations from expectations are investigated and explained.

Financial Close and Reporting

The Financial Administrator maintains the closing schedule. Close follows the same procedures each period. The Financial Administrator monitors progress against the schedule to ensure timely reporting.

CAP policy requires that journal entries must be supported by adequate documentation, including supporting documentation and analyses, as appropriate. Journal entries are generally initiated by the Financial Administrator based on such required support documentation.

The Finance Team reviews the estimate for pledges, allocation of costs to program activities and non-routine matters. Non-routine transactions may require management judgment primarily involved accounting for donor restrictions. Donor restrictions do not follow a pattern and are considered non-routine.

The Finance Team reviews financial statements and related support on a monthly basis, and the Shepherding Team reviews financial statements on a quarterly basis. Items of specific importance are further discussed at the quarterly Shepherding Team meetings. Financial statements, including comparisons to budget, are reviewed on a timely basis by the GP, Finance Team and Shepherding.

Capital and Expense Expenditures

Expenditures for tangible fixed assets with a value of \$5,000 or more and an expected life of three or more years shall be capital items. The capital items will be recorded as fixed assets, added to the depreciation schedule and depreciated over a life used for similar assets. The expenditures for the capital items will be covered by an appropriate restricted or unrestricted fund.

Expenditures less than \$5000 or with an expected life less than three years will be recorded as an expense and included on the Statement of Activities.

Payroll

When new employees are hired, they complete the appropriate paperwork including withholding forms and authorizations for payroll deductions. The forms are maintained in personnel files under the direction of the General Presbyter or someone the General Presbyter designates. Payroll is outsourced to a local firm and the information for payroll is submitted to the Payroll Contractor in a timely manner by the Financial Administrator. The Payroll Contractor shall provide a way for payroll records and reports to be accessed securely online by the Financial Administrator. Changes in the payroll are approved by the Financial Team and submitted to the Financial Administrator for implementation.

The Finance Team and Shepherding Team review the quarterly financial statements and compare the balances in the payroll and payroll tax accounts to the budgeted amounts. Any significant deviations from expectations are investigated and explained. The payroll tax returns and year-end reporting are handled and completed by the Payroll Contractor.

Document and Data Retention, Backup and Recovery

Retention procedures for following documents:

- According to IRS guidelines, all payroll records shall be retained for four years.
- Documentation related to income, expenses and capital expenditures shall be retained for at least three years.
- Audited financial statements and reviews shall be maintained for seven years.
- Contract documents shall be retained for four years after completion of performance under the terms of the contract.

Documents and data stored on the Finance Administrator's computer shall be backed up offsite daily. Note: Provider of accounting software (i.e. Quickbooks) provides daily offsite backup of the presbytery accounting data and presbytery's IT consultant (i.e. Charleston Technology) provides daily offsite backup of the presbytery files that are stored on the Finance Administrator's computer.

An exercise for the recovery of offsite backed up documents and data shall be performed annually.

Charleston Atlantic Presbytery - Adopted Budgets & Acutal Expenses With Vision Proposal							
Last Modified		8/13/26 1:08 PM					
				Approved		Approved	Proposed
			2024 Actuals	2025 Budget	2025 Actuals	2026 Budget	2027 Budget
4100 · Investments & Reserves							
	4117 · Other Income	0.00	0.00	0.00	8,000.00	8,000.00	
	4130 . Rental Income	17,665.00	10,000.00	17,250.00	20,000.00	22,000.00	
	4140 · Unified Mission Giving	633,070.11	620,000.00	612,897.58	620,000.00	620,000.00	
	4199 · Income From Net Assets Funds	24,600.00	58,030.39	100,464.20	55,100.00	71,125.00	
	4199.1 - Net Asset Transfer NCD Funds	50,015.00	60,000.00	60,000.00	91,750.00	66,250.00	
	4100 · Investments & Reserves - Other	0.00	0.00	0.00	0.00	0.00	
Total Income		725,350.11	748,030.39	730,611.78	794,850.00	787,375.00	
	Expenses						
50000 · ACCOUNTABILITY							
5000 · Staff							
	5100 · General Presbyter - Salary	18,000.00	18,540.00	18,540.00	20,392.20	22,173.00	
	5102 · Housing Allowance	43,200.00	43,200.00	43,200.00	43,200.00	43,200.00	
	5103 · Utilities Allowance	0.00	0.00	0.00	0.00	0.00	
	5104 · SECA Tax	4,699.92	5,000.00	4,999.87	5,000.00	5,500.00	
	5101 · GP Expense Allowance	5,326.02	10,000.00	10,304.99	10,000.00	10,000.00	
	Bridge General Presbyter	0.00	0.00	0.00	0.00	0.00	
	Travel/Expenses	0.00	0.00	0.00	0.00	0.00	
	Bridge Presbyter Housing	0.00	0.00	0.00	0.00	0.00	
	5114 · Youth Director	13,588.08	14,063.58	14,063.52	14,063.52	18,863.00	*
	5114.1 . Youth Director SS - Tax	1,692.92	1,075.86	2,000.39	1,292.81	1,443.00	*
	5114.2 . Youth Director BOP	0.00	0.00	0.00	0.00	0.00	
	5111 · Expense Allowance	0.00	0.00	0.00	0.00	0.00	
	5120 · Asso. Congregational Nurture & S	70,700.08	74,313.00	28,674.44	10,000.00	0.00	
	5120.1 . Asso. Cong. Nurture - SS Tax	5,316.75	5,684.94	1,864.39	765.00	0.00	
	5120.2 . Asso. Cong Nurture - BOP	21,340.44	22,309.25	7,540.56	0.00	0.00	
	512 Cong Nurture Travel & Allowance	546.54	1,000.00	0.00	0.00	0.00	
	5125 · Office Assistant	0.00	0.00	0.00	0.00	31,200.00	
	5125.1 - Office Assist SS Tax	0.00	0.00	0.00	0.00	2,386.80	
	5140 · Director of Communications (PT)	13,999.92	14,490.00	14,990.00	14,924.70	15,342.60	
	5140.1 - Director of Comm. SS Tax	1,073.55	1,108.48	1,111.66	1,141.74	1,173.70	
	5140.2 . Director of Comm. BOP	0.00	0.00	0.00	0.00	0.00	
	5141 · Dir of Comm Expense Allowan	0.00	0.00	0.00	0.00	0.00	
	5142 . Treasurer	0.00	0.00	0.00	0.00	0.00	
	5145 .Office Administrator	42,039.12	43,510.37	43,510.32	44,815.67	46,071.00	
	5145.1 - Administrator - SS Tax	1,390.25	3,316.35	2,176.83	3,428.40	3,524.40	

				Approved		Approved	Proposed	
			2024 Actuals	2025 Budget	2025 Actuals	2026 Budget	2027 Budget	
		5145.2 . Administrator - BOP	18,820.20	19,239.25	20,185.08	19,949.78	22,800.00	
		5160 . Stated Clerk	25,999.92	30,000.00	28,455.00	30,900.00	31,766.00	
		5160.1 . Stated Clerk - SS - Tax	1,989.00	2,295.00	2,176.83	2,363.85	2,430.00	
		5160.2 . Stated Clerk BOP	0.00	0.00	0.00	0.00	0.00	
		5161 . Stated Clerk Expense Allowan	0.00	0.00	0.00	0.00	0.00	
		New Stated Clerk	0.00	0.00	0.00	0.00	0.00	
		5165 . Finance Administrator (Bookkeeper)	23,677.19	26,148.76	29,147.76	26,933.22	27,688.00	
		5165.1 . Finance Admin. SS - Tax	2,780.38	2,000.38	2,550.00	2,060.40	2,418.10	
		5165.2 . Finance Admin - BOP	0.00	0.00	0.00	0.00	0.00	
		5175 . Recording Clerk	2,650.00	2,650.00	2,550.00	2,650.00	2,650.00	
		5180 . Facilities Manager	12,870.00	14,531.40	14,531.52	14,967.34	15,387.00	
		5180.1. Facilities Manager Taxes.	955.74	1,111.65	1,374.68	1,145.00	1,177.06	
		5190 . Pensions, Ins & Soc Sec	0.00	0.00	0.00	0.00	0.00	
		5239 . Staff Travel	1,383.07	3,600.00	1,150.05	3,550.00	4,000.00	
		Total 5000 . Staff	334,039.09	359,188.27	291,079.56	273,543.63	311,193.66	
		50001 . Shepherding Ministry Team Exp						
		5245 . Shepherding Team Expenses	480.00	730.00	0.00	730.00	500.00	
		5245.5 . Shepherding Team Credit			0.00			
		Total 50001 . Shepherding Ministry Team Exp	480.00	730.00	0.00	730.00	500.00	
		5220 . Office Expenses						
		5200 . Payroll Expenses	1,935.70	2,000.00	2,108.00	2,000.00	2,400.00	
		5221 . Building Maintenance	9,289.53	27,300.00	19,808.58	27,300.00	28,000.00	
		5249 . Property Team Expenses	0.00	250.00	0.00	250.00	250.00	
		5222 . Equipment/Maintenance	4,332.02	4,462.50	3,665.87	4,462.00	4,500.00	
		5223 . Janitor Service	5,600.00	4,350.00	5,600.00	4,350.00	5,600.00	
		5225 . Postage	1,260.68	1,650.00	1,174.71	1,650.00	1,500.00	
		5226 . Supplies/Printing	8,944.91	4,000.00	5,283.90	4,000.00	5,500.00	
		5227 . Telephone	9,781.72	7,000.00	4,964.87	7,000.00	5,000.00	
		5228 . Utilities	12,971.37	17,000.00	16,465.72	17,000.00	18,000.00	
		5229 . Yard Maintenance	2,950.00	6,000.00	5,200.00	6,000.00	6,000.00	
		5230 . Bank Service Charges	158.43	300.00	354.50	300.00	600.00	
		Total 5220 . Office Expenses	57,224.36	74,312.50	64,626.15	74,312.00	77,350.00	
		5235 . General Expenses						
		5236 . Fellowship Mission	1,667.88	1,550.00	1,574.76	1,550.00	1,622.00	
		5237 . Presbytery Insurance	31,910.40	43,770.00	43,188.40	49,467.00	53,919.00	
		5238 . Staff Training	100.00	2,250.00	500.00	2,250.00	1,500.00	

				Approved		Approved	Proposed	
			2024 Actuals	2025 Budget	2025 Actuals	2026 Budget	2027 Budget	
		5240 · Commissioners to GA	4,790.38	2,250.00	1,229.16	5,000.00	5,000.00	
		5246 · Audit	19,400.00	12,000.00	0.00	7,000.00	7,000.00	
		5250 · Presbytery Technology	33,437.72	25,000.00	41,149.99	25,000.00	23,500.00	
		6143 · County Fees/Taxes	1,200.00	2,200.00	1,818.01	2,200.00	2,000.00	
		6145 Search Committee Expenses	103.82	0.00	0.00	0.00	0.00	
		6144 Family Leave	0.00	4,000.00	0.00	4,000.00	4,000.00	
		5235 · General Expenses - Other	0.00	0.00	0.00	0.00	0.00	
		Total 5235 · General Expenses	92,610.20	93,026.00	89,460.32	96,467.00	98,541.00	
		5300 · Ministry Team Expenses						
		6130 · NC Development/Redevelopment						
		6135 Parkside NCD	40,000.00	0.00	0.00	0.00	0.00	
		6136 PC of the ARTS NCD	0.00	60,000.00	59,024.11	91,750.00	51,350.00	
		5400 · Cane Bay New Church Development						
		6134 · Cane Bay NCD	1,500.00	1,500.00	1,590.00	1,500.00	1,600.00	
		5500 · Strategy Ministry Team						
		5248 · Presbytery Meetings	1,905.96	2,000.00	5,611.33	2,044.00	1,000.00	*
		Presbytery Meetings Credit			3,985.41			
		Total 5500 · Strategy Ministry Team	1,905.96	2,000.00	1,625.92	2,044.00	1,000.00	
		Total 50000 · ACCOUNTABILITY	549,153.12	530,756.77	507,406.06	543,182.69	541,534.66	
		60000 Nurture						
		6000 · Commission on Ministry						
		6003.1 - CAP Background Checks	239.88	1,000.00	179.55	750.00	250.00	
		6004 · Judicial Procedures	548.40	2,000.00	275.75	2,000.00	1,000.00	
		6005 · Pastoral Support System	194.47	4,000.00	0.00	4,000.00	2,000.00	*
		6006 · Professional Development	3,384.92	11,000.00	5,089.62	11,000.00	4,760.00	*
		6006.2 Lay School	4,438.50	500.00	203.23	500.00	500.00	
		6002.22 Lay School Donations						
		6007 · Commission Expenses	1,721.80	4,000.00	738.45	4,000.00	2,200.00	
		6115 · CAP PDAC	808.96	1,200.00	8,600.99	1,200.00	1,200.00	
		6115.5 CAP PDAC	0.00		0.00	0.00	0.00	
		6252 · MacKay Presbyterian Mission	14,026.03	14,900.00	13,002.26	14,900.00	14,900.00	
		Total 6000 · Commission on Ministry	25,123.08	38,600.00	27,683.39	38,350.00	26,810.00	
		6050 · Committee on Prep for Ministry						
		6001 · Candidates Eval & Scholarship	375.00	1,500.00	0.00	1,500.00	750.00	
		6002 · Candidate Workshop Expense	0.00	600.00	0.00	600.00	350.00	
		6009 · Ministry Team Expense	248.42	0.00	0.00	0.00	0.00	
		Total 6050 · Committee on Prep for Ministry	623.42	2,100.00	0.00	2,100.00	1,100.00	

			Approved		Approved	Proposed	
			2024 Actuals	2025 Budget	2025 Actuals	2026 Budget	2027 Budget
6270 · Nurture Ministry Team							
	6112 · Evangelism		0.00	1,000.00	0.00	1,000.00	500.00
	6113 · Small Church Network		200.00	1,000.00	0.00	1,000.00	500.00
	6152 · Leader Development		633.12	1,000.00	283.50	0.00	0.00
	6155 · Resource Center		620.92	1,500.00	1,242.44	1,500.00	1,000.00
Total 6270 · Nurture Ministry Team			1,454.04	4,500.00	1,525.94	3,500.00	2,000.00
6280 · Spiritual Formation of all ages							
	6012 · Adult Ministry		0.00	300.00	0.00	300.00	300.00
	6162 · S.T.E.P.S.		8,178.77	5,500.00	4,858.36	5,500.00	5,500.00
	6205 · Children's Ministry		0.00	500.00	112.72	500.00	500.00
	6206 · Middle School Ministry		657.07	3,000.00	16,970.24	3,000.00	7,000.00 *
	6208 · High School Ministry		5,180.55	3,000.00	0.00	3,000.00	7,000.00 *
	6209 · Youth Triennium		0.00	3,000.00	4,280.24	0.00	0.00
Total 6280 · Spiritual Formation of all ages			14,016.39	15,300.00	26,221.56	12,300.00	20,300.00
Total 60000 · NURTURE			41,216.93	60,500.00	55,430.89	56,250.00	50,210.00
70000 · SERVICE TO OTHERS							
	6301 · CAP - General Assembly		6,000.00	6,000.00	6,000.00	6,000.00	3,000.00
	6302 · Per Capita - GA (*See Below Note)		75,120.00	92,000.00	92,000.04	123,000.00	177,604.00
Total 6300 · GENERAL ASSEMBLY			81,120.00	98,000.00	98,000.04	129,000.00	180,604.00
	6351 · SYNOD Mission Budgeted		5,000.00	3,750.00	3,750.00	3,750.00	2,000.00
	6350 · Synod Per Cap. (*See Below Note)		19,000.00	20,250.00	20,250.00	20,000.00	36,586.00
Total 6350 · SYNOD OF SOUTH ATLANTIC			24,000.00	24,000.00	24,000.00	23,750.00	38,586.00
Total 6305 · COUNCIL GIVING			105,120.00	122,000.00	122,000.04	152,750.00	219,190.00
6400 · INSTITUTIONS							
	6202 · Bethelwoods C & C Center		24,000.00	21,000.00	21,000.00	21,000.00	21,000.00
	SC Inn and Conference Center		1,700.00	1,700.00	1,700.00	5,000.00	5,000.00
Total 6400 · INSTITUTIONS			25,700.00	22,700.00	22,700.00	26,000.00	26,000.00
6500 · Children and Youth Ministry Team							
	6246 Campus Ministry		12,000.00	12,000.00	12,000.00	12,000.00	24,000.00 *
	6246.1 Campus Ministry Programs		0.00	0.00	0.00	0.00	6,000.00 *
	6246.10 Colleagues in Ministry						9,400.00 *
	6246.20 Fellowship Opportunities						1,000.00 *
	6246.30 Education Cohorts						5,500.00 *
Total 6240 · Compassion Partnerships			12,000.00	12,000.00	12,000.00	12,000.00	45,900.00 *

				Approved	Approved	Proposed	
			2024 Actuals	2025 Budget	2025 Actuals	2026 Budget	2027 Budget
		6250 · Global Missions					
		6251.5 · Global Mission Support Credit			0.00	0.00	0.00
		6251 · Global Mission Project Sup. - O	0.00	2,500.00	0.00	2,500.00	2,000.00
		Total 6500 · SERVICE MINISTRY TEAM	0.00	2,500.00	0.00	2,500.00	2,000.00
		6260 · Justice Issues					
		6230-Local Missions	300.00	300.00	0.00	300.00	300.00
		6261-Black Presbyterian Caucus	250.00	300.00	0.00	300.00	300.00
		6261.1- National Black Caucus	0.00	0.00	1,300.00	1,000.00	1,000.00
		6262-Justice issues Prog & Projects	0.00	500.00	0.00	500.00	500.00
		6264-Self Development of People	0.00	50.00	0.00	50.00	50.00
		6265 Ministry Team Expenses	0.00	0.00	0.00	0.00	0.00
		Total 6260 · Justice Issues	550.00	900.00	1,300.00	2,150.00	2,150.00
		Total 70000 · SERVICE TO OTHERS	143,370.00	160,100.00	157,500.04	195,400.00	295,240.00
		Total Expense	732,648.12	751,356.77	710,375.99	794,832.69	886,984.66
		Net Income	(\$22,849.12)	(\$3,326.38)	\$20,235.79	\$17.31	(\$99,609.66)
					* - Vision Impact to 2027 Budget -\$35,773.19		

CHURCH	2026 PLEDGE	1ST QUARTER	2ND QUARTER	JULY	AUGUST	SEPTEMBER	3RD QUARTER	4TH QUARTER	TOTAL
AIMWELL	\$ 5,000.00	\$ 2,500.00	\$ -				\$ -	\$ -	\$ 2,500.00
ALLEDALE	\$ 1,102.50	\$ -	\$ -				\$ -	\$ -	\$ -
BEAUFORT-SALEM	\$ 600.00	\$ -	\$ -				\$ -	\$ -	\$ -
BELLE ISLE	\$ 4,750.00	\$ 1,186.68	\$ 1,187.52	\$ 395.84			\$ 395.84	\$ -	\$ 2,770.04
BETHEL (JI)	\$ 1,200.00	\$ -	\$ -				\$ -	\$ -	\$ -
BETHEL (W'BORO)	\$ 8,000.00	\$ 4,000.00	\$ 2,000.00				\$ -	\$ -	\$ 6,000.00
DORCHESTER	\$ 15,000.00	\$ 2,916.67	\$ 3,600.00				\$ -	\$ -	\$ 6,516.67
EDISTO	\$ 5,500.00	\$ 2,373.00	\$ -	\$ 460.00			\$ 460.00	\$ -	\$ 2,833.00
ESTILL	\$ 1,500.00	\$ -	\$ -				\$ -	\$ -	\$ -
FIRST (SCOTS)	\$ 36,750.00	\$ 18,375.00	\$ 18,375.00				\$ -	\$ -	\$ 36,750.00
FIRST BEAUFORT	\$ 26,100.00	\$ -	\$ 13,050.00				\$ -	\$ -	\$ 13,050.00
FIRST-HHI	\$ 80,000.00	\$ 20,000.01	\$ 20,000.01				\$ -	\$ -	\$ 40,000.02
FIRST-MC	\$ 10,000.00	\$ 2,500.49	\$ 2,499.99	\$ 833.33			\$ 833.33	\$ -	\$ 5,833.81
FIRST-O'BURG	\$ 15,000.00	\$ 3,750.00	\$ -	\$ 3,750.00			\$ 3,750.00	\$ -	\$ 7,500.00
HAMPTON	\$ 550.00	\$ -	\$ -				\$ -	\$ -	\$ -
HARBOR VIEW	\$ 10,000.00	\$ 2,500.00	\$ -	\$ 2,500.00			\$ 2,500.00	\$ -	\$ 5,000.00
HARMONY	\$ 500.00	\$ -	\$ -				\$ -	\$ -	\$ -
HEBRON-ZION	\$ 6,500.00	\$ 2,550.00	\$ 1,950.00				\$ -	\$ -	\$ 4,500.00
HOPEWELL	\$ 650.00	\$ 650.00	\$ -				\$ -	\$ -	\$ 650.00
JAMES ISLAND	\$ 6,115.00	\$ 2,250.00	\$ 2,250.00	\$ 750.00			\$ 750.00	\$ -	\$ 5,250.00
JOHNS ISLAND	\$ 24,034.00	\$ 11,023.99	\$ 6,249.99	\$ 2,083.33			\$ 2,083.33	\$ -	\$ 19,357.31
LOWCOUNTRY	\$ 10,500.00	\$ -	\$ 5,250.00				\$ -	\$ -	\$ 5,250.00
MT. PLEASANT	\$ 48,000.00	\$ 12,000.00	\$ 12,000.00	\$ 4,000.00			\$ 4,000.00	\$ -	\$ 28,000.00
NEW WAPPATAW	\$ 8,000.00	\$ 2,000.00	\$ 2,000.00				\$ -	\$ -	\$ 4,000.00
PALMETTO	\$ 24,000.00	\$ 6,000.00	\$ 6,000.00	\$ 2,000.00			\$ 2,000.00	\$ -	\$ 14,000.00
PARKSIDE	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00			\$ 3,000.00	\$ -	\$ 3,000.00
PC ON EDISTO	\$ 18,000.00	\$ 4,500.00	\$ 4,500.00	\$ 1,500.00			\$ 1,500.00	\$ -	\$ 10,500.00
PEACE	\$ 7,000.00	\$ -	\$ 3,500.00				\$ -	\$ -	\$ 3,500.00
PROVIDENCE	\$ 5,000.00	\$ 5,000.00	\$ -				\$ -	\$ -	\$ 5,000.00
SALEM	\$ 2,700.00	\$ -	\$ -				\$ -	\$ -	\$ -
SANTEE	\$ 3,500.00	\$ 3,500.00	\$ -				\$ -	\$ -	\$ 3,500.00
SEA ISLAND	\$ 34,650.00	\$ -	\$ -	\$ 9,000.00			\$ 9,000.00	\$ -	\$ 9,000.00
SECOND	\$ 3,300.00	\$ -	\$ -				\$ -	\$ -	\$ -
ST ANDREWS-CHAS	\$ 3,300.00	\$ -	\$ 1,650.00				\$ -	\$ -	\$ 1,650.00
ST ANDREWS-JI	\$ 800.00	\$ -	\$ -				\$ -	\$ -	\$ -
ST JAMES	\$ 50,000.00	\$ 10,000.00	\$ 10,000.00				\$ -	\$ -	\$ 20,000.00
ST LUKE	\$ 1,400.00	\$ -	\$ 1,400.00				\$ -	\$ -	\$ 1,400.00
ST PAUL	\$ 4,020.00	\$ 1,267.00	\$ -				\$ -	\$ -	\$ 1,267.00
SUMMERVILLE	\$ 30,000.00	\$ 7,500.00	\$ 5,000.00	\$ 2,500.00			\$ 2,500.00	\$ -	\$ 15,000.00
SUNRISE	\$ 14,000.00	\$ 4,167.28	\$ -	\$ 5,309.20			\$ 5,309.20	\$ -	\$ 9,476.48
WALLINGFORD	\$ 9,240.00	\$ 4,620.00	\$ -				\$ -	\$ -	\$ 4,620.00
WESTMINSTER	\$ 40,000.00	\$ 9,999.99	\$ 9,999.99	\$ 3,333.00			\$ 3,333.00	\$ -	\$ 23,332.98
WILLISTON	\$ 4,000.00	\$ 900.00	\$ 900.00				\$ -	\$ -	\$ 1,800.00
YEAMANS PARK	\$ 12,000.00	\$ 3,000.00	\$ 3,000.00	\$ 1,000.00			\$ 1,000.00	\$ -	\$ 7,000.00
ZION-OLIVET	\$ 2,500.00	\$ -	\$ -				\$ -	\$ -	\$ -
TOTALS	\$ 597,761.50	\$ 151,030.11	\$ 136,362.50	\$ 42,414.70	\$ -	\$ -	\$ 42,414.70	\$ -	\$ 329,807.31

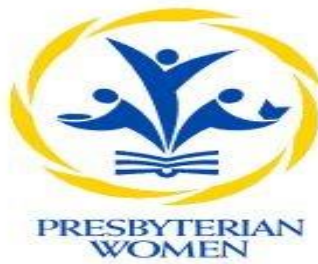
CHARLESTON-ATLANTIC PRESBYTERY
Statement of Financial Position
As of July 31, 2026

	Total	
	As of Jul 31, 2026	As of Jul 31, 2025 (PY)
ASSETS		
Current Assets		
Bank Accounts		
1001 FF Checking Regular	218,573.24	177,140.38
1002 FF Operating Reserve	101,052.79	70,739.45
1003 FF CD Carol McCord	6,751.79	6,729.97
1004 Church of The Arts - Checking	3,405.24	
1007 PILP Mission Market Fund DAR	46,544.42	46,084.51
1008 PILP DAR #06983	72,258.25	70,788.69
1009 PILP DAR #06984	73,957.33	72,344.67
1010 PILP DAR #07651	74,126.91	72,885.99
1011 PILP DAR #08312	57,420.66	56,063.34
Total Bank Accounts	\$ 654,090.63	\$ 572,777.00
Other Current Assets		
1100 MARKETABLE SECURITIES		
1110 SCHWAB New Church Development	251,923.15	267,654.03
1200 SCHWAB Bamberg	304,126.91	266,585.37
1250 SCHWAB Legacy Account	344,409.92	301,762.32
1300 Presbyterian Church Foundation1	3,213.66	3,213.66
1400 SCHWAB Camp Fund	1,027,237.19	919,369.71
1500 SCHWAB Fellowship	1,170,607.87	1,063,201.23
1600 SCHWAB Leadership Dev	228,338.12	202,892.83
1650 SCHWAB - Cash Acct	57,268.66	64,234.76
Total 1100 MARKETABLE SECURITIES	\$ 3,387,125.48	\$ 3,088,913.91
1700 NOTES RECEIVABLE		
1704 Rev. Colin Kerr	8,444.52	11,444.52
1705 Keeler	9,275.00	9,275.00
Total 1700 NOTES RECEIVABLE	\$ 17,719.52	\$ 20,719.52
Total Other Current Assets	\$ 3,404,845.00	\$ 3,109,633.43
Total Current Assets	\$ 4,058,935.63	\$ 3,682,410.43
Fixed Assets		
1800 PROPERTY, PLANT & EQUIPMENT		
1801 Accumulated Depreciation	-421,110.94	-421,110.94
1803 Equipment	100,036.53	100,036.53
1804 Reference Library	38,954.84	38,954.84
1805 Park Circle Property	2,229,660.64	2,229,660.64
Total 1800 PROPERTY, PLANT & EQUIPMENT	\$ 1,947,541.07	\$ 1,947,541.07

Total Fixed Assets	\$	1,947,541.07	\$	1,947,541.07
Other Assets				
1900 LAND HELD FOR DEVELOPMENT				
1902 Cane Bay, Berkeley County		504,517.00		504,517.00
Total 1900 LAND HELD FOR DEVELOPMENT	\$	504,517.00	\$	504,517.00
Total Other Assets	\$	504,517.00	\$	504,517.00
TOTAL ASSETS	\$	6,510,993.70	\$	6,134,468.50
LIABILITIES AND EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
2200 Payroll Liabilities		9,277.88		6,077.88
2610 LT Portion of Cap Lease - DLL		3,766.50		3,766.50
2705 Due - Carol McCord Fund		6,719.96		6,719.96
2710 Due - Accrued Dorchester 10% Fund		31,179.00		38,429.00
2715 Due - Life Income Fund		3,214.00		3,214.00
2725 Accrued Discretionary Small Church Fund		17,895.50		17,895.50
2730 Due To Church of the Arts		36,183.62		0.00
2735 Due to Mackay Mission		11,021.00		0.00
Total Other Current Liabilities	\$	119,257.46	\$	76,102.84
Total Current Liabilities	\$	119,257.46	\$	76,102.84
Total Liabilities	\$	119,257.46	\$	76,102.84
Equity				
3200 Net Assets With Donor Restrict.		0.00		0.00
3302 Carol McCord Fund		0.00		0.00
3304 Dorchester 10% Giving Fund		0.00		0.00
4028 Life Income Fund		0.00		0.00
4029 Thomas & Miriam Hargest Fund		10,796.05		18,337.49
4111 Thomas & Miriam Hargest Fund In		8,852.35		7,860.50
Total 3200 Net Assets With Donor Restrict.	\$	19,648.40	\$	26,197.99
32000 Unrestricted Net Assets		222,249.71		175,951.95
3300 Net Assets Without Donor Rest.				
3301 Bamberg Fund		304,126.91		266,585.37
3303 Fellowship Fund		1,170,607.87		1,063,201.23
3305 Discretionary Small Church Fund		0.00		0.00
3306 New Church Development		251,923.15		267,654.03
3307 Legacy Account Denmark Property		344,409.92		301,762.32
3308 Leadership development fund		228,338.12		202,892.83
3309 Camp Fund		1,027,237.19		919,369.71
3311 Building Emergency Repairs (PILP)		324,307.57		318,167.20
3400 UNRESTRICTED NET ASSETS jdi				
3401 Net Assets - Property & Equipment		1,998,317.74		1,998,317.74
3402 Land Committed to Church Devlpm		504,517.00		504,517.00
Total 3400 UNRESTRICTED NET ASSETS jdi	\$	2,525,847.18	\$	2,533,179.24

Total 3300 Net Assets Without Donor Rest.	\$	6,176,797.91	\$	5,872,811.93
Net Income		11,769.98		-16,524.42
Total Equity	\$	6,391,736.24	\$	6,058,365.66
TOTAL LIABILITIES AND EQUITY	\$	6,510,993.70	\$	6,134,468.50

Tuesday, Aug 04, 2026 05:40:58 AM GMT-7 - Accrual Basis



*Charleston Atlantic Presbytery
Presbyterian Women
Moderator's Report
September 12, 2026*

The Presbytery Coordinating Team for Presbyterian Women (CAP PW CT) met on Saturday, June 13, 2026 in person to set goals and plans for the future and to plan the Fall Gathering for all women in the Presbytery. The CAP PW CT met again via zoom on August 11, 2026 to finalize Fall Gathering plans. Various committees met throughout the summer as well as cluster leaders making connections with churches in their cluster.

At the June meeting goals were set for the year looking at how our churches in the Presbytery can connect with one another, learn from each other, and grow together. The scripture theme will be based on I Corinthians 12:27 – “Now you are the body of Christ, and individually members of it.” The theme is “The Three C’s of Christian Living: Caring – Community – Connected. The worship will be led by The Rev. Dr. Ashley Sanders and Rev. Pat Jones. An overview of the Horizon’s upcoming study will be presented by Rev. Lib McGregor Simmons. Other workshops will include training for Presbyterian Women Officers in churches, Connecting our Churches in our Presbytery, Mental Health, Prayer, Respite, and an art project. The Presbyterian Church on Edisto are graciously serving as our host.

To further our plans into the future our spring gathering will emphasize a “Reaching Out Into the Community” piece to include speakers on trafficking and social media awareness.

The Nominating Committee for the Coordinating Team is looking to fill positions in the Moderator, Secretary, and Treasurer in Training offices.

Upcoming dates:

September 19, 2026 Fall Gathering at The Presbyterian Church on Edisto Registration forms have been sent in the monthly moderator letter to churches and are on the Chat Line.

August 5 – 8, 2027 Churchwide Triennium in Louisville Kentucky, plans are underway to contract a bus. Information will be on the Chat Line and in the monthly Moderator Letters to churches.

Submitted by
Kay Keeler
CAP Moderator of Presbyterian Women

*Charleston Atlantic Presbytery
Nurture Committee Report
Stated Meeting of Presbytery
September 12, 2026*



The 20th annual Charleston Atlantic Presbytery S.T.E.P.S. event is in the books. About 130 Presbyterians from 27 of our churches gathered at the Mount Pleasant Presbyterian Church on Saturday for a time of fellowship, worship, and growing in faith. Many thanks to the Mount Pleasant Presbyterian Church staff and volunteers for their hospitality. This event would not be possible without the dedicated Planning Team: Betsy Martin (co-chair), Laura Harley (co-chair), Ellen Creed Branham, Sara Dwyer, Sherry Roberts, Irene Whaley, and Evelyn White. The Presbytery is grateful for your service. If you would like to serve on the next STEPS Planning Team, contact Michele Jones (mjones@capresbytery.org) or Mae Lucas (mlucas@capresbytery.org) at the presbytery office.



Presbytery Youth Council

The PYC had its first meeting on Sunday, August 31st, with amazing volunteers and youth representatives from Johns Island PC, Westminster PC, Sea Island PC, First (Scots) PC, St. James PC, and Mount Pleasant PC! Plans are underway for our upcoming retreats! The dates for this year's retreats are:

Middle School Youth Fall Retreat, November 13-15, 2026
High School Youth Winter Retreat, February 19-21, 2027

The Nurture Committee is currently considering the role that Nurture will play in the life of the Presbytery in the years to come. If your church has needs or if you have ideas regarding how the Presbytery can support churches in Christian education, please email them to the Committee Chair, Brian Henderson, at pastorbrian@stjamesji.org. You may also call directly at 901-233-5068. Blessings!

**COMMITTEE ON PREPARATION FOR MINISTRY
REPORT
SUMMER STATED MEETING
September 12, 2026**

Patricia Bligen Jones, Moderator

INFORMATION:

Students currently under CAP care, their status, seminary, and sponsoring congregation are:

Sarah Ago	Inquirer	Fuller TS	Parkside PC
John Cleek, M.D.	Inquirer	Union-Charlotte	Mt. Pleasant PC
Daniel Gorenberg	Inquirer	Princeton (G)	Providence PC
Christopher Hightower	Inquirer	Princeton (G)	FP (Beaufort)
Elizabeth E. Nix	Candidate	UTS (G)	Summerville PC
Virginia Kackley	Inquirer	Union (Charlotte)	Dorchester PC
Alexandra Treyz	Inquirer	Duke (G)	Second PC
William J. Ward	Inquirer	Princeton	Providence
Gertrude Marosok	Inquirer	Gordon Conwell (G)	First Scots PC

The Committee held its Annual Consultation with Candidates and Inquirers on Tuesday, August 25, 2026, at 10 a.m. in person at the Presbytery office.

The Committee approved moving Christopher Hightower and Daniel Gorenberg to the candidacy phase of the process.

The Committee approved accepting—upon review and approval—Elizabeth Nix’s Bible curriculum, which she has created as a Christian Educator at her church. This would replace the Bible Content Exam.

The CPM continues to encourage church leaders to be responsive to youth and adults who may have a call to ministry, and to meet with the Committee to help discern this call. Please keep our Inquirers and Candidates in your prayers.

RECOMMENDATION: The Committee recommends that the Presbytery approve Christopher Hightower and Daniel Gorenberg for candidacy.

Respectfully submitted,

Patricia Bligen Jones, Moderator

**MINUTES
OF
CHARLESTON ATLANTIC PRESBYTERY COUNCIL
SPRING STATED MEETING
May 12, 2026
9:30 a.m.**

The Charleston Atlantic Presbytery Council held its spring stated meeting May 12, 2026, at Sunrise Presbyterian Church, Sullivan's Island, SC. Moderator Rev. Dr. **Michael Fitze**, stated supply at New Wappetaw Presbyterian Church, McClellanville, SC, called the meeting to order at 9:30 a.m. with prayer.

WELCOME FROM HOST CHURCH

Rev. **Vance Polley**, pastor of the host church, welcomed commissioners and shared the history of the church, established in 1953.



Rev. Polley



Moderator Fitze

ACKNOWLEDGMENT OF LANDS AND PEOPLES

To remind commissioners of the ancestors of the land, Moderator **Fitze** informed commissioners that this location was once the home of the Seewee tribe that welcomed the first English settlers in 1670. About twenty years later, however, the tribe had vanished.

DECLARATION OF A QUORUM

Stated Clerk **David Yandle** confirmed the presence of a quorum, requiring ten teaching elders and ten ruling elders with the ruling elders representing at least ten different congregations. Attendees, excused absences, and unexcused absences are included in the attendance report (**APPENDIX 1**).

WELCOME TO FIRST-TIME COMMISSIONERS

The moderator asked for introductions of first-time commissioners and welcomed them.

APPOINTMENT OF COMMITTEE ON RESOLUTION OF THANKS

Moderator **Fitze** appointed Elder **Herbie Miller**, Palmetto Presbyterian Church, to offer the Resolution of Thanks at the close of the meeting.

WORSHIP AND COMMUNION

Rev. Dr. **James Rogers**, associate pastor at First (Scots), Charleston, brought the morning message entitled “YOUth Ministry.” referencing I Samuel 3:1-10.

The offering received today will benefit the College of Charleston Multicultural Programs, particularly to purchase graduation stoles for students affected by cuts in DEI funding.

The worship service concluded with the Sacrament of Holy Communion, served by Revs. **Catherine Parker** and **Todd Smith**.



Rev. Dr. **Rogers**

COMMISSIONING OF THE COMMISSIONERS TO THE 227TH GENERAL ASSEMBLY

Stated Clerk **David Yandle** conducted the commissioning service for five of the commissioners:



Rev. **Pat Jones**, Rev. **Colin Kerr**, CP **Henry Meeuwse**, Elder **Clarissa Whaley**, CP **Eugene Richardson**

APPROVAL OF THE DOCKET

The docket was adopted by common consent.

ADOPTION OF CONSENT AGENDA

Stated Clerk **David Yandle** presented the following recommendations for adoption in an omnibus motion. The motion carried by common consent:

1. That the proposed Bylaws of Charleston Atlantic Presbytery, a South Carolina non-profit corporation, which was appended as Attachment 1 to the consent agenda, be adopted (**APPENDIX 2**)

2. That the minutes of the February 14, 2026 Winter Stated Meeting of Charleston Atlantic Presbytery at Dorchester Presbyterian Church, Summerville, and which appear in the handbook, be approved and recorded.
3. That the attendance report, including reports of excused and unexcused absences contained in the minutes of the February 14, 2026 Winter Stated Meeting be referred to the Commission on Ministry for review and action as necessary.
4. That the commission, committee, and ministry team reports without recommendations for action be recorded..
5. That the items on the Consent Agenda not pulled by a commissioner or minister member be approved.



Stated Clerk **Yandle** also acknowledged the following:

1. Congratulations to Rev. **Cameron Smith**, who has earned a doctorate.
2. Congratulations to Rev. **Ashley Sanders**, who will soon receive a doctorate
3. Welcome to **Mae Lucas**, newly hired part-time administrative assistant at the presbytery office.
4. Luncheon meeting of retired members with a representative of the Board of Pensions is set for September 30.

Stated Clerk **Yandle**

REPORT OF GENERAL PRESBYTER

General Presbyter Rev. **Becky Albright** reported the following:

1. Peace Presbyterian Church: Rev. **Sarah Schuttee** has accepted a call to Peace. The installation service was held Sunday, March 15.
2. Visioning Task Force: The discernment process is complete. Recommendations will be made at this May meeting. Members of the group are Rev. **James Rogers**, Elder **Irene Whaley**, Rev. **Barrett Payne**, Elder **Clifford Jenkins**, Rev. **Colin Kerr**, Stated Clerk **David Yandle**.
3. SC Presbyteries: Rev. **Terri Wetherell** and Rev. **Steve Keeler** serve as representatives to the monthly meetings of the five presbyteries in the process of presenting statistical information, committee structure, staffing structure, and financial structure of the current presbyteries.
4. SC 5 School of Theology: Of the five presbyteries, Charleston Atlantic has the largest group of commissioned pastors serving churches.
5. Presbyterian Communities of SC: CP **Priscilla Holtzclaw**, Elder **Clarissa Whaley**, Elder **Jay Jackson**, and GP **Becky Albright** serve on the board.
6. GA Commissioners: Revs. **Pat Jones**, **Colin Kerr**, **Elizabeth Johnson** and Elders **Clarissa Whaley**, **Henry Meeuwse**, **Eugene Richardson**, and YAAD **Ethan Van deVenter** will represent CAP at the 227th GA..

REPORT OF THE STATED CLERK

Stated Clerk **Yandle** reported the following:

1. Boundary training: Reminder that boundary training is required once every three years.
2. Review of 2025 Session Minutes: The first half of the churches are to submit annual minutes for review in May. The second half will submit in September.
3. Stated presbytery meetings for 2026-2027: September 12, Second, Charleston; November 10, James Island Presbyterian; February 13, TBA; May 14-15, joint meeting of SC5 Presbyteries in Columbia; September 18, TBA; November 9, Johns Island.

4. 227th GA: The GA will convene in Milwaukee, Wisconsin, June 22 - July 2. Rev. **Cecelia Armstrong** will serve as one of the co-moderators.
5. Legal Matters: The official paperwork verifying the 1980s merger of Charleston Presbytery and Atlantic Presbytery was submitted to the Secretary of State with the bylaws proposed for adoption at this May meeting. A claim against the presbytery as a result of a trip and fall has been closed without any payment to the claimant.
6. Recommendations: All recommendations were addressed and adopted in the Consent Agenda.

REQUEST FROM WALLINGFORD PRESBYTERIAN CHURCH

Elder **Clifford Jenkins**, representing Wallingford, briefed commissioners on the rationale for the request for a loan of \$458,396 to renovate 711 King Street, Charleston into three (3) affordable housing units. (**APPENDIX 3**)

The following is the formal request from the church, signed by the Clerk of Session **Phalarma Freeman**, re: Loan Request of Presbyterian Investment Loan Program, Inc.

Dear Elder Yandle,

In accordance with section G-4 of the *Book of Order*, a meeting of the Corporation of the Wallingford Presbyterian Church was held on Sunday, March 29, 2026, at 705 King Street, Charleston S.C. 29403. A quorum was present and the Corporation voted in the affirmative the following actions:

- The Session of the Wallingford Presbyterian Church, U.S.A. recommends that the Corporation of the Wallingford Presbyterian Church, U.S.A. borrow from the Presbyterian Investment and Loan Foundation, Inc., an amount not to exceed four hundred fifty-eight thousand, three hundred and ninety-six dollars (\$458,396) and to utilize the property located at 717 King Street, Charleston, S.C. 29403, as collateral to secure this loan.
- The corporation further directs the Session to seek approval of Charleston Atlantic Presbytery for this loan, and the Presbytery's agreement to co-sign and guarantee repayment of the loan. This loan is designed to provide funding for the Wallingford Housing Initiative to renovate 711 King Street, Charleston, S.C. 29403 into three (3) affordable housing units.
- In furtherance of this action, the corporation authorizes Elder Phalarma L. Freeman, Clerk of the Session, and Elder John A. Ford, Jr., Treasurer, to execute the necessary documents to accomplish this transaction.

The following details will apply to the loan:

- The church currently own all properties free and clear.
- The total costs of the project are \$524,460, with the church's cash equity, grants, and gifts totaling \$66,064, thus far. The total amount of the loan is \$458,396 (\$524,460 - \$66,064).
- The loan rate will be 5.1% with a monthly mortgage payment of \$3,100.
- The rent of the apartment s will align with the City of Charleston Department of Housing and Community Development and the Federal Housing Authority., affordable rental rate guidelines.

The legal description of the property is as follows::

Alt that lot, piece or parcel of land, with the buildings thereon, situated, lying and being in the City of Charleston State of South Carolina, County of Charleston, shown as Lot 2 and PART OF LOT 7 711 KING STREET, TMS 460-04-01-006 5, 712 S.F.F./0.13 AC0 on a plat entitled "SURVEY OF LOT 2 AND PART OF LOT 7, 711 ON THE WEST SIDE OF KING STREET 109' NORTH OF SUMTER STREET LOCATED IN THE CITY OF CHARLESTON, CHARLESTON COUNTY SC." prepared by Atlantic

Surveying, Inc., dated January 21, 2013, and recorded March 12, 2013. in Book S13 at page 0044, in the RMC Office for Charleston County) South Carolina. TMS no. 460..04-01-006

The following recommendation will be in the report of the Finance Committee:

In accordance with the *Administrative Manual of Operations* of Charleston Atlantic Presbytery (applicable section shown below), the Finance Committee of CAP recommends that presbytery authorize the Shepherding Team to review, approve, sign the PIILP loan application by Wallingford Presbyterian Church, and provide necessary direction to close on the loan. The funds for the loan will be used towards Wallingford's planned renovation of an existing building on its property into three apartments. The loan for this property is limited to \$490,000.

REPORT OF FINANCE COMMITTEE

HR Rev. **Achim Daffin**, moderator of the Finance Committee, provided the following:

1. Financial Review of 2024
2. March 2026 Statement of Financial position
3. March 2026 Budget vs Actuals Budget FY 26
4. First quarter mission giving statement
5. Wallingford Loan Presentation and Recommendation

The recommendation from Wallingford for the PILP loan was endorsed by the Finance Committee and adopted by presbytery.

REPORT OF SHEPHERDING TEAM

CP **Priscilla Holtzclaw**, moderator of the team, submitted a printed report with no recommendations for action.

REPORT OF COMMISSION ON MINISTRY

Rev. **Jeri Perkins**, moderator of the commission, presented the following report with action taken for presbytery:

For Information:

1. The Commission on Ministry will conduct the following Triennial Visits in 2026: Aimwell, Dorchester, Hampton, Harmony, Lowcountry, Providence, St. Andrews (Johns Island), St. James, St. Luke, Summerville, P.C. Edisto, Westminster, Santee, Williston, Mt. Pleasant, Yeamans Park.
2. The Response Team to address concerns at the Zion Olivet Presbyterian Church met with the COM and representatives from the Church. The COM heard the proposed way forward as presented by the majority of representatives from the Session and also heard the minority report of Session members and from the Supply Pastor. The COM unanimously approved the majority report and their request to dissolve the COM Response Team. There will be a Triennial Visit with the Church in the fall. The COM expresses appreciation for Response Team: Moderator Dr. **Charles Heyward**, Cassy Roper, Clerk and members **Mary B. Porter**, **Dwight Frierson** and **CeCe Armstrong** – Ex Officio members **Becky Albright** and **Jeri Parris Perkins**.
3. The COM received a copy of a Declaration of Second Presbyterian Church regarding the humane treatment of immigrants.
4. The COM received and approved the Minutes of Rev. **Sarah Schutte**'s Installation Commission (**APPENDIX 4**)
5. The COM validated the Rev. **Clark Remsburg**'s call to become the Associate Editor of *Theology Matters* and approved for him to labor outside the bounds in his new capacity. The COM communicated the call to the Board of Pensions.
6. The COM and the Presbytery have been blessed with an extraordinary pair of very well-trained and skilled Interim Pastors: Rev. **Achim Daffin**, Harbor View Presbyterian and Rev. **Danie de Beer**, Lowcountry

Presbyterian Church. Rev. **Blake Hawthorne** serves as the 2026 Group Convener. There continues to be a shortage of available interims in South Carolina and beyond.

7. The COM received and reviewed Rev. **Zack Bragg**'s Sabbatical report. The COM wants to remind the Presbytery that the process takes about a year to plan in conjunction with the church and COM.
8. The COM received monthly Liaison reports from 5 Pastor Nominating Committees: Harbor View, Zion Olivet, and Lowcountry, (Pastor), First Presbyterian Church, Hilton Head, and Mount Pleasant (Associate).
9. Executive Presbyter Rev. **Becky Albright** reviewed the 2026 Terms of Call for all Installed Pastors and reported those to the Commission.
10. The COM continues to reach out to Honorably Retired Pastors, Members-at-Large and those engaged in Validated Ministries with calls, contacts, and cards.
11. The COM maintains an updated Pulpit Supply List on the Presbytery Website for churches when a vacancy occurs.
12. The COM continues to support and connect with our Campus Ministry partners EmpowHer and Journey.
13. The COM conducts exit interviews with each departing pastor and the Session to bring closure and to assist with any issues that could hinder the success of the next installed pastor.
14. The COM will conduct an Exit Interview with Rev. **Bart Edwards** and the Session of the Mount Pleasant Presbyterian Church.
15. Six graduates of the SC5 have offered to be examined and commissioned to the Presbytery to help when churches are vacant and need a pastor to preach, celebrate the Sacraments, and conduct a wedding or funeral. The following have thus far been examined and commissioned to Charleston Atlantic Presbytery: **Jim Deavor, Michele Jones, and Reece Humphrys**.
16. The COM Administration Sub-committee continues to review and update the policies and procedures for Charleston Atlantic Presbytery. Please see the Presbytery Website for those currently active.
17. The Commissioned Pastors Quarterly Meeting was held on Tuesday, April 21, 2026.
18. The Report of the Mackay Presbyterian Mission and a Minute for the Mission --**Sandra E. Otero-Agosto**

REPORT OF THE MACKAY PRESBYTERIAN MISSION

Elder **Sandra Otero** reported on the work of the ministry and welcomed new board members.

REPORT OF CAMPUS MINISTRY

Elder **Erin Kerr** reported on the ongoing ministry with The Citadel and the College of Charleston. She presented a video of the past five years of ministry at the two campuses. She thanked presbytery for the offering to fund the purchase graduation stoles for students affected by cuts in DEI funding.

REPORT OF NURTURE MINISTRY TEAM

Rev. **Brian Henderson**, moderator of the team, offered a printed report. He reported on the annual S.T.E.P.S event to be held at Mt. Pleasant Presbyterian Church, Saturday, August 29. He encouraged commissioners to support and promote participation in their churches.

REPORT OF COMMITTEE ON REPRESENTATION

Rev. **Vance Polley** reported for the committee. He presented the nomination of Rev. **Daniel Smoak** to serve on the Commission on Ministry. The nomination was approved unanimously.

REPORT OF SERVICE TO OTHERS MINISTRY TEAM

HR Rev. **Jim Miller**, moderator of the team, expressed concern for the missionaries who have been eliminated from service to the denomination.

REPORT ON CHURCH OF THE ARTS

Revs. **Colin Kerr** and **Tricia Pretraven** gave an update on attendance and programs for the Church of the Arts with an average attendance of 39 and \$1000 weekly.

REPORT OF VISIONING TASK FORCE

Members of the Visioning Task Force appointed by the Shepherding Team presented the group's recommendations. Stated Clerk **Yandle** reported that the Shepherding Team had concurred in the recommendations that members would visit each Session to review the plan before it is presented to the September meeting of Presbytery for adoption. He encouraged commissioners to discuss the plan over lunch and to pose questions or suggestions. (APPENDIX 5).

RECESS FOR LUNCH

At noon, Rev. **Vance Polley** offered the blessing for the lunch prepared by the host church.

RESOLUTION OF THANKS

Elder **Herbie Miller**, Palmetto Presbyterian, presented the following Resolution of Thanks, which was adopted:

Thank you to everyone who helped make today's presbytery meeting possible-- those who organized, hosted, led worship, prepared means and materials, and guided us through the business before us today. There is so much faithful work that happens quietly and is often unnoticed, but it matters deeply.

Thank you as well to all the commissioners, staff, and volunteers who gave their time and attention to the work of the church. In a time when division so often characterizes public life, it is a joy to gather in Christ to pray, discern, listen, and labor together for the sake of the gospel.

Presbytery work is not always glamorous. It can and should be slow, deliberate, and sometimes demanding. Yet this shared work is one of the ways we bear witness that the church does not belong to any one congregation or person or to our personal preferences, but to Jesus Christ, who calls us together and sends us together

So thank you for your faithfulness, patience, wisdom, and love for Christ's church. May God continue to guide the Charleston Atlantic Presbytery with courage, humility, and hope as we serve together in the name of Jesus Christ.

AMEN.

BENEDICTION AND ADJOURNMENT

Moderator **Fitze** offered the closing prayer and pronounced the benediction at 12:50 p.m.

David Yandle

David Yandle, Stated Clerk

Janis K. Blocker

Janis K. Blocker, Recording Clerk

APPENDIX 1

Churches	Teaching Elder(s)	Present	Excused	Absent	Commissioner(s)	Present	Excused
Aimwell	Perry Griffin	X			Leslie Holmes		
Allendale (No Pastor)			X		Commissioner		X
Beaufort-Salem	Reggie Simmons	X					
Belle Isle	Steve Souther	X					
Bethel, Johns Island (NP)					Artha Mae Freeman Smith	X	
Bethel, Walterboro	Henry Meeuwse	X			Calvin Bailey		
Church of the Arts	Tricia Petraven	X			Martha Feil	X	
Dorchester	Jeff Kackley	X			Patrick Davidson	X	
	Zach Bragg	X					
Edisto PC	Charles Heyward	X			Adrian Wright	X	
Estill (No Pastor)			X		Commissioner		X
First (Scots)	Holton Siegling	X			Elizabeth Riddle	X	
	Peter Sutton	X			Adam Yount	X	
	James Rogers	X					
	Mary Robinson	X					
First, Beaufort	Patrick Perryman	X			John Horne	X	
					Roxanne Chaney	X	

Churches	Teaching Elder(s)	Present	Excused	Absent	Commissioner(s)	Present	Excused
First, Hilton Head	Will Robinson	X			Bob White		X
	Elizabeth Johnson		X		Margaret Conn	X	
					Charles Taylor	X	
First, Moncks Corner	Timothy Scoonover		X		Jay Jackson		
	Bo Hamilton	X			Jane Campbell	X	
First, Orangeburg (NP)			X		Dwight Frierson	X	
Hampton (NP)			X		Commissioner		X
Harbor View	Scott Graule	X			Karen Rollins	X	
Harmony (NP)	Michele Jones	X			Mederia Stanley		X
Hebron Zion	Pat Jones	X			Kathleen Green	X	
Hope (Lutheran)	Bruce Kreutzer	X					X
Hopewell	Perry Griffin	X			Terri Chapman	X	
James Island	Barrett Payne	X			Katie Crosby	X	
	Terri Wetherell	X					
Johns Island	Jeri Parris-Perkins	X			Tommy Bunch	X	
	Skip Grooms	X					
Lowcountry	David Johnson		X		Eugenia Johnston	X	
	Danie DeBeer	X					

Churches	Teaching Elder(s)	Present	Excused	Absent	Commissioner(s)	Present	Excused
Mt Pleasant	Nicole Abdnour	X			Harry Olsen	X	
	Ellen Creed Branhar	X			Susan Mellichamp	X	
	Jim Deavor	X			Julie Stephenson	X	
					Mary Ann O	X	
New Wappetaw	Mike Fitze	X			Huger McClellan	X	
Palmetto	Herbie Miller	X					
Parkside	Colin Kerr	X					
	Erin Kerr	X					
PC on Edisto	Ashley Sanders	X			Mark Owen	X	
Peace	Sarah Schutte	X			Ross Osterritter	X	
Providence	Bill Ward		X				
Salem, Wadmalaw(NP)			X		Carl Butler	X	
Santee	Doug Richardson	X			Joyce Skorepa	X	
Sea Island, Beaufort	Steve Keeler		X		Barry Reynolds	X	
	Richard Norris	X			Hugh Goldthorpe	X	
Second	Cress Darwin	X					
St Andrew's, Chas	Spike Coleman		X		Angela Blackburn	X	
St Andrews, Johns Island	Eugene Richardson	X			Darlene Moomau		

Churches	Teaching Elder(s)	Present	Excused	Absent	Commissioner(s)	Present	Excused
St James, Chas	Brian Henderson	X			Mae Lucas	X	
	CeCe Armstrong	X			Lawrence Whaley	X	
St Luke, Orangeburg	Karey Poinsette			X	Isabelle Maple	X	
St Paul, Hollywood	Isaac Moore	X			Mary Porter	X	
Summerville	Anita Herbert		X		Doug Hess	X	
	Ralph Herbert		X		Oden Semones	X	
Sunrise	Vance Polley	X			Ralph Byers	X	
	Reece Humphreys	X					
Wallingford	Alexander Porter	X			Clifford Jenkins	X	
Westminster	Daniel Smoak		X		Tim Fox	X	
	Priscilla Holtzclaw	X			Joshua Robinson	X	
Williston	Doug Blaikie			X			
Yeamans Park	Cameron Smith	X			Frank Bates	X	
Zion Olivet	Alexander Porter	X			Mary Capers	X	
Roper St Francis	Cat Parler	X					
Village@Summerville	Stephen Wilkins		X				

<u>PRESBYTERY STAFF</u>		<u>Present</u>	<u>Excused</u>	<u>Absent</u>		
Becky Albright	GP/PtP	X				
David Yandle	Stated Clerk	X				
Janis Blocker	Recording Clerk	X				
Michele Jones	Office Administrator	X				
Mae Lucas	Offci Assistant	X				
Julie McCormick	Communications	X				
<u>MODERATORS</u>		<u>Present</u>	<u>Excused</u>	<u>Absent</u>		
Fitze, Mike	Moderator	X				
Spivey, Rick	PDAC Moderator				X	
Miller, Jim	STOMT Moderator	X				
Jones, Patricia	CPM Moderator	X				
Parris-Perkins, Jeri	COM Moderator	X				
Edwards, Bart	COR Moderator	X				
Whaley, Irene	Property Moderator	X				
Henderson, Brian	Nurture Moderator	X				
Grimes, Kent	Finance Moderator				X	

Whaley, Clarissa	Personnel	X		
<u>Retired Members</u>		<u>Present</u>		
Daffin, Achim		X		
Eads, Al			X	
Hart, Garland		X		
Hawthorne, Blake			X	
Heyward, Carolyn		X		
McLeod, Cliff		X		
Miller, Jim		X		
Peebles, Lawrence				X

<u>Commissioned Pastor</u>	<u>Names</u>	<u>Present</u>	<u>Excused</u>	<u>Absent</u>
Beaufort Salem	Reggie Simmons	X		
Bethel, Johns Island	Eugene Richardson	X		
Bethel, Walterboro	Henry Meeuwse	X		
Church of the Arts	Martha Feil	X		
First (Scots)	Mary Robinson	X		
First, Moncks Corner	Bo Hamilton	X		
Harbor View	Scott Graule	X		
Johns Island	Skip Grooms	X		
Mt Pleasant	Ellen Creed Branham	X		
Palmetto	Ralph Wetherell			X
Santee	Doug Richardson	X		
Sea Island	Richard Norris	X		
St James	Ray Whaley	X		
St Luke	Karey Poinsette			X
Westminster	Priscilla Holtzclaw	X		
At Large	Jim Deavor	X		
At Large	Michele Jones	X		
At Large	Reece Humphreys	X		

Theology Matters	Clark Remsburg	X		
Members at Large/VM		<u>Present</u>	<u>Excused</u>	<u>Absent</u>
Kreutzer, Bruce		X		
Blackwelder, Dorothy			X	
Blackwelder, Russ			X	
Theology Matters	Clark Remsburg	X		
Parler, Cat		X		
Smith, Todd		X		
Williams-Berkes, Layton		X		

APPENDIX 2 Bylaws

BYLAWS OF CHARLESTON ATLANTIC PRESBYTERY, a South Carolina nonprofit corporation

Effective , 2026

ARTICLE I PURPOSE, OFFICES AND REGISTERED AGENT

Section 1.01 Purpose. The purpose of the Charleston Atlantic Presbytery, Inc. (“Corporation” or “Presbytery”) is exclusively religious, charitable, scientific, literary and educational within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the “Code”). No part of the net earnings of the Corporation shall inure to the benefit of, or be distributed to its Members (if any), trustees, Directors, Officers, or other private persons, except that the Corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth above. No substantial part of the activities of the Corporation shall be the carrying on of propaganda, and the Corporation shall not otherwise attempt to influence legislation. The Corporation shall not participate in, or intervene in, political campaigns on behalf of any candidate for public office. The Corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under Section 501(c)(3) of the Code, or corresponding section of any future federal tax code, or (b) by a corporation, contributions to which are deductible under Section 170(c)(2) of the Code, or corresponding section of any future federal tax code.

Section 1.02 Principal Office. The Corporation shall maintain its Principal Office as required by the South Carolina Nonprofit Corporation Act of 1994, as amended (the “Act”), in the County of Charleston, State of South Carolina or such other place as designated from time to time by the Board of Directors for the principal executive offices of the Corporation (the “Principal Office”).

Section 1.03 Registered Office. The Corporation shall maintain a Registered Office as required by the Act at a location in the State of South Carolina designated by the Board of Directors from time to time (the “Registered Office”). In the absence of a contrary designation by the Board of Directors, the Registered Office of the Corporation shall be located at its Principal Office.

Section 1.04 Other Offices. The Corporation may have such other offices within and without the State of South Carolina as the business of the Corporation may require from time to time. The authority to establish or close such other offices may be delegated by the Board of Directors to one or more of the Corporation’s Officers.

Section 1.05 Registered Agent. The Corporation shall maintain a Registered Agent as required by the Act who shall have a business office at the Corporation’s Registered Office. The

Attachment 1 to Consent Agenda

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Registered Agent shall be designated by the Board of Directors from time to time to serve at the Board’s pleasure. In the absence of such designation the Registered Agent shall be the Corporation’s Secretary.

Section 1.06 Filings. In the absence of directions from the Board of Directors to the contrary, the Secretary of the Corporation shall cause the Corporation to maintain currently all

filings in respect of the Principal Office, Registered Office and Registered Agent with all governmental officials as required by the Act or otherwise by law.

ARTICLE II

MEMBERS

Section 2.01 Criteria for Membership. Membership shall include all ministers of the Word and Sacrament admitted to membership in the Presbytery, all elected ruling elder commissioners from congregations within the Presbytery, all commissioned pastors in the Presbytery, and all ruling elders enrolled in accordance with Sections M-3.0106.b.-e. of the Presbytery's Manual of Administrative Operations.

Section 2.02 Procedures for Becoming a Member. The Board of Directors shall determine the procedures for becoming a Member of the Corporation consistent with the provisions of the Book of Order of the Presbyterian Church (U.S.A.) ("Book of Order") and the Manual of Administrative Operations of the Presbytery.

Section 2.03 Dues. Neither members of the Corporation nor congregations within the Presbytery shall be required to pay any dues. The congregations within the Presbytery support the Corporation financially by voluntary contributions. Upon recommendation of the finance committee, the Presbytery shall approve an annual budget which shall be the budget for the Corporation. The finance committee does not set a specific rate or amount of each Member's expected contribution, but asks that each congregation determine its fair share to support the presbytery's work. Just as congregations remind their members of the Biblical standard of a tithe, the Corporation asks that the congregations consider that in their financial commitment to the presbytery.

Section 2.04 Transfers. Transfers of membership shall be in accordance with the controlling provisions of the Book of Order. No member may transfer to any individual or entity any voting rights or other rights conferred by these bylaws.

Section 2.05 Annual and Stated Meetings. The Corporation shall meet at least annually and may hold stated meetings at the direction of the Board of Directors. The business of the Corporation may be conducted at any meeting of the Presbytery. In the absence of any designation of the annual meeting, by the Board of Directors, the annual meeting shall be held at the Corporation's Principal Office at the hour of ten o'clock in the morning (10:00 a.m.) on the second Tuesday of February, but if that day shall be a holiday under federal or South Carolina law, then such annual meeting shall be held on the next succeeding business day. Unless the Act, these Bylaws, or the Corporation's Articles of Incorporation ("Articles") require otherwise, notice of the annual meeting need not include a description of the purpose for which the meeting is called. Pursuant to Section 33-31-705(c)(2) of the Act as amended, notice of an annual or regular meeting at which the Members may approve the following shall include a description of such matter: (a) amending the Articles; (b) amending the Bylaws; (c) merging the Corporation; (d) selling the Corporation's assets other than in the regular course of activities; (e) dissolving the Corporation. Notice of such meeting shall be in accordance with Section 2.08 hereof. At each annual meeting of the Members, the President and Treasurer shall report on the activities and financial condition of the Corporation.

Section 2.06 Special Meetings. Special meetings of the Corporation may be demanded and called for any one or more lawful purposes by the Corporation's President, the Presbytery's

moderator, a majority of the Corporation's Directors, or upon written request of two teaching elders and two ruling elders, the ruling elders being of different churches. Upon the written, signed, and dated demand, which states the purpose of the meeting, being delivered in accordance with the foregoing to an Officer of the Corporation personally or by registered or certified mail, the President or Secretary on or before the thirtieth (30th) day after the date of such demand shall fix the date and time of the meeting and provide notice thereof to the Members in accordance with Section 2.08 hereof. In the event that the President and Directors timely designate different times or locations, then the designations of the Directors shall control; provided however, any notice changing the time or place of the meeting shall be effective only if timely received by the Members in accordance with Section 2.07 hereof.

Section 2.07 Notice of Meetings, Waiver of Notice. Oral, written or electronic notice of all meetings of Members shall be given no fewer than ten (10) days to all Members of record entitled to vote at such meeting. Such notice shall state the date, time, and place of the meeting and, if required by the Act or these Bylaws, the purpose or purposes for which such meeting was called. Notice of a meeting of Members need not be given to any Member who, in person or by proxy, signs a waiver of notice either before or after the meeting, and such waiver is delivered to the Corporation for inclusion in the corporate records. A Member's attendance at a meeting waives objection to lack of notice or defective notice of the meeting, unless the Member at the beginning of the meeting objects to holding the meeting or transacting business at the meeting. Notice to ruling elder commissioner members elected by congregations shall be effective when transmitted by any method under this section to the clerk of session of the congregation which elected the member.

Section 2.08 Effective Date of Member Notices. An oral notice is permissible if reasonable under the circumstances and is effective when communicated in a comprehensible manner. Written notice, if in comprehensible form, is effective at the earliest of the following:

1. When received;
2. Five (5) days after its deposit in the United States mail, if mailed correctly addressed with first class postage affixed;
3. On the date shown on the return receipt, if sent by registered or certified mail, return receipt requested, and the receipt is signed by or on behalf of the addressee; or;
4. Fifteen (15) days after its deposit in the United States mail, if mailed correctly addressed and with other than first class, registered, or certified postage affixed.

Written notice is correctly addressed to a Member if addressed to the Member's address shown in the Corporation's current list of Members. A written notice or report delivered as part of a newsletter, magazine or other publication regularly sent to Members constitutes a written notice or report if addressed or delivered to the Member's address shown in the Corporation's current list of Members, or in the case of Members who are residents of the same household and who have the same address in the Corporation's current list of Members, if addressed or delivered to one of such Members, at the address appearing on the Corporation's current list of Members. If the notice is given by electronic mail transmission, the notice shall be deemed delivered when the notice is transmitted to an electronic mail address provided by the Member.

Section 2.09 Quorum. Except as may otherwise be required by the Act or the Articles, at any meeting of the Corporation, ten ministers of the Word and Sacrament and ten ruling elder commissioners from different congregations shall constitute a quorum on that matter. In the absence of a quorum, a meeting may be adjourned from time to time, in accordance with the provisions concerning adjournments contained elsewhere in these Bylaws. At such adjourned

meeting a quorum of Members may transact such business as might have been properly transacted at the original meeting.

Section 2.10 Transaction of Business. Business transacted at a meeting of the Corporation may include the following powers: to receive, hold encumber, manage, and transfer property, real or personal; to accept and execute deeds of title; and to hold and defend title to such property; the election of officer and trustees; as well as any required by the Act. Business transacted at a special meeting of Members shall be limited to the purposes stated in the notice of the meeting.

Section 2.11 Voting. Except as may otherwise be required by the Act or the Articles, and subject to the provisions concerning Members present at a meeting of Members, each member shall be entitled to one vote on each matter. Any corporate action shall be authorized by a majority of the votes cast at the meeting unless otherwise provided by the Act, the Articles, the Book of Order, or these Bylaws.

Section 2.12 Adjournments. A determination of Members of record at a meeting of Members is effective for any adjournment of the meeting.

Section 2.13 Proxies. Voting by proxy at meetings of the Corporation shall not be allowed.

Section 2.14 Action. Approval of actions by Members shall be in accordance with the requirements of the Act, except to the extent otherwise provided by the Articles.

Section 2.15 Conduct of Meetings. The Moderator or Vice-Moderator of Presbytery shall preside at each meeting of the Corporation. In the absence of the Moderator, the meeting shall be chaired by an Officer of the Corporation designated by the Board of Directors. In the absence of a designated Officer, the meeting shall be chaired by an Officer of the Corporation chosen by the vote of a majority of the Members present in person at the meeting and entitled to vote. The Secretary or in the Secretary's absence an Assistant Secretary, or in the absence of the Secretary and all Assistant Secretaries a person whom the chairman of the meeting shall appoint, shall act as secretary of the meeting and keep a record of the proceedings thereof.

The Board of Directors of the Corporation shall be entitled to make such rules or regulations for the conduct of meetings of Members as it shall deem necessary, appropriate or convenient. The conduct of the meetings shall be in accordance with the Book of Order and Roberts Rules of Order Newly Revised.

ARTICLE III DIRECTORS

Section 3.01 Authority. The Corporation shall have Directors. The Board of Directors shall have ultimate authority over the conduct and management of the corporate rather than ecclesiastical business and affairs of the Corporation.

Section 3.02 Qualification. All Directors shall be natural persons .

Section 3.03 Number. The number of Directors shall be fixed by the Board of Directors from time to time. The number of Directors may be increased or decreased from time to time by the Board of Directors; provided, however, the number of Directors shall not be less than three (3);

and provided further, however, no reduction in the number of Directors shall have the effect of shortening the term of any incumbent Director.

Section 3.04 Elected Directors. The Presbytery's Shepherding Team shall serve as the Corporation's Board of Directors and shall be elected in accordance with the Manual of Administrative Operations. Elected members of the Shepherding Team shall serve three year terms in three classes. Ex Officio members with voice and vote shall include the General Presbyterian/Pastor to Pastors, Stated Clerk, Treasurer, Moderator of the Presbytery, Vice Moderator of Presbytery, Immediate Past Moderator of Presbytery (serving as Moderator of the Shepherding Team), the Associate for Congregational Nurture and Service, the Consultant for New Church Development and the moderator of the Finance Team. Directors shall be elected by the Members. Each Director shall hold office from the date of such Director's election and qualification until such Director's successor shall have been duly elected and qualified, or until such Director's earlier removal, resignation, death, or incapacity

Section 3.05 Resignation of Directors. A Director may resign at any time by delivering written notice to the Board of Directors, its presiding Officer, the President, or the Secretary. A resignation is effective when the notice is delivered unless the notice specifies a later date. If the resignation is made effective at a later date, the Board of Directors may fill the pending vacancy before the effective date if the Board of Directors provides that the successor does not take office until the effective date.

Section 3.06 Removal. Any Director elected by the Members may be removed from office, with or without cause, by the Members of the Corporation if the number of votes cast to remove the Director would be sufficient to elect the Director at a meeting to elect Directors. A Director elected by the Members may be removed by the Members only at a meeting called for the purpose of removing the Director and the meeting notice states that the purpose, or one of the purposes, of the meeting is the removal of the Director.

Section 3.07 Vacancies. The Board of Directors may by majority vote of the Directors then in office, regardless of whether such Directors constitute a quorum, elect a new Director to fill a vacancy of a Director elected by the Members; provided, however, that no person may be elected to fill a vacancy created by such person's removal from office pursuant to these Bylaws.

Section 3.08 Annual and Regular Meetings. An annual meeting of the Board of Directors shall be called and held for the purpose of annual organization, changes in the established number of Directors, if any, appointment of Officers and committees, and transaction of any other business. The Board of Directors may by resolution provide for the holding of additional regular meetings without notice other than such resolution; provided, however, the resolution shall fix the dates, times, and places for these regular meetings. Except as otherwise provided by law, any business may be transacted at any annual or regular meeting of the Board of Directors.

Section 3.09 Special Meetings: Notice of Special Meeting. Special meetings of the Board of Directors may be called for any lawful purpose or purposes by the President, the presiding Officer of the Board of Directors, or at least twenty percent (20%) of the Directors then in office. The person calling a special meeting shall give, or cause to be given, to each Director at the Director's business address, notice of the date, time and place of the meeting by any means of communication acceptable under the Act not less than two (2) days prior thereto. An oral notice or electronic is permissible if reasonable under the circumstances and is effective when

communicated in a comprehensible manner. If the notice is given by electronic mail transmission, the notice shall be deemed delivered when the notice is transmitted to an electronic mail address designated by the Director, if any, so long as such Director transmits to the sender an acknowledgement of receipt. The notice of a special meeting shall describe the purpose of such special meeting. Any time or place fixed for a special meeting must permit participation in the meeting by means of telecommunications as authorized below.

Section 3.10 Waiver of Notice of Meetings. Notice of a meeting need not be given to any Director who signs a waiver of notice either before or after the meeting. To be effective the waiver shall contain recitals sufficient to identify beyond reasonable doubt the meeting to which it applies.

The attendance of a Director at a Director's meeting shall constitute a waiver of notice of that meeting, except where the Director upon arriving at the meeting or prior to the vote on a matter not noticed in conformity with the Act, these Bylaws, or the Articles, objects to lack of notice and does not thereafter vote or assent to the objected action.

Section 3.11 Participation by Telecommunications. Any Director may participate in, and be regarded as present at, any meeting of the Board of Directors by means of conference telephone or any other means of communication by which all persons participating in the meeting can hear and see each other at the same time.

Section 3.12 Quorum. A majority of the Directors in office immediately before the meeting shall constitute a quorum for the transaction of business at any meeting of the Board of Directors. If a quorum shall not be present at any meeting of the Board of Directors, the Directors present may adjourn the meeting from time to time, without notice other than announcement at the meeting, until a quorum is present.

Section 3.13 Action. The Board of Directors shall take action pursuant to resolutions adopted by the affirmative vote of a majority of the Directors participating in a meeting at which a quorum is present, or the affirmative vote of a greater number of Directors where required by the Articles, these Bylaws, the Act, or otherwise by law.

Section 3.14 Action Without Meeting. To the fullest extent permitted by the Act, the Board of Directors may take action without a meeting by written consent as to such matters and in accordance with such requirements and procedures authorized by the Act. Unless otherwise permitted by the Act, such written consent must be signed by all Directors and included in the minutes filed with the corporate records reflecting the action taken. For electronic consent to be valid, the process must comply with Section M-6.0200 of the Presbytery's Manual of Administration Operations.

Section 3.15 Committees. The Board of Directors may from time to time by resolution, adopted in accordance with the Act, designate and delegate authority to one or more committees. Any such committee may be designated as a standing committee appointed annually or as a special committee for specific circumstances or transactions with a limited duration. Each committee shall be composed of one or more Directors, who shall serve at the pleasure of the Board of Directors. The duties, constitution, and procedures of any committee shall be prescribed by the Board of Directors. The Board of Directors shall designate one member of each committee as its chairman. A committee may not authorize distributions; approve or recommend to Members dissolution, merger, or the sale, pledge, or transfer of all or substantially all the Corporation's

assets; elect, appoint, or remove Directors or fill vacancies on the board or on any committee; or adopt, repeal, or amend the Articles or these Bylaws.

Section 3.16 Compensation. Directors shall not receive compensation for serving as a member of the Corporation's Board of Directors. The Board of Directors may by resolution authorize the payment or reimbursement of all expenses of each Director related to the Director's attendance at meetings or other service to the Corporation.

ARTICLE IV OFFICERS

Section 4.01 In General. The Officers of the Corporation shall consist of a President, Secretary, and Treasurer, and may also include one or more Vice Presidents, and such additional vice presidents, assistant secretaries, assistant treasurers and other Officers and agents as the Board of Directors deems advisable from time to time. The individuals elected by the Presbytery shall serve in the following corporate roles:

Presbytery Corporation

General Presbytery / Pastor to Pastor President

Stated Clerk Secretary

Treasurer Treasurer

Trustees Trustees

One person may hold two or more offices. Each Officer shall exercise the authority and perform the duties as may be set forth in these Bylaws, the Manual of Administrative Operations, and any additional authority and duties as the Board of Directors shall determine from time to time.

Section 4.02 President. The President shall be the chief executive officer of the Corporation and, subject to the authority of the Board of Directors, shall manage the business affairs of the Corporation. The Moderator of the Shepherding Team shall preside at all meetings of the Board of Directors. The President shall see that the resolutions of the Board of Directors and authorized committees thereof are put into effect. Except as otherwise provided herein and as may be specified in a resolution of the Board of Directors or an authorized committee thereof, the President shall have full authority to execute on the Corporation's behalf any and all contracts, agreements, notes, bonds, certificates, instruments, and other documents except those related to real property transactions. The President shall also perform such other duties and may exercise such other powers as are incident to the office of President and as are from time to time assigned to him/her by the Act, these Bylaws, the Board of Directors, or an authorized committee thereof.

Section 4.03 Secretary. Except as otherwise provided by these Bylaws or determined by the Board of Directors, the Secretary shall serve under the direction of the Board of Directors. The Secretary shall whenever possible attend all meetings of the Members and the Board of Directors, and whenever the Secretary cannot attend such meetings, such duty shall be delegated by the presiding Officer for such meeting to a duly authorized assistant secretary. The Secretary shall record or cause to be recorded under the Secretary's general supervision the proceedings of all such meetings and any other actions taken by the Members or the Board of Directors (or by any committee of the Board in place of the Board) in a book or books (or similar collection) to be kept for such purpose. The Secretary shall upon proper request give, or cause to be given, all notices in connection with such meetings. The Secretary shall be the custodian of the Corporate seal (if any) and affix the seal to any document requiring it, and to attest thereto by signature. The Secretary may delegate the Secretary's authority to affix the Corporation's seal (if any) and attest thereto by signature to any Assistant Secretary. The Board of Directors may give general authority

to any other Officer or specified agent to affix the Corporation's seal and to attest thereto by signature. Unless otherwise required by law, the affixing of the Corporation's seal shall not be required to bind the Corporation under any documents duly executed by the Corporation and the use of the seal shall be at the discretion of the Corporation's duly authorized signing Officers. The Secretary shall properly keep and file, or cause to be properly kept and filed under the Secretary's supervision, all books, reports, statements, notices, waivers, proxies, tabulations, minutes, certificates, documents, records, lists, and instruments required by the Act or these Bylaws to be kept or filed, as the case may be. The Secretary may when requested, and shall when required, authenticate any records of the Corporation. Except to the extent otherwise required by the Act, the Secretary may maintain, or cause to be maintained, such items within or without the State of South Carolina at any reasonable place. The Secretary shall perform such other duties and may exercise such other powers as are incident to the office of Secretary and as are from time to time assigned to such office by the Act, these Bylaws, the Board of Directors, an authorized committee thereof, or the President.

Section 4.04 Treasurer. Except as otherwise provided by these Bylaws or determined by the Board of Directors, the Treasurer shall serve under the direction of the Board of Directors. The Treasurer shall, under the direction of the President, keep safe custody of the Corporation's funds and securities, maintain and give complete and accurate books, records, and statements of account, give and receive receipts for moneys, and make deposits of the Corporation's funds, or cause the same to be done under the Treasurer's supervision. The Treasurer shall upon request report to the Board of Directors or Members on the financial condition of the Corporation. The Treasurer may be required by the Board of Directors at any time and from time to time to give such bond as the Board may determine. The Treasurer shall perform such other duties and may exercise such other powers as are incident to the office of Treasurer and as are from time to time assigned to such office by the Act, these Bylaws, the Board of Directors, an authorized committee thereof, or the President.

Section 4.05 Trustees. Except as otherwise provided by these Bylaws or determined by the Board of Directors, the Trustees shall have the authority to execute on behalf of the Corporation all documents necessary to effect any prior approved transaction by which the Corporation might receive, hold, encumber, manage, and transfer property, real or personal including the acceptance and execution of deeds of any sort.

ARTICLE V INDEMNIFICATION

Section 5.01 Scope. The Corporation shall indemnify, defend and hold harmless the Corporation's Officers and Directors to the fullest extent permitted by, and in accordance with the Act. This plan of indemnification shall constitute a binding agreement of the Corporation for the benefit of the Officers and Directors as consideration for their services to the Corporation, and may be modified or terminated by the Board of Directors only prospectively. Such right of indemnification shall not be exclusive of any other right which such Directors, Officers, or representatives may have or hereafter acquire and, without limiting the generality of such statement, they shall be entitled to their respective rights of indemnification under any bylaw, agreement, vote of Members, insurance, provision of law, or otherwise, as well as their rights under this Article V.

Section 5.02 Insurance. The Board of Directors may cause the Corporation to purchase and maintain insurance on behalf of any person who is or was a Director or Officer of the

Corporation, or is or was serving at the request of the Corporation as a Director or Officer of another corporation, or as its representative in a partnership, joint venture, trust, or other enterprise, against any liability asserted against such person and incurred in any such capacity or arising out of such status, whether or not the Corporation would have the power to indemnify such person.

ARTICLE VI TRANSACTIONS

Section 6.01 Contracts. The Board of Directors may authorize any Officer or Officers, or agent or agents, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Corporation, and such authority may be general or confined to specific instances.

Section 6.02 Loans. The Board of Directors may authorize any Officer or Officers, or agent or agents, to contract any indebtedness and grant evidence of indebtedness and collateral therefor in the name of an on behalf of the Corporation, and such authority may be general or confined to specific instances.

Section 6.03 Checks, Drafts, etc. All checks, drafts or orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Corporation, shall be signed by such Officer or Officers, agent or agents of the Corporation and in such manner as shall from time to time be determined by resolution of the Board of Directors. In the absence of such determination by the Board of Directors, such instruments shall be signed by the Treasurer or an Assistant Treasurer and countersigned by the President or a Vice-President of the Corporation.

Section 6.04 Deposits. All funds of the Corporation shall be deposited from time to time to the credit of the Corporation in such banks, trust companies or other depositories as the Board of Directors may select.

Section 6.05 Gifts. The Board of Directors may accept on behalf of the Corporation any contribution, gift, bequest or devise for the general purposes or for any special purpose of the Corporation.

Section 6.06 Voting of Shares in Other Corporations Owned By The Corporation. Subject always to the specific directions of the Board of Directors, any share or shares of stock or membership interest issued by any other corporation and owned or controlled by the Corporation may be voted at any shareholders' or members' meeting of the other corporation by the President of the Corporation if the President is present, or in the President's absence by any Vice-President of the Corporation who may be present or by any other Officer specifically designated by the Board of Directors.

ARTICLE VII RECORDS

Section 7.01 Forms of Records. When consistent with good business practices, any records of the Corporation may be maintained in other than written form if such other form is capable of reasonable preservation and conversion into written form within a reasonable time.

Section 7.02 Corporate Records. The Corporation shall keep as permanent written records a copy of the minutes of all meetings of its Members and Board of Directors, a record of all actions taken by the Members or Directors without a meeting, and a record of all actions taken by committees of the Board of Directors. The Corporation shall maintain appropriate accounting

records. The Corporation or its agent shall maintain a record of the name and address, in alphabetical order, of each Member. The Corporation shall keep a copy of the following records at its Principal Office:

1. its Articles of Incorporation or restated articles of incorporation and all amendments thereto currently in effect;
2. its Bylaws or restated bylaws and all amendments thereto currently in effect;
3. Resolutions adopted by its Board of Directors relating to the characteristics, qualifications, rights, limitations, and obligations of the Members or any class or category of Members;
4. the Minutes of all meetings of Members and records of all actions approved by the Members for the past three (3) years;
5. a list of the names and business or home address of its current Directors and Officers; and
7. the Corporation's most recent report of each type required to be filed by the Corporation with the South Carolina Secretary of State.

ARTICLE VIII MISCELLANEOUS

Section 8.01 Fiscal Year. The fiscal year of the Corporation shall be established, and may be altered, by resolution of the Board of Directors from time to time as the Board deems advisable.

Section 8.02 Seal. The seal of the Corporation (if any) shall be circular in form and shall have inscribed thereon the name of the Corporation, the year of its organization, and the words "Corporate Seal, State of South Carolina."

Section 8.03 Amendments. Subject to the Act and the Articles, these Bylaws may be altered, amended, or repealed and new Bylaws may be adopted by a two-thirds majority vote of the members present and voting at a meeting of the Corporation. Any notice of a meeting of Members at which Bylaws are to be adopted, amended, or repealed shall state that the purpose, or one of the purposes, of the meeting is to consider the adoption, amendment, or repeal of Bylaws and contain or be accompanied by a copy or summary of the proposal. Such notice shall be effective in accordance with Section 2.07 hereof.

Section 8.04 Severability. If any provision of these Bylaws or the application thereof to any person or circumstances shall be held invalid or unenforceable to any extent by a court of competent jurisdiction, such provision shall be complied with or enforced to the greatest extent permitted by law as determined by such court, and the remainder of these Bylaws and the application of such provision to other persons or circumstances shall not be affected thereby and shall continue to be complied with and enforced to the greatest extent permitted by law.

Section 8.05 Usage. In construing these Bylaws, feminine or neuter pronouns shall be substituted for masculine forms and vice versa, and plural terms shall be substituted for singular forms and vice versa, in any place in which the context so requires. The section and paragraph headings contained in these Bylaws are for reference purposes only and shall not affect in any way the meaning or interpretation of these Bylaws. Terms such as "hereof", "hereunder", "hereto", and words of similar import shall refer to these Bylaws in the entirety and all references to "Articles", "Paragraphs", "Sections", and similar cross references shall refer to specified portions of these Bylaws, unless the context clearly requires otherwise. Terms used herein which are not otherwise defined shall have the meanings ascribed to them in the Act. All references to statutory provisions shall be deemed to include corresponding sections of succeeding law.

Section 8.06 Conflict Between Bylaws, Articles and the Act. The Articles and the Act (as either may be amended from time to time) are incorporated herein by reference. Any conflict between the terms of these Bylaws, the Articles, or the Act shall be resolved in the following order: (1) the Act; (2) the Articles; and (3) these Bylaws.

The foregoing are certified to be the true and complete Bylaws of the Corporation as adopted by the member as of , 2026.

**Secretary: .
(Corporate Seal)**

Wallingford PILP Loan Application**Background:**

Wallingford opened a new building on its property in 2015 with four one-bedroom apartments for veterans with low to moderate income. This initiative led by Wallingford was in cooperation with Charleston's Housing and Community Development Department and the Federal Government HOME Grant Loan Program. Wallingford now plans Phase II of this housing initiative...its plan is to renovate an existing building on the church property into three one-bedroom apartments for low to moderate income people. (Letter from Clerk of Session follows.)

In support of this project Wallingford is applying for a loan with the Presbyterian Investment and Loan Program (PILP). The church loan is for approximately \$460,000 with an initial estimated project cost of \$525,000. (Loan application follows.) PILP requires the presbytery to agree to the application and to co-sign the loan.

The Finance Committee has reviewed Wallingford's PILP loan application and has begun its due diligence on the congregation's financial statements along with rental income it has been receiving for ten years. The committee will be unable to complete its work and recommendation prior to the May 12th presbytery meeting. Therefore, so that Wallingford can move forward with the project, the Recommendation shown below is proposed to presbytery.

Recommendation:

In accordance with the Administrative Manual of Operations of Charleston Atlantic Presbytery (applicable section shown below), the Finance Committee of CAP recommends that presbytery authorize the Shepherding Team to review, approve, sign the PILP loan application by Wallingford Presbyterian Church and provide necessary direction to close on the loan. The funds for the loan will be used towards Wallingford's planned renovation of an existing building on its property into three apartments. The loan for this property is limited to \$490,000.

M-7.0105 Authorization to Act between Meetings of the Presbytery: Where time constraints do not allow the matter to be considered at a stated or special meeting of presbytery, the Shepherding Team may, but is not required to act on behalf of the presbytery:

- a. To act on congregation requests to be allowed to borrow money secured by church property and/or guaranteed by the presbytery, or to sell real property other than the main campus of the congregation.

.....

All actions taken according to the authorization in this section shall be reported at the next meeting of the presbytery and the resolutions so passed shall be incorporated into the minutes of the meeting.

Wallingford Presbyterian Church (U.S.A.)

705 King Street – Charleston, South Carolina 29403

843.723.9929 / 843.722.0024 (fax)

The Reverend Alexander Porter, Stated Supply

Elder David Yandle, Stated Clerk
Charleston Atlantic Presbytery
4701 Park Place West
North Charleston, SC 29405

Re: Loan Request of Presbyterian Investment Loan Program, Inc.

Dear Elder Yandle,

In accordance with section G-4 of the Book of Order, a meeting of the Corporation of the Wallingford Presbyterian Church was held on Sunday, March 29, 2026, at 705 King Street, Charleston S.C. 29403. A quorum was present and the Corporation voted in the affirmative the following actions:

- The Session of the Wallingford Presbyterian Church, U.S.A. recommend that the Corporation of the Wallingford Presbyterian Church, U.S.A. borrow from the Presbyterian Investment and Loan Foundation, Inc., an amount not to exceed four hundred fifty-eight thousand, three hundred and ninety-six dollars (\$458,396) and to utilize the property located at 717 King Street, Charleston, S.C. 29403, as collateral to secure this loan.
- The corporation further directs the Session to seek approval of Charleston Atlantic Presbytery for this loan, and the Presbytery's agreement to co-sign and guarantee repayment of the loan. This loan is designed to provide funding for the Wallingford Housing Initiative to renovate 711 King Street, Charleston, S.C. 29403 into three (3) affordable housing units.
- In furtherance of this action, the Corporation authorizes Elder Phalarma L. Freeman, Clerk of the Session, and Elder John A. Ford, Jr., Treasurer, to execute the necessary documents to accomplish this transaction.

The following details will apply to the loan:

- The church currently owns all properties free and clear.
- The total costs of the project are \$524,460, with the church's cash equity, grants, and gifts totaling \$66,064, thus far. The total amount of the loan is \$458,396 (\$524,460 - \$66,064).
- The loan rate will be 5.1% with a monthly mortgage payment of \$3,100.
- The rent of the apartments will align with the City of Charleston Department of Housing and Community Development and the Federal Housing Authority, affordable rental rate guidelines.

The legal description of the property is as follows:

All that lot, piece or parcel of land, with the buildings thereon, situated, lying and being in the City of Charleston State of South Carolina, County of Charleston, shown as "LOT 2 AND PART OF LOT 7 711 KING STREET, TMS 460-04-01-006 5, 712 S.F.F./0.13 AC" on a plat entitled, 'SURVEY OF LOT 2 AND PART OF LOT 7 ON THE WEST SIDE OF KING STREET 109' NORTH OF SUMTER STREET LOCATED IN THE CITY OF CHARLESTON, CHARLESTON COUNTY, S.C.," prepared by Atlantic Surveying, Inc., dated January 21, 2013, and recorded March 12, 2013, in Book S13 at page 0044, in the RMC Office for Charleston County, South Carolina.

TMS no. 460-04-01-006

Respectfully Submitted,

Phalarma L Freeman

Phalarma L. Freeman
Clerk of Session



Investment & Loan Program Inc.

PRESBYTERIAN INVESTMENT & LOAN PROGRAM

100 Witherspoon Street * Louisville KY 40202-1396

(800) 903-7457 * website: pilp.pcusa.org

email: loan.help@pcusa.org

LOAN APPLICATION

DATE (MM/DD/YYYY) _____

SECTION A: GENERAL INFORMATION ABOUT BORROWER

Wallingford Presbyterian Church U.S.A.

BORROWER'S NAME AS LISTED ON ARTICLES OF INCORPORATION OR LATEST AMENDMENT TO ARTICLES OF INCORPORATION

705 King Street

STREET ADDRESS

Charleston

CITY

SC 29403

ST

ZIP

MAILING ADDRESS IF DIFFERENT THAN STREET ADDRESS

CITY

ST

ZIP

843.723.9929

PHONE

843.722.0024

FAX

Charleston

COUNTY

02 1872

CHARTER DATE (MM/YYYY)

458,396

LOAN AMOUNT REQUESTED

20 years

LOAN TERM (YEARS)

MAY 30, 2026

DESIRED CLOSING DATE

June 15, 2026

CONSTRUCTION BEGINS

June 15, 2026

FUNDS NEEDED BY

If church, whose name is on the title to the church property? ☒ CHURCH ☐ PRESBYTERY

If church, will church property serve as collateral for the loan? ☒ YES ☐ NO

Estimated value of land and buildings 3,923,000 Number of acres 0.72

PURPOSE OF LOAN (CHECK ALL THAT APPLY)

NEW CONSTRUCTION

- ☐ SANCTUARY
- ☐ CHRISTIAN ED SPACE
- ☐ MULTI-PURPOSE BLDG
- ☐ ENERGY EFFICIENCY
- ☐ ACCESSIBILITY

RENOVATIONS/REPAIRS

- ☐ SANCTUARY
- ☐ CHRISTIAN ED SPACE
- ☐ MULTI-PURPOSE BLDG
- ☒ ENERGY EFFICIENCY
- ☐ ACCESSIBILITY
- ☒ SAFETY & TECHNOLOGY
- ☐ DISASTER RELIEF

PURCHASE

- ☐ EXISTING BLDG
- ☐ LAND/SITE
- ☐ NCD SITE

REFINANCE

- ☐ EXISTING MORTGAGE
- ☐ BOND ISSUE
- ☐ CONSTRUCTION LOAN

☒ OTHER PURPOSE OF LOAN Renovation of an Existing house into 3 (1) Bdr Affordable Apts

FOR OFFICE USE ONLY

DATE RECEIVED

PIN NUMBER

PRESBYTERY NAME

SYNOD NAME

PASTOR/LEADERSHIP INFORMATION

Rev. Alexander Porter

PASTOR/LEADERSHIP

01/01/2024

START DATE

704.712.8282

PHONE

alexporter1958@gmail.com

EMAIL

How many head pastors have served this church (exclude interims and associates)?

8

If current tenure less than 5 years, list previous call:

Bethpage United Presbyterian Church USA

CHURCH, CITY, ST

2008

FROM (YYYY)

2021

TO (YYYY)

Concord, N.C.

CHURCH, CITY, ST

FROM (YYYY)

TO (YYYY)

CONTACT FOR LOAN APPLICATION

Elder Clifford Jenkins

NAME

Project Manager

TITLE

843.425.0035

PHONE

cjnugget2010@gmail.com

EMAIL

CLERK OF SESSION

Elder Phalarma Freeman

NAME

843.814.5994

PHONE

plfcef111@outlook.com

EMAIL

APPLICANT'S ATTORNEY INFORMATION

Kelvin M. Huger

APPLICANT'S ATTORNEY

27 Gamecock Ave. Suite 200

MAILING ADDRESS

Charleston

CITY

SC

STATE

29407-3398

ZIP

843.573.0143

PHONE

843.573.0153

FAX

kmhuger@countsandhuger.com

EMAIL

☒ CHECK HERE IF YOU WOULD LIKE COPIES OF LEGAL DOCUMENTS SENT TO YOUR ATTORNEY FOR REVIEW.

BORROWER'S INSURANCE INFORMATION

Insurance Board Partners in Protection

AGENCY NAME

Julis Anderson

AGENT'S NAME

843.725.4900

PHONE

843.725.4913

FAX

hello@aiasc.com

EMAIL

SECTION B: COMMUNITY DEMOGRAPHIC INFORMATION

Factors expected to contribute to the growth or decline of your parish/community's population and economy.

The City of Charleston is currently growing at annual rate of ~1.04%.
In the decade from 2010 to 2020 the city saw an increase of 24.94%.
The region surpassed 850,000 in 2025 and is expected to reach 1 million by 2028.
New residential and commercial development has been extremely robust
In the area south of Columbus St. to north of Morrison DR, in the geographical area that Wallingford is located in.

CHURCH DEMOGRAPHICS - CHECK ALL THAT APPLY

- | | |
|---|--|
| ☐ NEW CHURCH DEVELOPMENT <10 YEARS OLD | ☐ RURAL/SMALL TOWN |
| ☐ SUBURBAN | ☐ FEDERATED/UNION CHURCH |
| ☒ URBAN | ☐ MATTHEW 25 CHURCH/GROUP |

PREDOMINANT ETHNICITY OF MEMBERS - STATISTICAL PURPOSES ONLY

- | | | |
|--|--|--|
| ☒ AFRICAN-AMERICAN | ☐ MIDDLE EASTERN | ☐ KOREAN-AMERICAN |
| ☐ CAUCASIAN | ☐ NATIVE AMERICAN | ☐ OTHER ASIAN |
| ☐ HISPANIC/LATINO | ☐ MULTI-CULTURAL | ☐ OTHER |

SECTION C: CHURCH STATISTICAL INFORMATION

If your church participates in the General Assembly's Annual Statistical Report each year, the historical data for membership and average weekly attendance may be found on line at <https://church-trends.pcusa.org/church/search/>.
From this page you can find your congregation. On subsequent page you have an option to view statistical information about your church if it has been submitted.

CHURCH MEMBERSHIP	AVERAGE WEEKLY ATTENDANCE	ESTIMATED MEMBERSHIP BY AGE CATEGORIES
2020 <u>96</u>	2020 <u>25</u>	% UNDER 45 <u>10%</u>
2021 <u>92</u>	2021 <u>30</u>	% 45 TO 65 <u>30%</u>
2022 <u>91</u>	2022 <u>40</u>	% OVER 65 <u>60%</u>
2023 <u>80</u>	2023 <u>38</u>	
2024 <u>77</u>	2024 <u>45</u>	

What year was the membership information submitted? 2024

Investment Products: Not a Deposit
Not FDIC Insured • Not Insured by any Federal Government Agency
No Bank Guarantee • May Lose Value

PLEDGE INFORMATION - OPERATING BUDGET

2 YEARS AGO LAST YEAR CURRENT YEAR

Charles Schwab & Co., Inc. and Charles Schwab Bank, SSB are separate but affiliated companies and subsidiaries of The Charles Schwab Corporation. Brokerage products are offered by Charles Schwab & Co., Inc., Member SIPC. Deposit and lending products and services are offered by Charles Schwab Bank, SSB, Member FDIC.

SECTION D: SOURCES OF REPAYMENT AND OTHER DEBT

BUILDING FUND CAMPAIGN

1. Total pledged to capital campaign N/A over _____ years. Number of pledges _____
2. Pledges will be paid over what period? from _____ to _____
3. Was your capital campaign directed by a professional campaign service? YES NO
4. If yes, what campaign service was used? _____
5. Are future building fund campaigns planned? YES NO
6. If yes, what are the dates? from _____ to _____
7. In prior capital campaigns, what percent of money pledged was actually received? _____
8. If you have not had a campaign recently, please check this box. _____

PROJECTED NEW LOANS TO FUND THIS PROJECT (If exact information is not known, use anticipated information.)

LENDER	AMOUNT	LOAN RATE	TERM OF LOAN (years)	MONTHLY PAYMENT
<u>None (Besides PLIP)</u>				
TOTALS:	<u>\$0</u>			<u>\$0</u>

CURRENT DEBT - LIST ALL CURRENT LOANS (Check any loans to be paid by new ILP loan.)

LENDER	ORIGINAL AMOUNT	CURRENT BALANCE	MONTHLY PAYMENT	MATURITY DATE	LOAN RATE
<u>None</u>					
TOTALS:	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>		

SECTION E: SITE LOAN DATA (fill in only if loan request is for land purchase)

SELECT ONE:

NEW CHURCH DEVELOPMENT SITE

RELOCATION SITE (ATTACH EXPLANATION REGARDING DISPOSITION OF CURRENT PROPERTY)

ADDITION TO CURRENT SITE

HOW WILL SITE BE USED?

REQUIRED ATTACHMENTS - SITE LOAN ONLY

1. SOIL TEST RESULTS FOR COMPACTION AND PERCOLATION
2. CONTRACT OF SALE (IF AVAILABLE)
3. REAL ESTATE CLOSING DOCUMENTS (IF PURCHASE HAS BEEN COMPLETED, FORWARD CLOSING STATEMENT, DEED)
4. PROOF OF ZONING COMPLIANCE
5. APPRAISAL WILL BE REQUIRED BEFORE LOAN CAN BE CLOSED

SECTION F: FINANCIAL PLAN - PROJECT COSTS & SOURCES

FOR PURCHASE OF A SITE OR EXISTING BUILDING

1. PURCHASE PRICE OF BUILDING/SITE

a. AMOUNT OF SQUARE FOOTAGE IN BUILDING

b. NUMBER OF ACRES OF SQUARE FOOTAGE OF LAND

c. APPRAISED VALUE - ATTACH COPY OF APPRAISAL

FOR CONSTRUCTION, RENOVATIONS OR REPAIRS

SIZE - IN SQ. FT. 1213

COST PER SQ. FT. 286

1. CONSTRUCTION CONTRACT PRICE ☐ ESTIMATED ☐ FIRM

2. ARCHITECT'S FEES

3. FURNISHINGS, EQUIPMENT, PARKING, PAYMENT & PERFORMANCE BONDS, INSURANCE - 10% OF CONTRACT PRICE SUGGESTED

4. CONTINGENCIES - 15% OF CONSTRUCTION CONTRACT PRICE SUGGESTED

5. OTHER ANTICIPATED EXPENSES Asbestos Removal/Air monitoring, Termite Bond

6. TOTAL PROJECT COST Lot Cleanup, Closing cost

1. _____

a. _____

b. _____

c. _____

1. 346,929

2. 60,300

3. 34,692

4. 52,039

5. 30,500

6. 524,460 \$0

RESOURCES TO FUND PROJECT

CHURCH'S CASH & PLEDGE RESOURCES

1. CASH ON HAND FROM CAPITAL CAMPAIGN PLEDGES

2. CASH ON HAND FROM OTHER SOURCES - SPECIFY SOURCE _____

3. CASH ALREADY EXPENDED ON THE PROJECT

a. FROM CAPITAL CAMPAIGN PROCEEDS

b. FROM OTHER RESOURCES Church's Cash Equity

4. ADDITIONAL FUNDS FROM CAPITAL CAMPAIGN TO BE SPENT DURING CONSTRUCTION

1. 0

2. 0

3a. 0

3b. 62,939

4. _____

GIFTS & GRANTS

5. PRESBYTERY GIFTS & GRANTS

6. SYNOD GIFTS & GRANTS

7. OTHER GIFTS & GRANTS _____

5. 3,000

6. 0

7. 125

OTHER LOANS TO FUND THIS PROJECT

8. PRESBYTERY LOAN

9. SYNOD LOAN

10. BANK (COMMERCIAL) MORTGAGE

11. OTHER LOANS

SPECIFY LENDER _____

____ YEARS @ _____ INTEREST _____ MO/PMT

8. 0

9. 0

10. 0

11. 0

12. TOTAL RESOURCES - TOTAL ITEMS 1 - 11

13. LOAN AMOUNT NEEDED (TOTAL PROJECT - TOTAL RESOURCES)

14. GRAND TOTAL RESOURCES (LINE 12 PLUS 13 - SHOULD EQUAL PROJECT COST LINE 6)

12. 66,064 \$0

13. 458,396 \$0

14. 524,460 \$0

SECTION G: AUTHORIZATION

CHURCH/BORROWER

We, the undersigned, hereby certify that all statements made herein, are applicable to the organization for which we are signing and are true and correct to the best of our knowledge and belief. We further certify that this application is submitted with the full knowledge and approval of the official governing board we represent.

We also grant permission to the Presbyterian Church (U.S.A.) Investment and Loan Program, Inc., if the loan is funded in whole or in part by investor funds, to use our name and loan information in the production of the Presbyterian Investment & Loan Program's informational brochures and promotions, including but not limited to, interviews with the press and list sent to the investors or potential investors.

We also agree to periodically place in the congregation (or governing body) newsletters, bulletin inserts and other communication vehicles material promoting the Presbyterian Investment & Loan Program that will include information provided by or preapproved by the Program.

IT IS REQUIRED THAT A COPY OF THIS LOAN APPLICATION BE FORWARDED TO YOUR PRESBYTERY AND SYNOD, WHEN APPLICABLE.

[Signature]
AUTHORIZED SIGNATURE

JOHN A. FORD JR. Treasurer
TYPED OR PRINTED NAME AND TITLE

29 March 26
DATE

[Signature]
CLERK OF SESSION OR AUTHORIZED SIGNATURE

Phalarma L. Freeman
TYPED OR PRINTED NAME AND TITLE

29 March 26
DATE

PRESBYTERY

RE: LOAN APPLICATION FOR _____
ON _____ (DATE) THE PRESBYTERY OF _____ IN ACCORDANCE WITH THE
POLICIES OF THE INVESTMENT & LOAN PROGRAM AND ITS OWN PROCEDURES:

- * REVIEWED AND APPROVED THIS PROJECT AS TO ITS MISSION FOR THE BORROWER AND/OR THE GOVERNING BODY
- * REVIEWED AND APPROVED THE FINANCIAL PLAN AS FISCALLY RESPONSIBLE:
- * AGREED TO MONITOR THE APPLICATION OF THE EQUAL EMPLOYMENT OPPORTUNITY POLICY OF THE GENERAL ASSEMBLY AS APPROPRIATE TO THIS PROJECT:
- * HAS/WILL AGREE (D) AT ITS LAST/NEXT SCHEDULED MEETING HELD ON/TO BE HELD ON _____ (DATE) TO
GUARANTEE/CO-SIGN THE LOAN (S) AND TO ASSUME REPAYMENT RESPONSIBILITY IN THE EVENT OF LOAN DEFAULT.

PRESBYTERY EXECUTIVE/STATED CLERK

DATE

SYNOD - Not required in Synods of Mid-Atlantic, Northeast, South Atlantic, or Trinity

ON _____ (DATE) THE SYNOD OF _____ ENDORSED THIS APPLICATION
FOR FUNDING AS REQUESTED (SYNOD ENDORSEMENT IS REQUIRED FOR ALL LOAN APPLICATIONS INCLUDING LOANS TO PRESBYTERIES,
EXCEPT AS STATED ABOVE).

SYNOD EXECUTIVE/STATED CLERK

DATE

Installation Commission for The Reverend Sarah Schutte March 8, 2026

Ruling Elders

Mr. Tim Walker, Peace

Ms. Cassandra Roper, St James PC

Ms. Mary Porter, St Paul PC

Commissioned Pastors

Pastor Johny "Bo" Hamilton, First Presbyterian Church Monks Corner

Pastor Priscilla Holtzclaw, Westminster

Teaching Elders

Rev. Dr. Timothy Scoonover, First Presbyterian Monks Corner

Rev. Dr. Jeri Perkins, Johns Island Presbyterian Church

Rev. Becky Albright, General Presbyter, Charleston Atlantic Presbytery

Guests of the Commission:

Rev. Evelyn Olivera, Associate Pastor at Circular Congregational Church

Ms. Sandra Otero Agosto, Mision Presbiteriana Mackay

Roles in Service:

Constitutional Questions to the Minister- Rev. Becky Albright

Constitutional Questions to the Congregation- Mr. Tim Walker

Charge to the Minister- Pastor Priscilla Holtzclaw

Charge to the Congregation- Pastor Bo Hamilton

Sermon- Rev. Dr. Timothy Scoonover

Intercession in English- Rev. Sarah Schutte

Intercession in Spanish- Ms Sandra Otero Agosto

Intercession in Portuguese -Rev. Evelyn Olivera

Preferred Vestments: Red Stoles

A New Day Dawns for Charleston Atlantic Presbytery



After much prayer and study our Task Force recommends that, over the next five years, Charleston Atlantic Presbytery concentrate on three critical areas which we believe will enhance our capacity to spread the Good News of the Gospel. These are not new ideas but are renewed, invigorated, and specific commitments to expand our reach into the future.

Our dreams will require a commitment of time and effort from our staff, our sessions, and our congregations. Our dreams will challenge us financially to increase active participation in the life of the Church. Our dreams will instill a belief that this presbytery is actively engaged in meeting the Great Commission.

First, we believe that the future success of our congregations, our presbytery and ultimately our denomination lies in the preparation and encouragement of our youth to become fully engaged with a lifelong involvement in the work of the church. We have specific plans to reach out to our congregations to facilitate active participation at the middle and high school levels, as well as greater intentional ministry at local colleges.

Second, we have recommended specific programs to afford our ministers of the Word and Sacrament and our commissioned pastors enhanced educational opportunities and collegial support.

Third, we believe it is critical that we reinvigorate our new church development efforts with goals of chartering at least one new congregation in the next five years while supporting new worshipping communities and our small and aging congregations.

We invite you to review our complete report to learn the details of our vision and join us as we commit this presbytery to renewed efforts to make active disciples of Jesus Christ within our community and beyond.

**Charleston Atlantic Presbytery
Visioning Task Force Report
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A New Day Dawns for Charleston Atlantic Presbytery

Vision -- Charleston Atlantic Presbytery will engage and equip our members for lifelong service to the Church of Jesus Christ.

Mission -- We will cultivate opportunities for our young members to fully engage in the life of the Church. We will embrace the concept of colleagues in ministry sharing the joys and burdens our ordained and commissioned ministers experience. We will strive to develop new worshiping opportunities while supporting our small and aging congregations.

Task Force Members

Rev. Becky Albright
Elder Catherine Byrd
Rev. Sandy Hull
Elder Clifford Jenkins
Rev. Colin Kerr
Rev. Barrett Payne

Rev. Patricia Petraven
Rev. James Rogers
Elder Irene Whaley
Elder Ray Whaley
Elder David Yandle

I. INTRODUCTION.

Our Task Force has spent many months considering what our presbytery is doing well, what it is not doing as well, and where it can improve. We have sought guidance and input from individuals and committees within the presbytery and have considered how other presbyteries are organized and function.

Our objective has been to discern a path forward for our presbytery to serve the Church of Jesus Christ more effectively. We believe that the path forward requires that we renew our commitment to raising our middle and high school and college age members in the nurture and admonition of the Lord. We believe that we must provide for the welfare of the ministers and commissioned pastors in their role as shepherds of our constituent flocks. And, we believe that our presbytery must commit to building new congregations to serve the Lord in our communities.

We acknowledge that this vision will be a challenge for our congregations and members. It will require the committed efforts of our leaders and members. It will require increased financial support. It is not a vision to prescribe every effort of the presbytery, but one to focus our time and talent on the areas through which we believe Charleston Atlantic Presbytery can make the greatest positive, long-term impact for the Church of Jesus Christ.

We have divided this report into seven major sections. Sections II, III and IV address the three major areas of focus. In each of these sections we have addressed our observations upon which the vision is based, the objectives which we hope to attain, and the specific recommendations to be implemented. We have addressed the budgetary impact of these recommendations in each section, but for clarity, we have collected the specific figures in Section V to provide an aggregate financial overview of our vision.

In Section VI, we address current facets of the presbytery's work which we believe need to remain as important parts of the mission of our presbytery. Section VII is a proposed organizational chart. Section VIII includes specific amendments to the Manual of Administrative Operations which would be necessary to implement this vision.

II. WE WILL CULTIVATE OPPORTUNITIES FOR OUR YOUNG MEMBERS TO FULLY ENGAGE IN THE LIFE OF THE CHURCH, EQUIPPING THEM FOR A LIFELONG COMMITMENT TO SERVING CHRIST.

A. Children's Ministry.

"Suffer the little children to come unto me for of such is the kingdom of Heaven." Matthew 19:14.

Our inquiries have shown that congregations are confident in their capacity to provide quality pre-school and primary Christian Education programs on a local level without significant involvement of the presbytery. We envision Children's Ministry remaining a local function, with the presbytery assisting with resources. With the departure of our former Associate for Congregation Nurture and Service, we recommend the creation of a Christian Education Committee to support this and other functions throughout the presbytery.

B. Youth Ministry.

"Train up a child in the way he should go; and when he is old, he will not depart from it." Proverbs 22:6.

1. Observations. Our inquiries and analysis have shown that, while some congregations have vibrant youth programs, many struggle to provide meaningful engagement of their young people. Responses to our inquiries consistently have shown a desire for presbytery to lead in this area.

2. Objectives. We believe that the presbytery should take an active role in coordinating middle and high school group activities throughout the presbytery. Our objective is to provide opportunities for young people to become actively involved in a youth program, either in their own congregation, or in coordination with other congregations and presbytery groups. An individual family's financial ability should not be a barrier to full participation in these activities.

Active involvement will develop leaders within congregations and the presbytery. Broad participation will reduce the barriers of race and wealth disparity and, through mission opportunities, will foster a commitment to serving others in our community.

3. Recommendations.

a. Staffing. The presbytery should hire a Presbytery Youth Director, who will be responsible for coordinating the presbytery's youth ministry program in coordination with a newly established Youth and Young Adult Committee. This staff member will meet with congregations with small youth populations to help assess and

encourage how they could join with youth programs of larger congregations, Presbytery Youth Council, and presbytery and denomination wide retreats.

b. Youth and Young Adult Ministry Committee. This will become a standing committee of the presbytery responsible for the oversight of the Presbytery Youth Council and the College Ministry Program. This committee will provide reports at stated meetings of presbytery celebrating and highlighting the program's accomplishments. This committee will be composed of three classes of two members and will be served by the presbytery's new youth director.

i. Presbytery Youth Council. The Presbytery Youth Council will continue its work and current composition.

ii. Young Adult Campus Ministry Program. This will be addressed in Section II.C. below.

c. Presbytery Youth Retreats. The presbytery annually will host a middle school and a high school retreat partially funded by the presbytery to ensure that financial ability does not prevent participation.

4. Budgetary Changes.

a. Staffing. In the initial year, the increased responsibilities may require an additional 20 hours per month. We expect that the budgetary impact of this position will increase over time as the program expands. We envision an initial outlay of \$4,800 during the first year.

b. Youth Retreats. As these retreats are designed as a mission outreach and leadership development tool, presbytery should fund a substantial portion of these retreats so that participation is not limited by a family's ability to pay. In addition, the Presbytery Youth Director will have funds available to meet individually with various churches' youth ministry representatives in their communities, take them out to lunch, and offer to fund their church's first-time (or first-time in a while) participation in a presbytery retreat or denominational wide event. We envision these funds enabling at least ten congregational visits, five presbytery retreat-funding offers, and one denominational event funding offer per year. We envision an initial outlay of \$8,000 during the first year.

C. Young Adult Campus Ministry.

1. Observations. Experience has shown that many young people drift away from churches during their college years. As more colleges lose or reduce their denominational affiliations, it becomes even more important for congregations and presbyteries to undertake the responsibility to provide the moral and theological support our college age members need.

Our inquiries have shown that, while some congregations may support college ministry led by others, few are capable of undertaking the responsibility on their

own. Our presbytery has been successful in its efforts through the EmpowHer program at the College of Charleston and the Journey program at the Citadel. Additionally, we have had a crucial presence at South Carolina State and Claflin. We have no presence in Beaufort County or at Charleston Southern University.

Our denomination is facing a significant decrease in the number of young people choosing to attend seminaries and a concomitant decrease in the number of people entering ordained ministry. If we plan to focus on the development of middle and high school youth as the future members and leaders of our congregations, and if we hope to stem the tide of decreased seminary applicants, we must take advantage of the opportunities to reinforce the bonds our congregations have developed with our young people and not allow them to drift away during college.

2. Objectives. Our investigation has shown that the College of Charleston and The Citadel are the most receptive institutions to our efforts in Charleston, and that South Carolina State and Claflin in Orangeburg have responded to even limited pastoral investment. However, our research strongly indicates that multiple campuses of U.S.C. Beaufort present significant logistical challenges, and the sectarian nature of Charleston Southern prevents other denominations from ministering on campus. Our objective is to serve the students in the institutions in which we have the highest likelihood of success.

3. Recommendations.

a. Staffing. Presbytery should increase financial support for the existing ministry staff currently serving and, should any of those individuals depart their positions, presbytery should ensure that a new part-time employee in Charleston and another part-time employee in Orangeburg be hired to lead the ministry programs at those colleges. These positions should be filled by employees of the presbytery rather than relying on the current hybrid *ad hoc* methods of being used.

b. Youth and Young Adult Ministry Committee. Presbytery oversight of the Campus Ministry Program should be consolidated in the newly formed Youth and Young Adult Ministry Committee, transferring oversight of the current College of Charleston and Citadel programs from the Commission on Ministry and the South Carolina State and Claflin programs from the Nurture Committee. Among other responsibilities, this committee would be responsible for exploring additional funding models and ensuring staffing transitions in cooperation with currently partnered churches.

4. Budgetary Impact.

a. Staffing. Presbytery's 2025 budget provided \$12,000, split equally between personnel serving the Charleston area and Orangeburg area programs. Our projection would increase the campus ministry part time positions to \$18,000, split equally for the Charleston and Orangeburg positions. The total staff increase would be \$6,000.

Current Staffing Support

Orangeburg Area	\$ 6,000
Charleston Area	\$ 6,000

Recommended Staffing Support Increase

Orangeburg Area	\$ 6,000
Charleston Area	\$ 6,000
Subtotal	\$12,000

b. Programmatic Support. The current model relies almost exclusively on contributions from individual congregations to fund the programs in each geographic area. Our projection would include \$3,000 for each of the Charleston and Orangeburg programs during the initial year. The total program increase would be \$6,000.

Current Programming Support

Orangeburg Area	\$ 0
Charleston Area	\$ 0

Recommended Programming Support Increase

Orangeburg Area	\$ 3,000
Charleston Area	\$ 3,000
Subtotal	\$ 6,000

Total Campus Ministry Increase for Staff and Programming	\$18,000
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III. WE WILL EMBRACE THE CONCEPT OF COLLEAGUES IN MINISTRY SHARING THE JOYS AND BURDENS OUR ORDAINED AND COMMISSIONED MINISTERS EXPERIENCE.

“Will you be a friend among your colleagues in ministry, working with them, subject to the ordering of God’s Word and Spirit?” W-4.0404.e.

A. Observations. While shepherding a flock is immensely rewarding, it carries with it personal challenges for the shepherds. Many of our ministers in congregational ministry are solo ministers who would benefit from a more structured support system.

B. Objectives. We strive to relieve some of those pressures by providing to our ministers and commissioned pastors guidance and cooperation in the community of faith of which they are members. We hope to provide opportunities for fellowship for them and their families. We expect all ministers and commissioned pastors to honor their ordination vow to being a friend among colleagues, actively involved in the work, worship and fellowship of the presbytery.

We recognize the need for continuing theological education and for practical guidance on dealing with the challenges of a politically divided nation. We hope to provide educational opportunities to address each.

C. Recommendations

1. Changes to the Format of Presbytery Meetings. The Strategy Team should explore other models for the format of presbytery meetings which might include providing educational opportunities in addition to the business of the presbytery.

At least once per year, the presbytery should invite a nationally known speaker/author to provide a keynote address at a stated meeting. Our Task Force anticipates that such a format could be used by the Winter meeting of 2027. This might include a retreat format for ministers and commissioned pastors and families with a keynote presentation and recreational activities on a Friday, with a stated meeting to follow on Saturday. Preliminary ideas include funding half of the Friday night accommodation with the participating ministers funding half, renting an auditorium for the keynote presentation, relying on a nearby church for the presbytery meeting, honorarium for the speaker.

2. Fellowship Opportunities. To foster the collegial atmosphere conducive to successful ministry, the presbytery must facilitate opportunities for its minister members, commissioned pastors, and their families to get together for purposes other than presbytery business. To accomplish this, the presbytery should establish a standing committee to be known as the Pastoral Support Committee responsible for the integration of new ministers into the life of the presbytery, hosting social events, planning and hosting minister retreats. These responsibilities shall shift from the Commission on Ministry to the Pastoral Support Committee.

3. Educational Cohorts. We recommend that the presbytery establish a cohort program in which a group of 10-12 ministers and commissioned pastors commit to

participating in an extended study over a twelve-month period of a particular topic (e.g., ministering to a politically diverse congregation). The group would meet on a monthly basis with a time of fellowship and study. There is the potential for inviting an outside speaker to lead a discussion.

D. Budgetary Impact.

1. Presbytery Meeting / Retreat. Preliminary estimates for an annual retreat format include the following:

Overnight accommodations for 40 rooms @ \$100	\$4,000	
Meeting Room for Friday	\$ 400	
Honorarium / travel for the speaker	\$3,000	
Friday night dinner	\$2,000	
Subtotal		\$9,400

2. Fellowship Opportunities. These individual events would likely be funded primarily by the participants with the presbytery providing minimal funding.

Subtotal		\$1,000
-----------------	--	----------------

3. Educational Cohorts.

12 Monthly dinners for 12 participants	\$5,760	
Honorarium for a speaker	\$2,000	
Subtotal		\$7,760

Total		\$18,160
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IV. WE WILL REINVIGORATE OUR NEW CHURCH DEVELOPMENT EFFORTS WITH THE GOAL OF CHARTERING AT LEAST ONE NEW CONGREGATION IN THE NEXT FIVE YEARS AND SUPPORTING NEW WORSHIPING COMMUNITIES.

“Go, therefore, and make disciples of all nations, baptizing them in the name of the Father, and of the Son, and of the Holy Spirit, teaching them to obey all that I have commanded you.” Matthew 28:19-20.

A. Observations. The Lowcountry is experiencing dramatic growth into geographic areas within the confines of the presbytery not currently served our congregations. We also have a number of small congregations throughout the presbytery with strong but dwindling populations. We currently have one nascent congregation at the Church of the Arts and a Mackey Presbytery Mission, each of which is attempting to attract and serve folks from underserved populations.

B. Objectives.

1. New Church Development. We believe that the presbytery should commit itself and its resources to building at least one new church in the next five years in addition to the efforts with the Church of the Arts and the Mackay Presbyterian Ministries.

2. Support Smaller Churches including Potential Mergers. While we concentrate efforts on serving developing communities, we need to continue supporting our smaller congregations as they serve their communities. While we can celebrate the history of service of some small congregations, we need to recognize that continued decline in membership with limited potential for growth may require the merger of some congregations in order to afford the members of those congregations viable worship opportunities.

C. Recommendations.

1. New Church Development Committee. Reconstituting this committee would demonstrate our commitment to expanding our worship opportunities, serving new and developing communities, and expanding our local mission work. This committee would be responsible for developing and implementing plans with clear, measurable goals for the creation of new congregations.

This committee would be responsible for oversight and coordination of our efforts with the Church of the Arts and the Mackay Presbyterian Ministries. Those oversight responsibilities would be transferred from the Shepherding Team and Commission on Ministry to the New Church Development Committee.

2. Actively Explore and Lead Small Congregations to Consider Mergers. Church development should not be limited to creating congregations where none exist, but should include creating new and vibrant congregations from existing resources of people and property. This may involve the sale of existing property and the purchase of new

property and congregations being willing to commit to new ways of jointly worshiping together.

D. Budgetary Impact. Although we have set a high bar as our vision for the presbytery, we do not foresee an immediate impact on our budget in the initial year of this effort.

1. The Mackay Presbyterian Ministry has been operating with a combination of budgeted funds and grant money under the supervision of a board of directors. Our immediate projections do not include an increase in the initial year, but if this ministry continues to grow and flourish, additional funding along with funding from its participants may be necessary. The New Church Development Committee can assist this ministry in creating a plan to include reasonably achievable and measurable milestones for reaching financial viability.

2. The Church of the Arts has received a substantial increase in funding for the 2026 budget year. Through careful planning and monitoring by the New Church Development Committee, the presbytery can establish reasonably achievable and measurable milestones for reaching financial viability and chartering as a congregation.

3. The New Church Development Committee will be tasked with pursuing grants from the synod and the Interim Unified Agency, as well as other organizations, to support new and existing worshiping communities.

4. The presbytery should be prepared to review its current property holdings and the potential for the sale of current property with an eye toward new acquisitions to facilitate the development of viable new congregations.

5. We must be prepared to fund the salary and benefits of organizing pastors and the facilities and efforts necessary to support new congregations. Although the initial efforts of the New Church Development Committee would be handled by volunteers within the presbytery, as we move through the next five years, it is reasonable to expect that the presbytery will need to hire a part or full time coordinator.

V. FINANCIAL CHALLENGES OF THIS VISION -- BUDGETARY IMPACT

This section consolidates the figures which appear in earlier sections of this report. Those sections provide the substantive explanations supporting these figures. The figures in this section represent our best estimates of the increases for expanded programs and the costs of new programs.

Children and Youth Ministry **\$30,800**

Youth Staff Salary (Increase)	\$ 4,800
Youth Retreats (New)	\$ 8,000
Campus Ministry Staff Salary (Increase)	\$12,000
Campus Ministry Program Funding (New)	\$ 6,000

Colleagues in Ministry

Presbytery Meetings / Retreat (New)		\$ 9,400
Overnight accommodations for 40 rooms @ \$100 (New)	\$4,000	
Meeting Room for Friday (New)	\$ 400	
Speaker Honorarium / travel (New)	\$3,000	
Friday night dinner (New)	\$2,000	

Fellowship Opportunities	\$1,000	\$ 1,000
--------------------------	---------	-----------------

Educational Cohorts		\$ 7,760
12 Monthly participant dinners	\$5,760	
Honorarium for a speaker	\$2,000	

New Worshipping Opportunities

No Additional Costs in First Year	\$ 0
--	-------------

Total Additional Costs **\$48,960**

Our year end statistics show that Charleston Atlantic Presbytery has 13,400 active members spread over 45 congregations. Based on the number of active members in a congregation, these proposals could be funded with an annual increase of \$3.65 per active member. Necessary congregational increases are shown below:

Active Members	Annual Increase	Weekly Increase
100	\$ 365.00	\$ 7.02
200	\$ 730.00	\$ 14.04
300	\$1,095.00	\$ 21.06
500	\$1,825.00	\$ 35.10
1,000	\$3,650.00	\$ 70.20

VI. WE MUST CONTINUE THE CONGREGATIONAL SUPPORT PROGRAMS WHICH HAVE BEEN SUCCESSFUL.

A. S.T.E.P.S. We will maintain this as an annual program and explore adding similar programs throughout the year. Additional program topics might include Robert's Rules of Order, Caring for Caregivers, Church Safety, Training for Clerks of Session. This program will be the responsibility of the Nurture Committee.

B. Officer Training. The presbytery has adopted a set of minimal expectations for training of potential officers. Presbytery should and expand this to provide multiple opportunities for congregations to take advantage of these training opportunities to be presented by the presbytery. This program will be the responsibility of the Christian Education Committee.

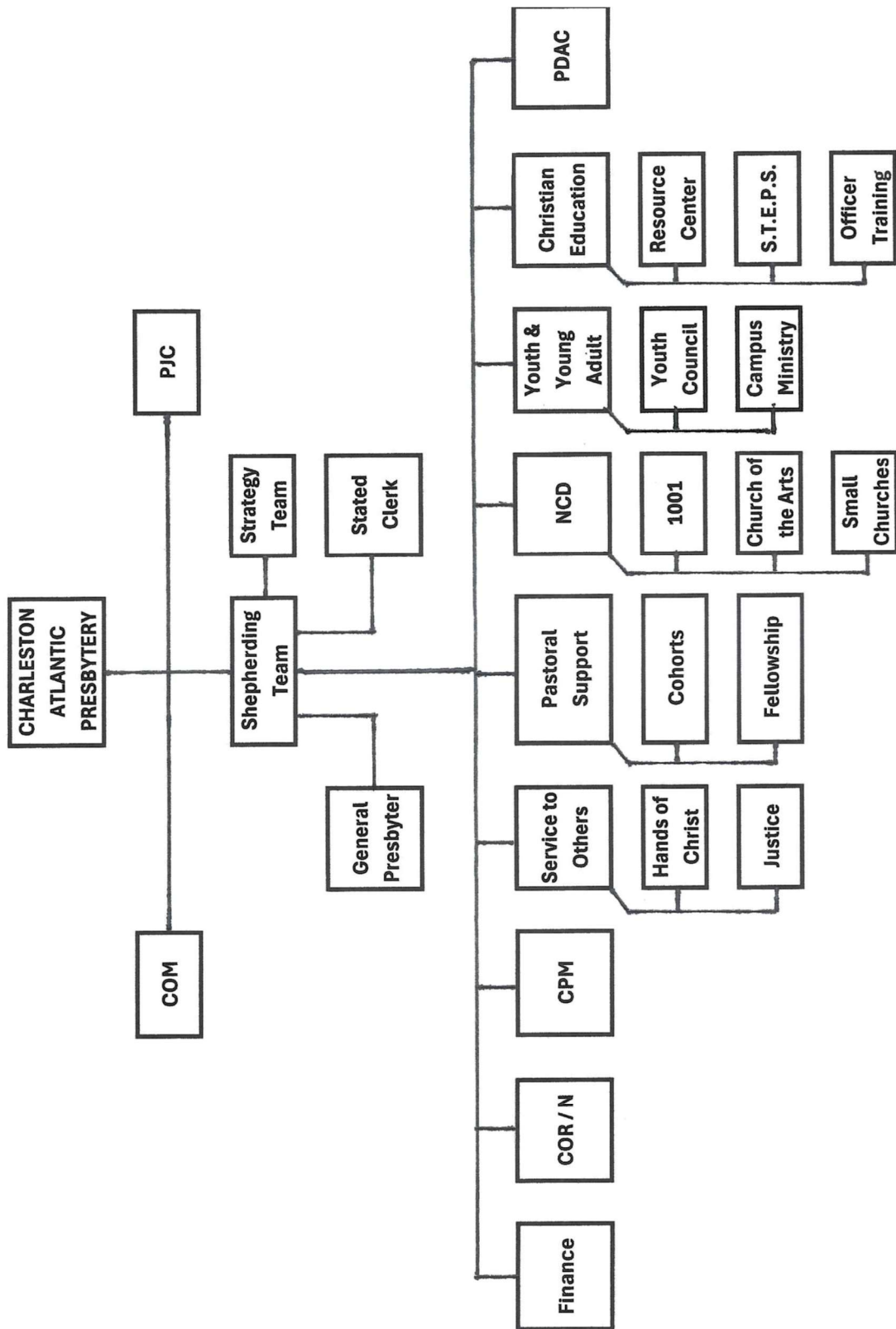
C. Boundary Training. We will expand the current Boundary Training program currently focused on ministers and commissioned pastors to assist congregations to meet their obligations under G-3.0106 of the Book of Order. This program will be the responsibility of the Christian Education Committee with the Commission on Ministry maintaining its oversight of the participation of ministers and commissioned pastors.

D. Hands of Christ. This program is a joint effort of multiple congregations coming together to serve some of the least of our communities in the name of Christ. We must ensure that this program remains viable. We should find ways to emulate its cooperative effort in other outreach projects.

E. Charleston Area Justice Ministry. In a time of great division within our nation, the presbytery must continue its commitment to "do justice, love mercy, and walk humbly with our God." This growing network of faith-based congregations that are culturally, economically, geographically, and religiously diverse strives to make the Charleston area a more just place to live, work, and do business.

VII. Organizational Re-structuring.

Our proposals will entail the revision of the current committee structure. We envision the creation of several new standing committees: Youth and Young Adult Ministry, Pastoral Support, and Christian Education. We also recommend re-establishing the New Church Development Committee. As we have recommended shifting certain responsibilities among committees, the Nurture Committee would no longer exist as its responsibilities will have been distributed to other committees. The new structure is set out in the attached organizational chart.



VIII. Amendments to the Manual of Administrative Operations.

A. Sections to be Added to the Manual. The following sections should be added to implement the programs identified in this visioning report.

1. M-18.0100 CHRISTIAN EDUCATION COMMITTEE.

M-18.0101 Responsibilities. This committee is responsible for the following areas:

a. It shall provide guidance and resources to support the Christian Education programs of local congregations including managing the presbytery's Resource Center.

b. It shall oversee all Certified Christian Educators in accordance with section G-2.0113 of the Book of Order, including recommending to the Commission on Ministry minimum terms of compensation for those educators.

c. It shall organize and oversee the S.T.E.P.S. program.

d. It shall implement and oversee the presbytery's recently adopted standards for officer training and shall arrange for presbytery wide training sessions for congregations' officers.

M-18.0102 Membership. This committee shall consist of three classes of three members and shall be balanced between teaching and ruling elders as nearly equal as possible. Every effort should be made to have at least one Certified Christian Educator serving on the committee.

M-18.0103 Meetings. The Team will meet as often as necessary, but at least four times a year to coordinate and evaluate the sub-committees' work. Sub-committees will meet as needed.

2. M-19.0100 YOUTH AND YOUNG ADULT MINISTRY COMMITTEE

M-19.0101 Responsibilities: The Presbytery Youth and Young Adult Ministry Committee shall be a standing committee of the presbytery responsible for the implementation of the middle and high school youth programs and the Young Adult Campus Ministry Program. It shall work with a designated presbytery staff member who will be a member of the council. The objectives of this committee shall be to maximize the participation of youth members from all congregations in presbytery, synod and denominational programs and to oversee the Young Adult Campus Ministry Program.

M-19.0102 Membership: This committee shall consist of three classes of two members and shall be balanced between teaching and ruling elders as nearly

equal as possible. The presbytery staff member and campus ministry personnel shall participate in this committee.

M-19.0103 Meetings. The Team will meet as often as necessary, but at least quarterly.

3. M-20.0100 PASTORAL SUPPORT COMMITTEE

M-20.0101 Responsibilities

a. Professional Development – This committee shall be responsible for developing conferences, seminars, and other continuing education opportunities for teaching elders, commissioned workers, church educators, and church musicians.

b. Pastoral Care and Support – This committee shall be responsible for developing opportunities for fellowship, guidance, and the emotional, physical, and spiritual well-being of teaching elders, commissioned workers, church educators, church musicians, and their families. The Committee shall be responsible for the development and coordination of colleague groups for clergy, church educators and spouses.

M-20.0102 Membership. This committee shall consist of three classes of three members and shall be balanced between teaching and ruling elders as nearly equal as possible.

M-20.0103 Meetings. This committee shall meet at least quarterly.

B. Sections of the Manual to be Modified. The following sections of the Manual should be modified to reflect shifted responsibilities.

1. M-11.0100 COMMISSION ON MINISTRY

Sections M-11.0101.a. and 1.b. shall be deleted and those responsibilities transferred to the newly established Christian Education Committee.

2. M-13.0100 NURTURE COMMITTEE

The Nurture Committee shall be disbanded and those responsibilities transferred to other committees.